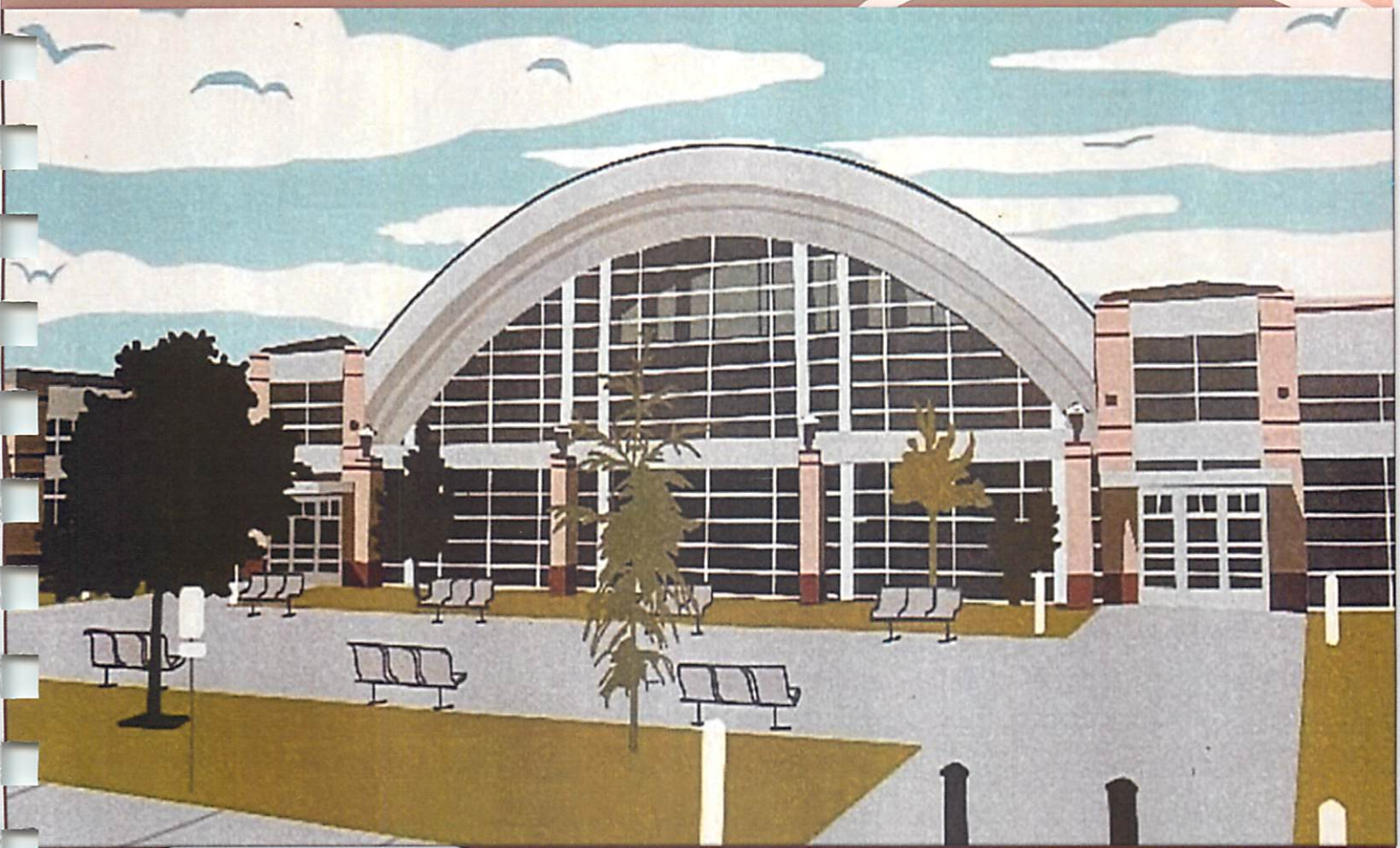


Fiscal Year 2023-2024 ANNUAL BUDGET

FY2024



City of Mustang
Oklahoma

Canadian

RESOLUTION 23-XXX

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF MUSTANG, OKLAHOMA, BUDGET FOR THE FISCAL YEAR 2023 - 2024 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

Whereas, the City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in O.S. Sections 17-201 through 17-216; and

Whereas, the City Manager has prepared a budget for the fiscal year ending June 30, 2024 (fiscal year 2023-2024) consistent with the Act; and

Whereas, the Act in section 17-215 provides the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund(s); and

Whereas, the budget has been formally presented to the Mustang City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

Whereas, the governing body has conducted a Public Hearing on the proposed budget for the fiscal year ending June 30, 2024, at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act, and

Now, therefore, be it resolved by the Mayor and City Council of the City of Mustang, Oklahoma;

Section 1: The City Council of the City of Mustang does hereby adopt the fiscal year 2023-2024 budget on the 6th day of June 2023 with total resources available in the amount of \$105,771,650 and total fund/departmental appropriations of \$105,771,650 (including reserves of \$31,414,441). Legal appropriations (spending and/or encumbering limits) hereby established as provided in Appendix A to this Resolution.

Section 2: The City Council does hereby authorize the City Manager, or designee, to transfer any unexpended and unencumbered appropriations, at any time throughout fiscal year 2023-2024, from one department to another within a fund, without further approval by the City Council.

Section 3: All supplemental appropriations (increase) or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED this **6th** day of **June 2023**.

Mayor

ATTEST:

City Clerk

**APPENDIX A
CITY OF MUSTANG
PROPOSED BUDGET
FY 2022-2023**

	Fund 01		Fund 39		Fund 27		Fund 69		Total Funds
	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund	Enterprise Funds	Internal Service Fund			
BEGINNING FUND BALANCE	\$ 5,000,000	\$ 2,100,070	\$ 3,000,000	\$ 200,000	\$ 13,385,000	\$ 775,000	\$ 24,460,070		
NET WORKING CAPITAL - PROJECTED									
2016 Restricted Carryover					1,250,000		1,250,000		
2017 Restricted Carryover					3,495,200		3,495,200		
2020 Restricted Carryover					2,314,300		2,314,300		
2020A Restricted Carryover					305,700		305,700		
RESOURCES:									
Ad Valorem Taxes				283,000			283,000		
Grants		152,225					152,225		
Charges for Services	1,350,400				10,347,000		11,697,400		
Other Fees		15,000				300,000	315,000		
Tax and Franchise Fees	16,382,000				13,500,000		29,882,000		
Licenses and Permits	387,300						387,300		
Fines	410,335	13,000					423,335		
Interest Income	12,000	6,390	9,000	1,000	31,750	2,000	62,140		
Miscellaneous Revenues	444,345	49,300	118,500		2,124,206	3,000	2,739,351		
Transfers	10,569,000	991,225	2,145,000		5,366,400		19,071,625		
Total Resources	29,555,380	1,227,140	2,272,500	284,000	31,369,356	305,000	65,013,376		
Total Available for Appropriations	34,555,380	3,327,210	5,272,500	484,000	52,119,556	1,080,000	96,838,646		
APPROPRIATIONS:									
Admin		6,000					6,000		
Mayor and Council	356,742		74,950				431,692		
Information Technology	159,125		15,114				174,239		
City Manager	898,073						898,073		
Library	504,944	31,000	17,030				552,974		
Parks and Recreation	1,395,649	98,000	154,250				1,647,899		
General Government	1,850,800		40,000		718,250	190,000	2,799,050		
Town Center	380,140		82,000				462,140		
Ball Complex	654,475		134,500				788,975		
Aquatics	322,525		41,800				364,325		
Finance	857,124		41,000				898,124		
Community Development	627,317		2,000				629,317		
Police	3,583,197	191,650	485,562				4,260,409		
Animal Welfare	234,499		14,000				248,499		
Support Services	623,210		2,000				625,210		
Fire	3,083,260		235,830				3,319,090		
Streets & Drainage Improvements	214,300	691,066	495,000				1,400,366		
Water			237,464		3,194,000		3,431,464		
Sewer					1,182,100		1,182,100		
Sanitation					1,386,000		1,386,000		
Water/Sewer Infrastructures					579,243		579,243		
Capital Improvements					1,044,775		1,044,775		
Debt Service				287,044	3,764,955		4,051,999		
2016 Construction Projects					1,250,000		1,250,000		
2017 Construction Projects					3,495,200		3,495,200		
2020 Construction Projects					2,314,300		2,314,300		
2020A Construction Projects					305,700		305,700		
Transfers	13,810,000	771,225	200,000		17,587,400		32,368,625		
Total Appropriations	\$ 29,555,380	\$ 1,788,941	\$ 2,272,500	\$ 287,044	\$ 36,821,923	\$ 190,000	\$ 70,915,788		
Projected Ending Fund Balance									
Net Working Capital	\$ 5,000,000	\$ 1,538,269	\$ 3,000,000	\$ 196,956	\$ 15,297,633	\$ 890,000	\$ 25,922,858		

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2022-2023 City of Mustang budget will be held at 7:00 p.m. on June 7, 2022, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2022. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY 2022-2023 budget are available for review in the Office of the City Clerk, Public Library and City's Website @ www.cityofmustang.org

(Pub. Thurs, May 11, 2023)

**APPENDIX A
CITY OF MUSTANG
PROPOSED BUDGET
FY 2023-2024**

	Fund 01		Fund 39		Fund 27		Fund 69		Total Funds
	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund	Enterprise Funds	Internal Service Fund			
BEGINNING FUND BALANCE	\$ 7,000,000	\$ 2,425,000	\$ 3,700,000	\$ 200,000	\$ 17,795,000	\$ 950,000		\$ 32,070,000	
NET WORKING CAPITAL - PROJECTED									
2016 Restricted Carryover					1,168,000			1,168,000	
2017 Restricted Carryover					926,000			926,000	
2020 Restricted Carryover					1,445,000			1,445,000	
2020A Restricted Carryover					142,000			142,000	
RESOURCES:									
Ad Valorem Taxes				283,000				283,000	
Grants		152,225						152,225	
Charges for Services	1,380,000				11,087,000			12,467,000	
Other Fees		15,000				300,000		315,000	
Tax and Franchise Fees	18,299,000				15,000,000			33,299,000	
Licenses and Permits	341,500							341,500	
Fines	303,000	13,000						316,000	
Interest Income	125,000	63,850	150,000	3,000	551,000	25,000		917,850	
Miscellaneous Revenues	475,500	54,200	240,000		215,150	30,000		1,014,850	
Transfers	11,385,000	1,338,225	2,515,000		5,676,000			20,914,225	
Total Resources	32,809,000	1,636,500	2,905,000	286,000	32,527,150	365,000		70,020,650	
Total Available for Appropriations	39,309,000	4,061,500	6,605,000	486,000	94,003,150	1,305,000		105,771,650	
APPROPRIATIONS:									
Admin		6,000						6,000	
Mayor and Council	57,060							57,060	
City Attorney	264,989		6,547					271,536	
Information Technology	159,415		41,234					200,649	
City Manager	1,012,309		42,305					1,054,614	
Library	486,583	22,000	28,745					537,328	
Parks and Recreation	1,372,730	82,200	166,100					1,621,030	
General Government	1,979,310		689,714		1,019,500	220,000		3,908,524	
Town Center	407,770		80,500					488,270	
Ball Complex	760,830		133,630					894,460	
Aquatics	362,045		60,600					422,645	
Finance	827,139		4,000					831,139	
Community Development	626,740		2,248					628,988	
Police	3,974,760	202,393	701,732					4,878,885	
Animal Welfare	267,989		119,920					387,909	
Support Services	629,140							629,140	
Fire	3,519,891		242,315					3,762,206	
Streets, Drainage & Sidewalk Improvements	214,300	899,066	125,600					1,238,966	
Water			309,810		3,544,435			3,854,245	
Sewer			150,000		1,246,715			1,396,715	
Sanitation					1,547,000			1,547,000	
Water & Sewer Infrastructures					2,238,000			2,238,000	
Capital Improvements					300,000			300,000	
Debt Service				281,950	3,772,261			4,054,211	
2016 Construction Projects					1,168,000			1,168,000	
2017 Construction Projects					926,000			926,000	
2020 Construction Projects					1,445,000			1,445,000	
2020A Construction Projects					142,000			142,000	
Transfers	15,386,000	837,225			19,515,000			35,738,225	
Total Appropriations	\$ 32,309,000	\$ 2,048,884	\$ 2,905,000	\$ 281,950	\$ 36,863,911	\$ 220,000		\$ 74,357,209	
Projected Ending Fund Balance									
Net Working Capital	\$ 7,000,000	\$ 2,012,616	\$ 3,700,000	\$ 204,050	\$ 17,141,239	\$ 1,085,000		\$ 31,414,441	

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2023-2024 City of Mustang budget will be held at 7:00 p.m. on June 6, 2023, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2023. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY 2023-2024 budget are available for review in the Office of the City Clerk, Public Library and City's Website @ www.cityofmustang.org

CITY OF MUSTANG
ANNUAL BUDGET
FISCAL YEAR 2023-2024
TABLE OF CONTENTS

Table of Contents	i-ii
List of Officials	iii
Budget Message	iv
Budget Summary	1-15
<ul style="list-style-type: none"> ▪ Budget Policy – Reader's Guide ▪ Proposed Budget Summary ▪ Notice of Public Hearing ▪ Special Revenue Fund Summary ▪ Capital Project Fund Summary ▪ Enterprise Fund Combining Schedule ▪ Analysis of Restricted Funds – GASB 54 	
General Fund	16-96
Special Revenue Funds	
<ul style="list-style-type: none"> ▪ General Reserve ▪ Impound Fee ▪ Park Improvement ▪ Alcohol Enforcement ▪ Library ▪ Traffic Enforcement ▪ Employee Flex Spending ▪ Park & Recreation Donation ▪ Police Technology Fees ▪ Street/Drainage Improvement ▪ Personal Service (10% Public Safety) ▪ Police Narcotics Enforcement ▪ Juvenile ▪ Defined Contribution Plan ▪ Distributor Oklahoma Settlement ▪ CDBG Grant 	97-100 101-105 106-113 114-118 119-122 123-127 128-132 133-136 137-141 142-146 147-152 153-158 159-163 164-168 169-172 173-176

**ANNUAL BUDGET WORKBOOK
FISCAL YEAR 2023-2024
TABLE OF CONTENTS
(Continued)**

Debt Service Fund	177-181
Capital Project Funds	
• Limited Purpose	182-261
Enterprise Funds	
▪ 2020A Note	262-265
▪ 2020 Note	266-269
▪ 2017 Note	270-273
▪ 90% Capital Excess (4 th Penny Sales Tax)	274-278
▪ 2016 Note	279-282
▪ Mustang Improvement Authority	283-297
▪ MIA Reserve	302-307
▪ American Rescue Plan Recovery	308-311
▪ Sewer Infrastructure Impact	312-316
Internal Service Fund	
• Risk Management	298-301
Glossary – Terms & Definitions	317-326

CITY OF MUSTANG

MAYOR AND CITY COUNCIL

Brian Grider, Mayor

Michael Ray, Ward I

Joshua Leete, Ward II

James Wald, Ward III

James Waugh, Ward IV

Travis McKenzie, Ward V

Nathan Sholund, Ward VI

CITY STAFF

Timothy D. Rooney, City Manager

Justin Battles, Assistant City Manager

Jon Miller, City Attorney

Jerry Hedrick, Information Technology

Lisa Martin, City Clerk

Laura Anderson, Human Resources Director

Julie Slupe, Library Director

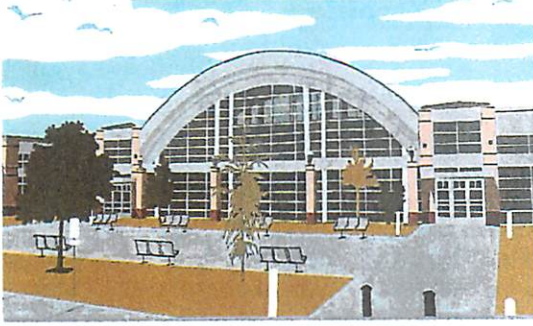
Nic Bailey, Parks & Recreation Director

Janet Watts, Finance Director

Melissa Helsel, Community Development Director

Robert Groseclose, Police Chief

Craig Carruth, Fire Chief



MESSAGE FROM THE CITY MANAGER

Honorable Mayor and City Council, City of Mustang
Honorable Chairman and Trustees, Mustang Improvement Authority (MIA)

Re: FY2023-24 Operating Budgets - City of Mustang, MIA, and Other Funds

Pursuant to Charter and statutory provisions, this correspondence is for transmitting operating budgets of the City of Mustang, the Mustang Improvement Authority and Other Funds for your review, consideration, and adoption as required.

I am pleased to present to you the proposed Fiscal Year 2023-2024 (FY24) budgets. These past few years have been extremely challenging, and I continue to be impressed by the way city staff provide excellent services to our residents every day.

In the FY24 budget, we have been able to address many key needs within city departments to enable them to provide the levels of service our residents expect.

This year's budget development was unique. A dynamic local economy has produced sustainable growth this year. This has led to significant growth in revenues for FY23 and gives us a strong foundation, as we look to FY24.

There's the pessimistic view that the economy will slow under the weight of the most aggressive tightening of monetary policy in four decades and a severe recession will follow before the Federal Reserve stop raising interest rates. By then, forecasting unemployment to rise from its current 3.7% annual rate to a possible high of 5% or more, housing prices will have fallen from their peak by as much as 10% or more, bank troubles muddy the markets, and the nation's gross domestic product will suffer two or more quarters of negative growth. A continued slowdown in housing, tepid economic activity and then growth slowing down.

The optimists believe that a resilient consumer, sitting on a pile of cash gathered from the rounds of stimulus during the coronavirus pandemic and high wages, along with strong balance sheets will allow the economy to muddle through maybe with flat or low growth.

Sales tax is the lifeblood of city revenue, accounting for over 38% of General Fund revenue. We are cautious of the chance of a downturn later in the calendar year 2023. Staff anticipates sales tax growth to be between .5% and 2.0% for FY24 but budgeting a 0% increase next year. We expect the economy to endure a mild, shallow recession this year as activity naturally slows in response to the Fed hitting the brakes with interest rate hikes over the past 12 months. The surprisingly persistent health of the labor market will, in our view, play a significant role in supporting only a mild downturn. Consumer spending makes up the majority, and employment conditions drive spending.

As for the FY24 budget, we feel this is an optimistic outlook for the coming year, but one that is not unreasonably so. The May and June sales tax checks will provide an early indication of how the coming year will fare. In the past fiscal years, sales tax collections took off, driven by fiscal stimulus from the federal government, pent-up demand from consumers coming out of the COVID pandemic and inflation costs. This may add to the economic slowdown that was already underway, but we don't think it changes the broader outcome for the economy. The comparison to those very strong months from previous years will help us see the strength of the local economy now. We expect FY24 to be another year operating in an uncertain environment, but with solid fundamentals.

The budget document contains detailed estimates of anticipated revenues and proposed expenditures for all operations and includes all funds maintained by the City of Mustang. The utilization of a consolidated approach in presenting the budget will provide the City Council and citizens a comprehensive view of the financial position of the city's government operations. This format also provides your constituents a budget document that clearly details projected revenue sources and how the city plans to spend money collected from those sources.

Adoption of an annual budget is the single-most important policy decision of the City Council. Decisions made during the development and adoption of the budget has the effect of establishing direction for our community for the next several years. The budget serves as a policy statement that charges the city's administration with the responsibility of accomplishing those goals and objectives outlined within it.

It is essential that the city maintain adequate levels of reserves to mitigate current and future risks. Fund balance reserves serve as a measurement of the financial resources available within a fund. Staff has aimed at achieving and maintaining a structurally balanced budget where recurring revenues are equal to recurring expenditures in the proposed budget. Mustang's conservative approach to budgeting, spending, and fiscal policy have proven to be the right course of action and philosophy year after year.

The mission of the budget is to provide exceptional service to residents and visitors. We do this by ensuring the safety of the public, delivering quality services, and maintaining infrastructure to support the growth of the city. The budget is to establish priorities and allocate available resources to those priorities. It is the focal point for dialogue about the future direction of our community. As the City Manager, one of my primary duties is to annually prepare and propose to the City Council a financial "business plan" for the future of the City.

The importance of having strong reserves has become increasingly clear. In FY 2024, we were committed to growing our reserve in unencumbered funds. Maintaining a flat budget in FY23 allowed for growth in our reserves to a minimum of 10-15% of Mustang's combined General Fund and Improvement Authority.

This budget placed before the community recognizes the critical needs and services of the citizens of Mustang. Due to a conservative budget in FY23, the City has not had to use the General Fund operating reserve, which is expected to be at a level of 18-19% when we begin FY24. This puts Mustang in a strong financial position going forward in an uncertain economy.

OVERVIEW OF MUSTANG

The City of Mustang is located approximately 15 miles west of downtown Oklahoma City and is part of the Oklahoma City metropolitan statistical area.

The City's first United State Post Office appeared in 1895, which was named Mustang, presumably in recognition of a creek by the same name which flowed north of the town limits. Agriculture was a community mainstay for many years. Incorporated in 1969, Mustang has a Council-Manager form of government. In addition to ongoing efforts to improve the quality of life in Mustang, recent initiatives have focused a commitment to public safety, neighborhoods, financial management, economic growth and recreational services. Mustang currently serves within its limits 24,000 citizens, and a marketing area estimated over 90,000. The population has grown by 34% since 2012.

Historically, Mustang's economic base has been closely tied to the energy and agricultural markets. Today, the city's economic base is more diversified and is seeing growth in the health and technology industries, while remaining a regional center for education and government. Companies with headquarters in the metro area include American Fidelity, Banc First, Chesapeake Energy, Continental Resources, Devon Energy, Dolese Bros. Co., Hobby Lobby Stores, INTEGRIS-Deaconess Hospital, INTEGRIS Health, Love's Travel Stops & Country Stores, OG&E Energy Corp., Mercy Hospital, MidFirst Bank, Paycom, Sonic Corporation, and SSM Health Care of Oklahoma.

With an unemployment rate of 2.35% in January 2023, the area represents one of the lowest jobless rates in the nation.

Vital among the city's assets are ample water supply and sewer improvements. In August 2016, the city's voters approved capital improvement and quality of life investment initiatives that has brought transformative change to the area such as arsenic skid treatments, county line water improvements, wastewater reclamation facility improvements, lift station #4, belt filter press and basin 10 sewer improvements.

ASSUMPTIONS:

We continue to direct our additions and restorations to address these priorities. The below describe these priorities:

- Sales tax projection is based on most current data available.
- Defined Contribution Transfer - \$125,000 transfer from the Defined Contribution Fund to the General Fund to account for a tax-deferred retirement savings and investment plan that offers full time (eligible) employees' savings and tax benefits in FY24.
- Departments – The addition benefit of allowing all regular full-time employees to collect 50% of their sick leave balance upon retirement.
- Facilities - reflect significant increases in utility and fuel costs. The national average price for gas continues to fluctuate due to war in Ukraine, disruption of crude oil supplies, refinery operation and gasoline pipelines. Effective January 2023, utility rates have increased due to fuel charges up 4.8%.
- Dept. 500, Mayor & Council – In FY24, department 500 (Mayor & Council) was created to split the Mayor & Council (500) and City Attorney (501) departments.
- Dept. 501, City Attorney - FY24 budget includes a transfer of \$150,000 from the Hotel Tax Fund to absorb part of the City Attorney's wages and benefits. The City Attorney is proposing an increase to the Judge from \$1,600 to \$1,900 a month.
- Dept. 501, City Attorney - FY24 does not include the additional attorney fees and services (reference account #01-501-5335) requested by the City Attorney. Because these fees and charges are speculative in nature that are closely tied to pending or possible litigations, funds for this purpose will be realized through supplemental appropriations if and when they occur.
- Dept. 511, City Manager -The FY24 budget adds a Project Manager position (\$95,000 plus benefits) to help address the continued growth and projects of the city. This position will oversee, coordinate, and manage projects such as streets, water and sewer. The position will reduce engineering fees in multiple funds. New Human Resource Director hiring date February 1, 2024, will allow at least three months onboard training with current Director (who plans to retire in May 2024).
- Projected 10% or \$125,000 increase in health care insurance.
- Dept. 513, 519 & 520, Parks & Recreation – To make Mustang an attractive option for current and future residents, we emphasize a high quality of life for our residents. Parks and Recreation Divisions include: a pay increase from \$13.25 to \$14 per hour (\$2,600) for 20 Fitness Instructors. FY24 budget includes the position of Aquatics/Special Event Manager to move from PT to FT plus a \$2/hour increase (costs only \$3,200 due to in-house training savings). Reference Form 1 under Department 513.

- Dept. 515, General Government - Based on the southwest C.P.I. for the previous calendar year, per the Silver Star Construction Co., Inc. contract, a 4.2% increase to the ever-increasing cost of equipment and operation.
- Dept. 515, General Government - Benefits includes employer contributions to the Oklahoma Municipal Retirement Fund 'OkMRF', and mandatory contributions of police pension and fire pension funds.
- Dept. 541, Police – Public Safety is a critical, core function of the city and accounts for almost 21% of the General Fund. The Police, Animal Welfare, Support Services, and Municipal Court witnessed an increase in cases. Three additional police officers (with one police officer added in FY23, not included in original budget) is included in the FY24 budget. FY24 proposes two officers hired first payroll in July 2023 and another police officer hired January 2024 (savings from retirement of Records Clerk at end of December 2023). Union Police employees, will receive 1% increase 1st payroll in July 2023, plus merit increases according to the two-year FOP agreement as negotiated.
- Dept. 542, Animal Welfare – The average animal welfare employee, within the metro area, is \$17.68 per hour. The FY24 budget addresses a \$2 per hour pay increase for all staff to address salary survey (total costs \$18,350).
- Dept. 551, Fire – Union Fire employees, under the second year of a 2-year agreement, will receive 1.0% plus merit step increases as negotiated. Also, included in the budget are three additional firefighters. This will allow for continued adequate staffing, particularly for new Fire Station No. 2 located east of town.
- Fund 14, Street Improvement - provides ongoing required commitments of \$116,000 (Resolution 16-026) for installation of a traffic light at the corner of E. Plantation Terrace/Morrel Way and Mustang Road, \$20,000 for residential speed tables, \$27,046 for right-of-way/utility relocation project on State Highway 152, \$300,000 for Silver Star maintenance caps addressing street and drainage improvements, and a transfer of \$152,225 to CDBG Fund used to fund improvements in lower income areas to sidewalks and parks because of the successful CDBG grant award.
- Fund 39, Limited Purpose 'Capital' – This budget is the result of strategic and financial planning. In addition to the budget itself, this process generates a capital improvement. The planning process began with the update of department business plans that form the base for planning. The FY24 budget includes expenditures totaling \$2,264,566 exclusive of any grants received and reserving a fund balance of \$3,700,000 for next year's carryover (FY2025) and \$640,434 possible funding set aside for new commercial development payback (streets, water and sewer infrastructure) and/or unanticipated capital financed throughout the fiscal year. The FY24 budget includes the 2nd year of the 5-year plan for computer technology city-wide.

- One Percent Sales Tax Extension – Voters approved on August 23, 2016 to extend the 4th penny (1%) sales tax for the four (4) specific projects: Public Safety, Infrastructure, Road/Street Improvements, and Quality of Life. Fund 15 represents the collection of 10% earmarked for public safety personnel, transferred to the Police and Fire departments within the General Fund. This has funded two police officers and two firefighters. Fund 64 represents the collection of 90% excess earmarked for capital projects after the 2016 and 2017 note payments. Fund 63 represents the transfer from the Mustang Improvement Authority to pay payments of the 2017 note (borrowing \$11.615m). Fund 65 represents the transfer from the Mustang Improvement Authority to pay payments of the 2016 note (borrowing of \$13.385m).
- Fund 68, Mustang Improvement Authority – There will be NO additional rate increase for utility services in fiscal year 2024. A mandated consumer price index (CPI) increase will be effective October 1, 2023 as published by the U.S. Department of Labor for the Southwest Region.

The Mustang Improvement Authority maintains privatization contracts for (water, sewer, and meter reading) and Oklahoma Environmental Management Authority (OEMA) for the collection and disposal of residential and commercial garbage and refuse. A CPI adjustment of 4.2% plus operations (\$213,047) and maintenance/repairs (\$26,400) is reflected in the budget for the public works contractual and sanitation services. Ambulance services that, changed from EMSA to Pafford Emergency, totals 350,000.

- Water rate increase for third-party purchases. The Authority purchases some of its water from the City of Oklahoma City. On an annual basis, the City of Oklahoma City increases their rates charged to the MIA for water. The rates set forth are increased pro rata based on the projected volume that the purchased water bears to the projected total volume of water used per Ordinance 1106, Section 5, and Chapter 118-4. The rate increases from the City of Oklahoma City have NOT been passed onto the citizens year after year since 2014.
- Fund 69, Workers Compensation - The transfer of funds for workers compensation covers the annual excess Workers Compensation coverage and claims. The Workers' Compensation Commission, beginning FY17, has required that all governmental entities 'appropriate at least the entity's average amount of workers' compensation losses paid during the preceding three (3) years.
- Fund 70, Mustang Improvement Authority Reserve - project budget of \$450,000. The capital improvement fee is restricted for water and wastewater maintenance and construction. Capital requests include \$68,000 Phase 2 of sewer mapping, \$25,000 sewer line root control, \$9,500 (10) generator service agreement, \$10,000 camera work on sanitary sewer lines, \$20,000 engineering fees, \$30,000 water hydrants, \$20,000 arsenic treatment, \$232,500 water/sewer repair and maintenance, and \$35,000 locate/ticket management software.
- Fund 81, American Rescue Plan – A total of \$2.01 million was awarded to the City of Mustang for COVID-19 relief under the ARPA program. These funds have been budgeted in the American Rescue Plan fund for capital expenditures such as Water Reclamation Facility outfall gasket improvements \$1.2m and Phase 3 belt filter press \$600k

CONCLUSION, COMMENTS, APPRECIATION:

FY24 will be an exciting year that is sure to bring many opportunities and challenges. The economic uncertainties, high inflation, and difficulty filling many types of positions pose challenges that I am confident our team can manage. This is a fiscal year we are looking forward to with great anticipation.

The investments Mustang residents have made in themselves will play a crucial part to the coming year. Improvements made through the extension of the fourth penny sales tax have been Brittany's Playground Adventure, Town Center expansion, Water Reclamation Treatment Facility Phases C&D, upgrade to Mustang's dispatch system, Sara Road widening, overlay residential streets, splash pad, Animal Welfare Facility, county line water improvements, lighting of two soccer fields, Fire Station No. 2, public safety vehicles, and equipment. Upcoming projects are 89th Street signalization and widening, residential street repairs and overlays, and "The Market Place", which will make Mustang an attractive place to live, work, and play for many years to come.

The collective professional attitudes, actions, and decision making demonstrated by the city's staff in preparing this budget show Mustang to be a leader by example in resourcefulness and innovation.

I take this opportunity to express sincere appreciation to the staff and department directors who have worked to develop this budget. As valuable members of the budget team, each has had an impact on this budget through resourceful and realistic planning. Special appreciation is noted for the work effort made by Finance Director, Janet Watts, without whom the quality and accuracy of this proposal would not be possible.

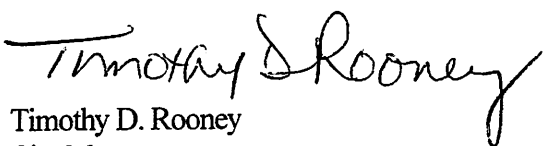
I appreciate the time that each member of the City Council spends in evaluating the recommendations contained in the FY24 budget.

A budget workshop will be held on May 8, 2023 at 6:00 p.m., at Mustang Town Center. As has become the practice during the last budget cycles, questions generated by the City Council prior to, during, or after the budget workshop, as well as the answers to those questions, are provided on the City's website www.cityofmustang.org in order to provide information to the public and full transparency. Please submit all budget questions via email to trooney@cityofmustang.org.

The statutorily required Public Hearing and adoption of the FY24 budget will be held during the June 6, 2023, regular meeting of the City Council.

I look forward to working together to meet the opportunities and challenges of the coming year.

Respectfully submitted,



Timothy D. Rooney
City Manager

READER'S GUIDE

The City of Mustang is required by State law to adopt a budget on an annual basis. The city is also required to show three consecutive years of revenue and expenditure data. To comply with this law, the annual budget book reports the actual revenues and expenditures for FY 2021 and FY 2022 (prior year actual), the current budget including amendments for FY 2023, and the proposed annual budget for FY 2024. The annual budget for FY 2024 governs city programs and finances for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

This document contains sections, separated by divider pages. Major divider pages denote the content of each section. These sections are further segmented into sub-components. For example, the General Fund has a divider page with departmental summaries presented in numerical order.

The following briefly describes the contents of each section of this year's Annual Budget book:

- The Introduction contains the City Manager's transmittal letter to the Mayor and City Council. This letter summarizes the proposed budget, links the budget process to city goals and objectives and highlights significant functional changes from the prior year. This section also includes table of contents, notice of public hearing of proposed budget, and analysis of restricted funds
- The General Fund section contains summaries of the proposed budget for each city department.
- The Other Funds section contains summaries of the proposed budget for each special revenue fund. State Law requires the city to adopt the annual budget by fund or purpose and the city has chosen to budget by fund. A fund, for the budgetary purposes, is an accounting entity used for segregating revenues and expenditures for specific purposes.
- The Capital Budget section contains summaries of the proposed capital budget.
- The Enterprise section contains funds where debt service payments are received and paid within these funds. Also included is the Mustang Improvement Authority which is used to account for business-like activities provided to the general public such as water, wastewater, sanitation and recycling.
- Glossary contains a glossary of terms and definitions utilized in this document.

CITY OF MUSTANG
BUDGET POLICY

A budget policy is used to protect the interest and welfare of the citizens of Mustang, and to establish a formal process to maintain the fiscal health of the city. The following budget policies have been designed to guide the city management in the budget development, amendment and monitoring activities for the city and its public trust authorities. This policy shall be known as "The Municipal Fiscal Responsibility Policy".

The City of Mustang adopted the "Municipal Budget Act (enacted in 1979):

- Municipal Budget Act
 - Title 11, Section 17.201-218
- Estimate of Needs
 - Title 68, Section 3001 - 3033
- Public Trust (Mustang Improvement Authority) Provisions
 - Title 60, Section 176(g)

Types of Budgets

- **Annual Fiscal Year Budget** – fiscal year budget of all funds organized into the following categories
 - Operating Funds
 - General Fund
 - Mustang Public Work Authority
 - Restricted Funds
 - General Reserve
 - Impound Fee
 - Park Improvement
 - Alcohol Enforcement
 - Library
 - Traffic Enforcement
 - Employee Flex Spending
 - Park and Recreation Donation
 - Police Technology Fees
 - Street/Drainage Improvements
 - Personal Services (10% Public Safety)
 - Police Narcotics Enforcement
 - Juvenile
 - Defined Contribution Plan
 - Distributor Oklahoma Settlement
 - CDBG (Community Development Block Grant)
 - Debt Service Funds
 - Capital Funds
 - Limited Purpose (Capital) Fund

CITY OF MUSTANG
BUDGET POLICY

- Enterprise Funds
 - 2020A Note
 - 2020 Note
 - 2017 Note
 - 4th Penny Excess (90% Capital)
 - 2016 Note
 - MIA Reserve
 - ARP Funding
 - Sewer Impact Fee – 2009 OWRB Note
- Internal Service Fund

Budgetary Legal Requirements

The budget process for all city funds (excluding those of the public trust authorities) is governed by 11 O.S. Sections 17-101 through 17-216. As such, the city will comply with all legal deadlines, public hearing and budget content requirements of the law.

The budgets for the public trust authorities are governed by 60 O.S. Section 176.

Budget Responsibilities

The City Manager is responsible for preparing the annual fiscal year budget and presenting the budget to the City Council at least 30 days prior to the start of the budget year. The budget shall be in a format that complies with applicable budget law and shall present estimated resources and proposed expenditures for each fund.

The City Council is responsible for reviewing and considering the budget submitted by the City Manager and shall conduct a budget public hearing as required by law. The City Council shall be responsible for adopting the annual fiscal year budget at least 7 days prior to the start of the fiscal year.

Budgetary Basis of Accounting

The basis of accounting used for budget monitoring depends on the type of fund budgeted.

Governmental funds (such as the General Fund) shall account for revenues on the budgetary basis when received in cash and charges to appropriations will be recorded when the encumbrance or commitment is created.

Proprietary funds (such as the MIA) shall account for revenue when billed and charges to expenditure budgets will be recorded when the encumbrance or commitment is created.

CITY OF MUSTANG
BUDGET POLICY

Fiduciary funds are not budgeted because, by their nature, they do not represent city spendable resources.

In accordance with state law, encumbered appropriations may remain open to pay proper claims against said appropriations until September 30 of the following fiscal year. All unencumbered appropriations remaining at year end are considered lapsed and no new encumbrances or obligations may be created subsequent to year end against these lapsed appropriations.

Legal Level of Budgetary Control

The expenditure budget for city funds (excluding public trust authorities) shall constitute legal appropriations or spending limits in accordance with applicable state law. The legal level of control (level at which charges to appropriations may not legally exceed appropriations) is the department level within a fund.

The expenditure budget for public trust authorities shall constitute a financial plan and shall not be considered legal appropriations. Charges to these expenditure accounts will be monitored for financial planning purposes, not for legal compliance purposes.

Budget Amendment Responsibilities

Transfers of appropriations or expenditure budgets between object categories and accounts within a department of a fund may be made by the City Manager without City Council approval. Any transfers of appropriations or expenditure budgets between funds will require City Council approval.

All supplemental appropriations and fund decreases in appropriations shall require approval of City Council.

A formal record of budget amendments should be maintained in the records of the Finance Director and incorporated within the accounting records by city accounting staff.

Budgetary Fund Balance Reserves

In an effort to provide fiscal stability for the city and allow city management to apply fiscal prudence in managing the budgetary condition of the city and its public trusts, desired fund balance reserve levels are established. Fund balance reserves are defined as the amount of fund balance available for appropriation at any point in time.

The desired level of reserves for the operating funds group, considered in aggregate, shall be minimum 10-15% of the annual fund revenue accruing to the fund group.

CITY OF MUSTANG
BUDGET POLICY

In fiscal years when these desired reserves are not already in existence, city management and the City Council will add to the reserves, when possible, to attain the desired levels.

On a monthly basis, the city Finance Director will report the budget status of the operating and capital funds to the city management.

Budget Balancing Policy

It is the city's policy to appropriate no more than the current year estimated revenues, including interfund transfers, for each fund, in the original budget for a given fiscal year. Compliance or departure from this policy shall be duly noted in the Budget Message submitted by the City Manager for the following fiscal year, including an explanation as to the basis for any departure, making reference to the applicable criteria outlined in the following section, "Criteria for Use of Fund Balance Reserves".

During the fiscal year, after adoption of the original approved budget, any supplemental appropriations of available fund balance must be approved by the City Council who shall consider the basis for the proposed use of reserves as well as the adequacy of the remaining unappropriated fund balance. Actual approval of any supplemental appropriations of available fund balance shall be duly noted in the minutes, including a reference to the basis or justification for same, as outlined in the following section, entitled, "Criteria for Use of Fund Balance Reserves".

In the process of balancing the budget, interfund transfers from the MIA to the General Fund will be limited to no more than 30% of the annual estimated gross revenue for the MIA for the budget year.

Criteria for Use of Fund Balance Reserves

A central goal of this budget policy is to bring about the development and preservation of adequate fund balance reserves to ensure fiscal solvency of the municipality over the long run, as a safeguard against economic downturns, natural disasters or other catastrophic circumstances, significant budgeting or accounting errors, or possibly even adverse liability claims or legal judgments.

Caution must be exercised whenever considering budgeting reserve funds, even when actual reserve fund levels exceed desired levels, since they represent one-time monies. For example, as a general rule, municipalities should avoid using reserve funds to finance new spending initiatives, lest they find themselves unable to satisfy the new, recurring expenses.

This said, there are circumstances when it is acceptable and/or necessary to budget the use of fund balance reserves even though reserve amounts on hand already fall shy of desired levels. Municipalities will benefit, however, from adopting -- in advance --

CITY OF MUSTANG
BUDGET POLICY

written, objective criteria outlining acceptable uses of fund balance reserves, to serve as a guide for administrators and managers in their budgeting practices.

Acceptable / Permitted Supplemental Appropriations of Fund Balance Reserves Might Include:

1. Emergency expenditures for life, health, or public safety issues for which no existing appropriation exists;
2. Situations where the expenditure will yield recurring savings which offset the expense within five years;
3. Situations where the expenditure will yield a recurring stream of additional or new revenues which offset the expense within five years;
4. The expenditure of restricted resources temporarily held within fund balance reserves, pending disbursement, in accordance with restrictions imposed by the donor or granting entity;
5. Correcting results of an erroneous posting or transaction;
6. Situations where fund balance reserves exceed desired levels and the proposed use is of a non-operational nature involving capital or equipment purchases having a useful life of greater than five years;
7. Situations where fund balance reserves exceed desired levels and the proposed use is of a non-recurring nature, such as a study, or for start-up costs of a program whose ongoing costs are otherwise funded;
8. Situations where an unexpected expense arises that could not have reasonably been foreseen, for which new revenue funded appropriations are not available and transfers of existing appropriations are not considered feasible or appropriate in maintaining existing service levels throughout the city;
9. To create a new fund for a dedicated purpose;
10. To satisfy a judgment from a court of competent jurisdiction;
11. Under no circumstances should a supplemental appropriation of fund balance reserves be made for expenditure likely to recur on a multiple year or annual basis.

Annual Report on Status and Use of Fund Balances

Within sixty days of the close of a given fiscal year, the city's Finance Director shall produce a report for city management displaying the status of the budgetary fund balances of the city's operating funds, by fiscal year, for the fiscal year beginning July 1 through the end of the immediately preceding fiscal year.

Budget Message Content

In addition to the requirement stated above regarding budgeting of fund balance reserves, the City Manager's annual Budget Message shall include, at a minimum:

1. An explanation of the underlying assumptions on which key revenue source estimates were based, as well as the presence of any significant one-time revenue sources;
2. An explicit statement explaining any changes in tax structure, rate, or fees proposed as a part of the proposed budget;
3. A listing of new operations spending initiatives financed in the proposed budget, including – where applicable – the size of any subsequent year cost increases expected;
4. A listing of any significant capital expenditures proposed, and;
5. Where applicable, an explanation as to why fund balance reserves were budgeted.

Budget Document Content

- Budget Message
- Budget Summary - tabular listing of revenues by source and expenditures by fund and by department within each fund for the budget year.
- Fund Budgets - tabular format by department and object category. Must have three years of data on revenues and expenditures: prior year, current year, and budget year.
- Statutory Object Accounts - According to Municipal Budget Act, the following categories must be listed:
 - Personal services (salaries & benefits)
 - Materials & supplies (commodities consumed when used)
 - Other services & charges (service charges)
 - Capital outlay (acquisition of machinery, equipment, furniture, land, building, and improvements).
 - Debt service (principal payments, periodic interest or related charges)
 - Transfers (should be balanced to transfers in, comply with debt covenants)

Annual Evaluation of Revenue Sufficiency/ Rate Structure

As an integral part of the annual fiscal year budget process, city management will evaluate the sufficiency of utility rates, taxes and other revenues in meeting the appropriation and expenditure needs, including inflationary factors, of the city and its public trusts. The City Manager's budget message will address this revenue evaluation and include any related recommendations for Council consideration.

In particular, utility rates shall be evaluated and, if necessary, adjusted on an annual basis, after reviewing the cost of operations, capital needs, budgetary transfer requirements, competitor's pricing structures, and overall economic climate to ensure rates are set at levels which will, at a minimum, cover the cost of delivery of the related services, including depreciation. Since adoption of more modest, relatively more frequent rate adjustments are more manageable for households and businesses alike, modest, more frequent adjustments are to be emphasized. Keeping rates at a sufficient level each fiscal year will prevent the necessity of relatively larger, more sudden and dramatic adjustments in any one year.

Roles in the Budget Process

Municipal Staff - Provide input on revenue estimates, expenditure requests, and assist with budget preparation, execution, and monitoring.

Chief Executive Officer (City Manager) - Overall responsibility for development of proposed budget, budget execution and monitoring, and budget amendments.

Governing Body (Council/Board) - Establish budget policies, review budget proposals, conduct public hearing, adopt final budget, approve certain amendments, monitor overall budget compliance.

Public - Participate in public hearing, provide input and oversight of governing body in regards to budget priorities and results.

County Excise Board - Approval of budget and any property tax levies (only for estimate of needs budget i.e. debt service fund)

State Auditor & Inspector - Maintain file of budgets and related budget amendments, provide taxpayer access, and manage any protests within 15 days after filing. Protests may only be based on alleged illegal ad valorem tax levies of sinking funds.

Audit and Performance Committee

An Audit and Performance Review Committee, consisting of the municipal staff shall meet as necessary to review performance of selected city operations and to review audits and management analyses that might be conducted. Findings should be reported to the City Manager for consideration and possible action.

Budget Calendar

To ensure adequate time is provided near the end of a given fiscal year to permit thorough review by the City Council of the following year's budget proposal, a formal budget calendar containing intermediate milestones or deadlines will be adopted as follows.

- 1) Address capital plan - January
- 2) Issuance of Budget Request Instructions and Forms by Finance Director – January
- 3) Development of Initial Revenue Estimates by Finance Director – March 1st
- 4) Completion of Utility Rate Analysis - March 15th
- 5) Submission of First Draft of Budget Proposal by Finance Director to City Manager – April
- 6) Presentation of City Manager's Proposed Budget to City Council – first week of May (legal deadline June 1)
- 7) Public Hearing on Proposed Budget - June (legal deadline June 15)
- 8) Final Adoption of Approved Budget – June (legal deadline June 24)
- 9) Implementing the budget - releasing appropriation at start of fiscal year
- 10) Bidding when required prior to contracting, checking for available appropriations, committing to expend by ordering goods or services, receiving request for payment (invoice), examining and improving claim's list (governing body), paying invoices
- 11) Monitoring revenues and expenditures and amending the budget on a timely basis
- 12) File Budget with State Auditor & Inspector - (legal deadline July 31)
Public Trust (Authority) - No required budget format or legal deadlines. Must be filed with trust beneficiary.
- 13) File Estimate of Needs with County Excise Board - (legal deadline August 27)
- 14) Indebtedness Publication - provides for a claimant to file a claim or debt to be encumbered from available appropriation of the prior year until 90 days after fiscal year end, however, this does not allow a new contractual obligation to be incurred during that 90 days to be encumbered against prior year available appropriations.
- 15) Lapsing of Appropriations - (resolution required) renewal of contracts and re-issuance of POs for year-end open commitments to be honored in subsequent year. Requires supplemental appropriation in subsequent year budget. Encumbrances outstanding at year end are not treated as expenditures or charges against the just-ended fiscal year appropriations.

**APPENDIX A
CITY OF MUSTANG
PROPOSED BUDGET
FY 2023-2024**

	Fund 01		Fund 39		Fund 27		Enterprise Funds	Fund 69		Total Funds
	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund		Internal Service Fund				
BEGINNING FUND BALANCE	\$ 7,000,000	\$ 2,425,000	\$ 3,700,000	\$ 200,000	\$ 17,795,000	\$ 950,000			\$ 32,070,000	
NET WORKING CAPITAL - PROJECTED										
2016 Restricted Carryover					1,168,000				1,168,000	
2017 Restricted Carryover					926,000				926,000	
2020 Restricted Carryover					1,445,000				1,445,000	
2020A Restricted Carryover					142,000				142,000	
RESOURCES:										
Ad Valorem Taxes				283,000					283,000	
Grants		152,225							152,225	
Charges for Services	1,380,000				11,087,000				12,467,000	
Other Fees		15,000					300,000		315,000	
Tax and Franchise Fees	18,299,000				15,000,000				33,299,000	
Licenses and Permits	341,500								341,500	
Fines	303,000	13,000							316,000	
Interest Income	125,000	63,850	150,000	3,000	551,000		25,000		917,850	
Miscellaneous Revenues	475,500	54,200	240,000		215,150		30,000		1,014,850	
Transfers	11,385,000	1,338,225	2,515,000		5,676,000				20,914,225	
Total Resources	32,309,000	1,636,500	2,905,000	286,000	32,529,150	355,000			70,020,650	
Total Available for Appropriations	39,309,000	4,061,500	6,605,000	486,000	54,005,150	1,305,000			105,771,650	
APPROPRIATIONS:										
Admin		6,000							6,000	
Mayor and Council	57,060								57,060	
City Attorney	264,989		6,547						271,536	
Information Technology	159,415		41,234						200,649	
City Manager	1,012,309		42,305						1,054,614	
Library	486,583	22,000	28,745						537,328	
Parks and Recreation	1,372,730	82,200	166,100						1,621,030	
General Government	1,979,310		689,714		1,019,500		220,000		3,908,524	
Town Center	407,770		80,500						488,270	
Ball Complex	760,830		133,630						894,460	
Aquatics	362,045		60,600						422,645	
Finance	827,139		4,000						831,139	
Community Development	626,740		2,248						628,988	
Police	3,974,760	202,393	701,732						4,878,885	
Animal Welfare	267,989		119,920						387,909	
Support Services	629,140								629,140	
Fire	3,519,891		242,315						3,762,206	
Streets, Drainage & Sidewalk Improvements	214,300	899,066	125,600						1,238,966	
Water			309,810		3,544,435				3,854,245	
Sewer			150,000		1,246,715				1,396,715	
Sanitation					1,547,000				1,547,000	
Water & Sewer Infrastructures					2,238,000				2,238,000	
Capital Improvements					300,000				300,000	
Debt Service				281,950	3,772,261				4,054,211	
2016 Construction Projects					1,168,000				1,168,000	
2017 Construction Projects					926,000				926,000	
2020 Construction Projects					1,445,000				1,445,000	
2020A Construction Projects					142,000				142,000	
Transfers	15,386,000	837,225			19,515,000				35,738,225	
Total Appropriations	\$ 32,309,000	\$ 2,048,884	\$ 2,905,000	\$ 281,950	\$ 36,863,911	\$ 220,000			\$ 74,357,209	
Projected Ending Fund Balance	\$ 7,000,000	\$ 2,012,616	\$ 3,700,000	\$ 204,050	\$ 17,141,239	\$ 1,085,000			\$ 31,414,441	
Net Working Capital										

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2023-2024 City of Mustang budget will be held at 7:00 p.m. on June 6, 2023, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2023. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY 2023-2024 budget are available for review in the Office of the City Clerk, Public Library and City's Website @ www.cityofmustang.org

**CITY OF MUSTANG
PROPOSED BUDGET
FY 2023-2024**

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Fund	Internal Service Fund
APPROPRIATIONS:						
Administration		6,000				
Mayor and Council	57,060					
City Attorney	264,989		6,547			
Information Technology	159,415		41,234			
City Manager	1,012,309		42,305			
Library	486,583	22,000	28,745			
Parks and Recreation	1,372,730	82,200	166,100			
General Government	1,979,310		689,714		1,019,500	220,000
Fund Balance	7,000,000	2,012,616	3,700,000	204,050	17,141,239	1,085,000
Town Center	407,770		80,500			
Ball Complex	760,830		133,630			
Aquatics	362,045		60,600			
Finance	827,139		4,000			
Community Development	626,740		2,248			
Police	3,974,760	202,393	701,732			
Animal Welfare	267,989		119,920			
Support Services	629,140					
Fire	3,519,891		242,315			
Streets/Drainage/Sidewalk Constr	214,300	899,066	125,600			
General Government						
Water			309,810		3,544,435	
Sewer			150,000		1,246,715	
Sanitation					1,547,000	
Water & Sewer Projects					2,238,000	
Capital					300,000	
Debt Service				281,950	3,772,261	
2016 Construction Projects					1,168,000	
2017 Construction Projects					926,000	
2020 Construction Projects					1,445,000	
2020A Construction Projects					142,000	
Transfers	15,386,000	837,225			19,515,000	
Total Appropriations	\$ 39,309,000	\$ 4,061,500	\$ 6,605,000	\$ 486,000	\$ 54,005,150	\$ 1,305,000
Summary						\$ 105,771,650

**City of Mustang
Special Revenue Fund Summary
Fiscal Year 2023-2024**

	Fund 02	Fund 04	Fund 05	Fund 06	Fund 07	Fund 08	Fund 10	Fund 11	Fund 13	Fund 14	Fund 15	Fund 16	Fund 17	Fund 18	Fund 19	Fund 25	Totals
	Impound	Park	Alcohol		Traffic	Employee	Park & Recreation	Police	Street	Personal	Police Narcotics		Defined	Distributor			
	General Reserve	Fee	Improvement	Enforcement	Library	Enforcement	Flex Spending	Donation	Technology Fees	Improvement	Services (10% Public Safety)	Enforcement	Juvenile	Contribution	Settlement	CDBG	
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - PROJECTED	\$325,000	\$60,000	\$70,000	\$12,000	\$45,000	\$30,000	\$10,000	\$60,000	\$105,000	1,000,000	100,000	60,000	28,000	400,000	100,000	20,000	\$2,425,000
RESOURCES:					13,000												13,000
Fines & Other																	152,225
Grant																	15,000
Park Development Fees			15,000														63,850
Interest Income	15,000	1,000	2,000	250	1,500	600	300	2,000	2,000	12,000		1,200	1,000	5,000	15,000	5,000	54,200
Miscellaneous Revenues	90,000	25,000	56,000	2,000		40,000	4,000	50,200	45,000	504,000	400,000	12,000	12,000			152,225	1,338,225
Transfers																	
Total Resources	105,000	26,000	73,000	2,250	14,500	40,600	4,300	52,200	47,000	516,000	400,000	13,200	13,000	5,000	15,000	309,450	1,636,500
Total Available for Appropriations	430,000	86,000	143,000	14,250	59,500	70,400	14,300	112,200	152,000	1,516,000	500,000	73,200	41,000	405,000	115,000	329,450	4,061,500
APPROPRIATIONS:																	6,000
Admin	6,000																22,000
Library					22,000												82,200
Parks and Recreation			57,000					25,200									
General Government																	202,393
Police		14,500		4,000		63,940			86,533			33,420					
Fire										593,046							899,666
Street, Drainage, & Sidewalk Projects							4,000			152,225	400,000		6,000	125,000			837,225
Transfers	150,000							25,200	86,533	745,271	400,000	33,420	6,000	125,000		306,020	2,048,884
Total Appropriations	156,000	14,500	57,000	4,000	22,000	63,940	4,000	25,200	86,533	1,522,271	400,000	33,420	6,000	125,000		306,020	
Projected Ending Fund Balance/ Net Working Capital	\$274,000	\$71,500	\$86,000	\$10,250	\$37,500	\$6,460	\$10,300	\$87,000	\$65,467	\$770,729	\$100,000	\$39,780	\$35,000	\$240,000	\$115,000	\$23,430	\$2,012,616

**City of Mustang
Capital Project Fund Summary
Fiscal Year 2023-2024**

	Fund 39 Limited Purpose
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - PROJECTED	\$3,700,000
RESOURCES:	
Interest Income	150,000
Surplus	240,000
Transfers	2,515,000
<i>Total Resources</i>	<i>2,905,000</i>
Total Available for Appropriations	6,605,000
APPROPRIATIONS:	
City Attorney	6,547
Information Technology	41,234
City Management	42,305
Library	28,745
Parks and Recreation	166,100
General Government	689,714
Town Center	80,500
Ball Complex	133,630
Aquatic	60,600
Finance	4,000
Community Development	2,248
Police	701,732
Animal Welfare	119,920
Fire	242,315
Streets	125,600
Water	309,810
Sewer	150,000
<i>Total Appropriations</i>	<i>2,905,000</i>
Projected Ending Fund Balance/ Net Working Capital (Reserved for FY2025)	\$3,700,000

City of Mustang
MIA Enterprise Fund Accounts Summary
Fiscal Year 2023-2024

	Fund 61	Fund 62	Fund 63	Fund 64	Fund 65	Fund 68	Fund 70	Fund 81	Fund 82	Totals
	2020A Revenue Note	2020 Revenue Note	2017 Revenue Note	90% Capital Excess (4th Penny)	2016 Revenue Note	Mustang Improvement Authority	MIA Reserve	American Rescue Recovery Plan	2009 Note Sewer Infrastructure	
BEGINNING PROJECTED FUND BALANCE										
NET WORKING CAPITAL	\$110,000	\$15,000	\$370,000	\$2,700,000	\$400,000	\$8,000,000	\$1,000,000	\$4,000,000	\$1,200,000	17,795,000
2016 Restricted Carryover						\$1,168,000				1,168,000
2017 Restricted Carryover						\$926,000				926,000
2020 Restricted Carryover						\$1,445,000				1,445,000
2020A Restricted Carryover						\$142,000				142,000
RESOURCES:										
Sales Tax						15,000,000				15,000,000
Charges for Services						10,887,000			200,000	11,087,000
Interest Income	10,000	2,000	16,000	60,000	18,000	250,000	30,000	150,000	15,000	551,000
Miscellaneous Revenues						215,150				215,150
Transfers	1,109,000	151,000	1,067,000	1,122,000	1,188,000	200,000	580,000		259,000	5,676,000
Total Resources	1,119,000	153,000	1,083,000	1,182,000	1,206,000	26,552,150	610,000	150,000	474,000	32,529,150
Total Available for Appropriations	1,229,000	168,000	1,453,000	3,882,000	1,606,000	38,233,150	1,610,000	4,150,000	1,674,000	54,005,150
APPROPRIATIONS:										
General Government				500		999,000		10,000	10,000	1,019,500
Water						3,544,435				3,544,435
Sewer						1,246,715				1,246,715
Sanitation						1,547,000				1,547,000
Water & Sewer Projects							450,000	1,788,000		2,238,000
Capital				300,000						300,000
Debt Service	1,108,270	150,590	1,067,090		1,188,080				258,231	3,772,261
2016 Construction Projects						1,168,000				1,168,000
2017 Construction Projects						926,000				926,000
2020 Construction Projects						1,445,000				1,445,000
2020A Construction Projects						142,000				142,000
Transfers						19,215,000			300,000	19,515,000
Total Appropriations	1,108,270	150,590	1,067,090	300,500	1,188,080	30,233,150	450,000	1,798,000	568,231	36,863,911
Projected Ending Fund Balance/ Net Working Capital	\$120,730	\$17,410	\$385,910	\$3,581,500	\$417,920	\$8,000,000	1,160,000	2,352,000	\$1,105,769	\$17,141,239

City of Mustang
 ANALYSIS OF RESTRICTED FUNDS - GASB 54
 Fiscal Year 2024

Fund	Revenue Source	Enabling legislation (i.e. tax levy)	Contractual restriction	State Statute	Ordinance	Board Resolution
01 General Fund	Jail Fees	Restricted - State	Rehabilitation for jail cost		Ordinance #952	
	Commercial Vehicle Tax	Restricted - State	Improvements of lighting of streets and alleys, construction, maintenance and repair of streets			
	911 Fees Donations Inventories	Restricted - State Restricted (donor) Nonresponsible	Costs associated with operation of emergency telephone service Per donor request Concession/office supplies	62 O.S. § 28.11-28.21		Res #10-010
02 General Reserve	Interest Income	Assigned	Maintenance of city facilities, infrastructure & other capital items All hotel taxes collected shall be deposited to the general fund. The city council shall determine the use on an annual basis.			Res #06-017
	Transfer from General Fund	Committed (Council)			Ordinance #1105	
03 Court	Police fines and fees	NA	Castroville (Agency) Fund - no budget required			
04 Impound Fees	Impound Vehicle Fees	Restricted (enabling legislation)	\$100 impound fee used for dispatch, jail records clerks, training, and enforcement of traffic safety.		Ordinance #1102	
	Investment Income	Assigned				
05 Park Improvement	Park development fees	Restricted (enabling legislation)	Purchase of park land for improvement, development, and maintenance of park and recreational programs.		Ordinance #708	
	Court cost assessed for parks	Assigned				Res #05-013
	Business license Investment Income	Assigned Restricted	\$15 per business license		Ordinance #708	
06 Alcohol Enforcement	Police fines and fees	Restricted (enabling legislation)	Fines and fees relating to intoxicating substances and traffic related offense involving alcohol.		Ordinance #1087	
	Investment Income	Assigned				
07 Library	Grants	Restricted - State (Grant Agreements) - External	Library operations, programs, and capital			
	Library State Aid	Restricted - State (Grant Agreements)	Library capital or programs			
	Fines & fees (library)	Assigned				
	Interest income Miscellaneous - donations	Assigned Restricted (donor)				
08 Traffic Enforcement	Police fines and fees	Restricted (enabling legislation)	Capital and training expenses related to traffic enforcement. All associated costs for citizen educational programs & citizen partnerships to reduce traffic law violations & accidents		Ordinance #920	
	Miscellaneous - class fees	Assigned				
	Investment Income	Assigned				
10 Employee Fees	Employee payroll deduction	NA	Employee health savings account			
11 Park & Rec Donation	Private donations	Restricted - State	Fund for park and recreation purposes	Title 74		
13 Police Technology Fees	Police fines and fees	Restricted (enabling legislation)	Police equipment, officer training, and programs to enforce state and local laws		Ordinance #1146	
14 Street/Drainage	Investment Income	Assigned				
	Miscellaneous	Assigned				
	Grants	Restricted (State Grants - ODOT/ODOC) - External	Street grants			
	Transfers from MIA	Restricted - Sanitation Contract (OEMA)	Sanitation franchise fees			
15 Personnel Service (10% Public Safety)	4th penny sales tax (10% of extended penny)	Restricted	Public Safety - Personnel Services		Ordinance #1139	Res #17-021 17-022
16 Police Narcotics Enforcement	Police fines and fees	Restricted (enabling legislation)	Purchase and maintenance of equipment and drug testing kits. Education, training, and scientific development of police & canine development		Ordinance #1161	
			Fines paid must be used to fund local programs which address problems of juvenile crime; administrative costs related to problems of juvenile crime			
17 Juvenile	Police fines and fees	Assigned	Tax-deferred retirement savings and investment plan that offers eligible fulltime employees savings and tax benefits.			Res. 19-029
18 Deferred Compensation Plan	Matching agency contribution	Assigned				
19 Distributor Oklahoma Settlement	Settlements of opioid-related claims	Restricted	Section V.F and Section XIV.F of Exhibit I, except() as set forth in the final sentence of this Section VII.D and (2).			Res. 23-008
25 CDBG (Community Development Block Grant)	50% Street Fund/50% Adult Small Cities	Restricted (CDBG Grant) - External	Improvements in lower income areas to sidewalks and parks			
27 Debt Service	Ad Valorem Taxes	Restricted (enabling legislation)	Debt payments on GO Bonds	Art. 10 § 9, 10, & 35 OK Constitution; 62 O.S. § 361-5		
39 Limited Purpose	Investment Income	Assigned	Capital outlay and improvements			
	Transfer from GF	Assigned Restricted External (3rd penny remaining sales tax)	Capital outlay and improvements			Res. 005-027
	Transfer from MIA	Taxes collected in excess of debt payments are set aside for early retirement of notes. Capital outlay and improvements				

GENERAL FUND



Primary operating fund of the City.

Used to account for all activities except those legally or administratively required to be accounted for in other funds.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

1 -GENERAL FUND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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REVENUE SUMMARY

SERVICES	1,079,790.06	1,316,612.54	1,454,400.00	887,269.94	1,380,000.00
TAXES & FRANCHISE	15,536,695.91	17,356,365.71	18,827,000.00	13,916,025.67	18,299,000.00
FEES	321,972.05	421,106.46	380,300.00	217,408.03	341,500.00
FINES	412,323.18	319,377.21	410,335.00	224,142.48	303,000.00
MISCELLANEOUS REVENUE	493,022.77	430,453.70	2,401,266.00	446,479.80	7,600,500.00
TRANSFERS	<u>7,981,267.94</u>	<u>9,254,073.08</u>	<u>11,155,000.00</u>	<u>7,431,879.52</u>	<u>11,385,000.00</u>
*** TOTAL REVENUES ***	<u>25,825,071.91</u>	<u>29,097,988.70</u>	<u>34,628,301.00</u>	<u>23,123,205.44</u>	<u>39,309,000.00</u>

EXPENDITURE SUMMARY

MAYOR & COUNCIL	0.00	0.00	0.00	0.00	57,060.00
CITY ATTORNEY	127,624.79	287,309.01	370,827.00	256,148.22	264,989.00
INFORMATION TECHNOLOGY	19,958.49	139,239.02	166,455.00	119,965.92	159,415.00
CITY MANAGER	698,652.96	734,142.37	883,773.00	628,757.01	1,012,309.00
LIBRARY	405,375.05	430,877.60	488,972.00	339,999.88	486,583.00
PARKS AND RECREATION	1,149,107.64	1,166,183.31	1,329,700.00	920,143.35	1,372,730.00
GENERAL GOVERNMENT	2,075,901.48	1,431,769.22	1,734,229.00	1,177,958.40	1,979,310.00
TRANSFERS	12,746,567.20	14,013,610.31	15,386,000.00	11,296,843.01	15,386,000.00
INCREASE TO FUND BALANCE	0.00	0.00	2,898,283.00	0.00	7,000,000.00
TOWN CENTER	312,217.95	343,868.48	425,690.00	243,971.92	407,770.00
BALL COMPLEX	559,573.51	588,766.69	730,975.00	459,501.63	760,830.00
AQUATICS	226,781.45	225,664.66	361,525.00	239,361.59	362,045.00
FINANCE	814,271.58	726,867.85	875,324.00	606,150.93	827,139.00
COMMUNITY DEVELOPMENT	503,999.51	476,624.52	656,138.00	456,967.37	626,740.00
POLICE	3,157,856.75	3,171,846.98	3,821,862.00	2,665,681.00	3,974,760.00
ANIMAL WELFARE	121,999.51	141,042.20	271,756.00	156,351.02	267,989.00
SUPPORT SERVICES	398,837.06	498,086.50	633,210.00	437,817.15	629,140.00
FIRE	2,437,471.92	2,689,253.82	3,369,282.00	2,253,715.98	3,519,891.00
STREETS	<u>187,459.41</u>	<u>198,895.32</u>	<u>224,300.00</u>	<u>131,055.22</u>	<u>214,300.00</u>
*** TOTAL EXPENDITURES ***	<u>25,943,656.26</u>	<u>27,264,047.86</u>	<u>34,628,301.00</u>	<u>22,390,389.60</u>	<u>39,309,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES ** (118,584.35) 1,833,940.84 0.00 732,815.84 0.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>SERVICES</u>						
41174	LIBRARY ROOM RENTALS	146.00	875.00	2,000.00	1,405.00	2,000.00
41175	AQUATIC PROGRAMMING	57,030.00	69,664.43	60,000.00	3,090.00	70,000.00
41176	AQUATIC PARTIES	23,115.50	34,271.00	30,000.00	3,561.00	35,000.00
41177	AQUATIC GATE FEES	113,456.30	147,966.78	130,000.00	75,263.00	150,000.00
41178	CONCESSIONS - ALL	358,229.02	357,121.28	410,000.00	227,450.40	360,000.00
41179	RECREATIONAL PROGRAMS	11,791.39	44,466.65	55,000.00	42,792.94	50,000.00
41182	MSA GATE FEES	1,826.00	14,703.00	17,000.00	16,277.00	15,000.00
41184	MYB GATE FEES	12,622.00	21,073.00	24,000.00	15,508.00	22,000.00
41185	ADULT LEAGUE	24,680.00	26,517.00	30,000.00	19,916.00	28,000.00
41186	SPORTS MERCHANDISE SALES	1,465.00	2,159.50	3,000.00	1,509.00	3,000.00
41187	AEROBIC FEES	36,349.30	47,166.50	55,000.00	41,744.50	50,000.00
41188	COMMUNITY CENTER LEAGUE FEE	4,120.00	7,910.00	40,000.00	9,910.00	15,000.00
41189	TOWN CENTER ROOM RENTALS	62,505.00	91,940.00	92,000.00	57,340.00	90,000.00
41190	ASP (AFTER SCHOOL)	12,661.00	1,231.25	6,000.00	2,089.70	3,000.00
41191	MEMBERSHIPS	232,893.20	302,183.65	320,000.00	252,184.65	310,000.00
41192	PERSONAL TRAINER FEES	27,126.00	38,715.00	45,000.00	35,640.00	45,000.00
41193	CAMPS - SUMMER/OTHER	80,825.00	92,503.50	105,000.00	58,241.25	100,000.00
41195	YOUTH SCOREBOARD - REV SHAR	0.00	0.00	0.00	0.00	0.00
41197	OTHER TOURNAMENTS	17,137.75	13,500.00	28,000.00	22,447.50	30,000.00
41198	VENDOR FEES	<u>1,811.60</u>	<u>2,645.00</u>	<u>2,400.00</u>	<u>900.00</u>	<u>2,000.00</u>
TOTAL SERVICES		1,079,790.06	1,316,612.54	1,454,400.00	887,269.94	1,380,000.00
41174	LIBRARY ROOM RENTALS	PERMANENT NOTES: \$60 (4 hour rental)				
41195	YOUTH SCOREBOARD - REV SHAR	PERMANENT NOTES: License agreement signed 2/5/19 with Youth Scoreboards, LLC for video boards at baseball & softball complex. Per the agreement Article 5, 5.2 Revenue Sharing - (within 30 days of end of calendar year) the City will receive 20% of advertising revenue after company recovers costs of boards.				
<u>TAXES & FRANCHISE</u>						
42101	ALCOHOL BEVERAGE TAX	137,966.47	168,713.57	185,000.00	133,878.02	180,000.00
42121	CADDO FRANCHISE	58,980.38	65,870.44	95,000.00	58,252.80	75,000.00
42123	OEC FRANCHISE	56,377.25	68,375.08	90,000.00	63,554.37	75,000.00
42125	OG & E FRANCHISE	308,484.30	356,405.53	430,000.00	335,858.00	410,000.00
42127	ONG FRANCHISE	90,411.73	126,343.70	120,000.00	104,056.43	150,000.00
42128	OTHER GAS FRANCHISE	3,707.10	2,027.91	4,000.00	1,956.42	2,000.00
42129	TELEPHONE FRANCHISE	7,603.86	3,573.66	8,000.00	804.22	2,000.00
42131	CABLE TV FRANCHISE	226,517.85	206,563.67	195,000.00	147,768.46	205,000.00
42133	GASOLINE EXCISE TAX	40,014.98	36,111.67	40,000.00	28,178.97	40,000.00
42149	MOTOR VEHICLE TAX	168,020.65	163,228.88	160,000.00	110,593.39	160,000.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
42172	CIG/TOBACCO TAX	110,254.25	111,969.42	110,000.00	76,527.27	110,000.00
42173	SALES TAX (4%)	12,514,567.15	13,840,004.86	15,000,000.00	11,090,093.06	15,000,000.00
42174	CITY USE TAX (4%)	1,757,567.90	2,122,057.12	2,300,000.00	1,700,524.29	1,800,000.00
42175	HOTEL TAX (5%)	<u>56,222.04</u>	<u>85,120.20</u>	<u>90,000.00</u>	<u>63,979.97</u>	<u>90,000.00</u>
	TOTAL TAXES & FRANCHISE	15,536,695.91	17,356,365.71	18,827,000.00	13,916,025.67	18,299,000.00

- 42101 ALCOHOL BEVERAGE TAX
 PERMANENT NOTES:
 Based on census population. Levy occupation tax upon each person, firm, or corporation engaged within the City. Chapter 42. Section 42.6 of Charter. Occupation tax on manufacturers and sellers of alcoholic beverages such as brewer \$1,000; distiller \$2,500; winemaker \$500; wholesaler \$2,000; & package store \$400.
- 42121 CADDO FRANCHISE
 PERMANENT NOTES:
 Monthly remittance. City receives % of gross receipts for transmission services.
- 42123 OEC FRANCHISE
 PERMANENT NOTES:
 Monthly remittance.
- 42125 OG & E FRANCHISE
 PERMANENT NOTES:
 Quarterly remittance. City receives % of gross receipts from residential and commercial sales levied on all businesses furnishing electricity.
- 42127 ONG FRANCHISE
 PERMANENT NOTES:
 Monthly remittance. City receives % of gross receipts from residential and commercial sales levied on all businesses furnishing gas.
- 42128 OTHER GAS FRANCHISE
 PERMANENT NOTES:
 Monthly remittance. Constellation New Energy.
- 42129 TELEPHONE FRANCHISE
 PERMANENT NOTES:
 Monthly remittance. Various telephone franchises. City receives % of gross revenues for exchange telephone transmission services.
- 42131 CABLE TV FRANCHISE
 PERMANENT NOTES:
 Monthly remittance. City receives % of gross revenues for cable transmission services.
- 42133 GASOLINE EXCISE TAX
 PERMANENT NOTES:
 Monthly remittance. Based on gasoline usage (per gallon used) not price of gallons. Failure to publish notice of availability for public inspection (11 O.S., 517-105-113) of

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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audit, could cause tax to be given to county within two years of fiscal year close.

42149 MOTOR VEHICLE TAX

PERMANENT NOTES:
 Oklahoma Statutes Title 47. Chapter 74. Section 1104 - Oklahoma Vehicle License and Registration Act. Fees, taxes and penalties collected by OTC. City receives 1.24% beginning July 1, 2002 and all subsequent years after. Calculated based on population census.

42172 CIG/TOBACCO TAX

PERMANENT NOTES:
 Monthly remittance. Excise tax on all tobacco sales. Revenue designed to be used to pay for tobacco prevention programs.

42173 SALES TAX (4%)

PERMANENT NOTES:
 Sales tax is the main operating tax for the City. Under State Statutes, the City cannot levy a property tax for operations. Sales tax must be approved by the voters. The City levies a four-cent sales tax on taxable sales within the City. The tax is collected by the Oklahoma Tax Commission. (City 4%, County 0.35%, State 4.5% = 8.85%)

42174 CITY USE TAX (4%)

PERMANENT NOTES:
 A type of excise tax levied upon tangible personal property purchased by a resident of the assessing state for use, storage, or consumption in that state (not for resale), regardless of where the purchase took place. If a resident of a state makes a purchase within his home state, full sales tax is paid at the time of the transaction. The use tax applies when a resident of the assessing state purchases an item that is not subject to his home state's sales tax. Usually, this is due to out-of-state purchases, as well as ordering items through the mail, by phone, or over the Internet from other states. The use tax is assessed at the same rate as the sales tax residence.

42175 HOTEL TAX (5%)

PERMANENT NOTES:
 Luxury & Hampton Inns

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
		ACTUAL	ACTUAL	BUDGET	ACTUAL	
FEES						
43110	TRAP, NEUTER, & RELEASE PRO	2,055.50	3,503.00	6,000.00	4,196.50	4,000.00
43145	BUSINESS/CONTRACTOR LIC.	90,133.65	93,883.45	100,000.00	65,207.40	95,000.00
43146	SURETY BOND LICENSE REGISTR	80.00	120.00	200.00	180.00	200.00
43150	INSPECTION FEES	55,323.29	110,037.33	50,000.00	25,660.96	40,000.00
43155	DEEDS/PLATS/SPLITS	6,593.38	8,388.70	7,000.00	2,472.10	5,000.00
43160	CONSTRUCTION PERMITS	145,386.50	178,627.60	190,000.00	100,963.67	170,000.00
43161	STATE PERMIT FEE	5,868.00	6,988.50	7,000.00	4,907.40	7,200.00
43165	OIL AND GAS INSPECTIONS	0.00	0.00	0.00	0.00	0.00
43167	RETURN CHECK FEES	0.00	0.00	100.00	25.00	100.00
43175	CONVENIENCE FEE	16,531.73	19,557.88	20,000.00	13,795.00	20,000.00
	TOTAL FEES	321,972.05	421,106.46	380,300.00	217,408.03	341,500.00

43145 BUSINESS/CONTRACTOR LIC. PERMANENT NOTES:
 Chapter 42.6.b - Charter (fees) - \$20 per year where beer is sold for consumption on the premises; or \$10 per year where beer is sold for consumption off of premises.

43150 INSPECTION FEES PERMANENT NOTES:
 Final plat fees.

43155 DEEDS/PLATS/SPLITS PERMANENT NOTES:
 Charter Section 42-106 fee for application for vacation of unrecorded plat \$25. Recorded plat \$25. Preliminary Plats: For developments with lots two acres or greater: \$250 plus \$4.00 per lot developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots. Approval of Final Plats: Developments with lots two acres or greater \$350 plus \$4.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots. Developments less than 2 acres: \$350, plus \$3.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots. Deed approval \$25.00. Subdivision approval \$75.00. Subdivision inspection fees: 2 1/2% of first \$100,000 of engineering estimate. 2% of all over \$100,000, not to exceed \$200,000. 1 1/2% over \$200,000.

43160 CONSTRUCTION PERMITS PERMANENT NOTES:
 Charter Section 42-18 Residential building permit \$20.00 plus square footage \$.05; electrical \$.06 sq ft; plumbing \$.06; mechanical \$.05.
 Driveway permits new \$30.00; repair \$40.
 Commercial building permit \$50 plus \$.06 sq ft.
 Manufactured homes \$140 building permit.

43167 RETURN CHECK FEES PERMANENT NOTES:

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL		
		\$25 fee					
<u>FINES</u>							
44117	FINES - MUNICIPAL COURT	392,179.85	300,980.17	380,000.00	207,231.87	280,000.00	
44118	FINES - STATE JAIL FEES	5,174.74	5,397.40	12,000.00	5,424.97	7,000.00	
44119	FINES - LOCAL JAIL FEES	3,230.44	3,387.78	6,335.00	3,653.75	4,000.00	
44125	LIBRARY FINES	<u>11,738.15</u>	<u>9,611.86</u>	<u>12,000.00</u>	<u>7,831.89</u>	<u>12,000.00</u>	
	TOTAL FINES	412,323.18	319,377.21	410,335.00	224,142.48	303,000.00	
<u>MISCELLANEOUS REVENUE</u>							
45100	DONATIONS - OTHER	10,000.00	300.00	6,000.00	5,000.00	5,000.00	
45102	DONATIONS - STAKEHOLDERS	0.00	0.00	2,000.00	0.00	0.00	
45103	DONATIONS - ANIMAL WELFARE	2,240.25	2,541.15	6,000.00	3,165.66	3,000.00	
45113	POLICE REIMBURSEMENT	231,044.08	239,567.40	273,000.00	212,303.37	275,000.00	
45120	911 COMMUNICATIONS	43,547.94	44,941.49	48,000.00	36,020.70	48,000.00	
45141	INTEREST ON INVESTMENTS	19,905.19	11,639.59	75,000.00	65,693.36	125,000.00	
45147	SURPLUS ASSETS	0.00	353.01	800.00	0.00	500.00	
45150	OKLAHOMA PREMIUM ASSISTANCE	15,739.14	19,303.17	26,000.00	17,309.96	25,000.00	
45190	OVER/UNDER CASH DRAWER	0.00	0.00	100.00	0.50	0.00	
45191	RESTITUTION - ACO	0.00	0.00	400.00	347.00	0.00	
45193	MISCELLANEOUS	85,335.19	42,683.43	48,345.00	35,181.10	50,000.00	
45194	INSURANCE REIMBURSEMENT	84,886.98	68,132.46	95,700.00	70,810.15	68,000.00	
45195	CPR TRAINING CLASSES	324.00	992.00	2,000.00	648.00	1,000.00	
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>1,817,921.00</u>	<u>0.00</u>	<u>7,000,000.00</u>	
	TOTAL MISCELLANEOUS REVENUE	493,022.77	430,453.70	2,401,266.00	446,479.80	7,600,500.00	
45100	DONATIONS - OTHER			PERMANENT NOTES: Fireworks donation.			
45113	POLICE REIMBURSEMENT			PERMANENT NOTES: Mustang Public Schools 2/3rd costs of 3 school resource officers. Mental health reimbursement.			
45120	911 COMMUNICATIONS			PERMANENT NOTES: 01-541-5622 (offset) ACOG board of Directors authorized 9-1-1 ACOG to refund to member entity 18 cents of the 67 to 68.5 net cents of 9-1-1 service fees from Oklahoma Tax Commission from January 1, 2017 through January 31, 2018.			
45193	MISCELLANEOUS			PERMANENT NOTES: Copies of police reports; weeds & abatements; pension reimbursements; fireworks city; cleet admin; and court transfers.			
45194	INSURANCE REIMBURSEMENT			PERMANENT NOTES:			

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

REVENUES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

Retirees insurance reimbursements (\$56,000) plus other.

45199 RESERVED CARRYOVER

PERMANENT NOTES:

Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).

Economic development agreements; accrued comp absences; contracts and other commitments; emergency/commodity increases.

TRANSFERS

46802	TRANSFER FROM GENERAL RESER	16,000.00	0.00	150,000.00	0.00	150,000.00
46810	TRANSFER FROM EE FLEX SPEND	0.00	0.00	4,000.00	0.00	4,000.00
46815	TRANSFER FROM PERSONAL SER	313,242.96	340,110.50	380,000.00	277,252.33	400,000.00
46817	TRANSFER FROM JUVENILE FUND	4,165.86	4,500.00	5,000.00	2,404.12	6,000.00
46818	TRANSFER FROM DEFINED CONTR	0.00	57,252.39	116,000.00	57,176.54	125,000.00
46839	TRANSFER FROM LIMITED PURPO	108,000.00	0.00	0.00	0.00	0.00
46867	TRANSFER FROM MIA OPERATING	1,275,000.00	2,050,000.00	3,000,000.00	1,550,000.00	3,200,000.00
46868	TRANSFER FROM MIA SALES TAX	<u>6,264,859.12</u>	<u>6,802,210.19</u>	<u>7,500,000.00</u>	<u>5,545,046.53</u>	<u>7,500,000.00</u>
TOTAL TRANSFERS		7,981,267.94	9,254,073.08	11,155,000.00	7,431,879.52	11,385,000.00

46802

TRANSFER FROM GENERAL RESEPERMANENT NOTES:

Transfer from hotel tax to subsidize City Attorney salary.

46868

TRANSFER FROM MIA SALES TAPERMANENT NOTES:

Transfer of two cent sales tax back from MIA. Three cents transferred to the MIA as required by revenue note indenture, with two cents transferred back to the General Fund for operations. Any portion of the one cent retained by the MIA not used for debt payments is restricted for water & sewer infrastructure & capital purchases in the Limited Purpose Fund. Four cents is transferred to the MIA for the 2016 & 2017 note payments, then to the 90% excess Fund 64.

*** TOTAL REVENUES ***

25,825,071.91	29,097,988.70	34,628,301.00	23,123,205.44	39,309,000.00
=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

MAYOR & COUNCIL

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

500-5310	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	400.00
500-5326	TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	280.00
500-5327	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	22,325.00
500-5336	CITY ENGINEERING	0.00	0.00	0.00	0.00	10,000.00
500-5341	PRINTING	0.00	0.00	0.00	0.00	100.00
500-5352	YOUTH & FAMILY SERVICES	0.00	0.00	0.00	0.00	5,000.00
500-5353	OTHER SERVICES AND CHARGES	0.00	0.00	0.00	0.00	350.00
500-5355	MEETING EXPENSES	0.00	0.00	0.00	0.00	1,000.00
500-5392	MEMBERSHIPS & SUBSCRIPTION	0.00	0.00	0.00	0.00	305.00
500-5397	CHAMBER OF COMMERCE	0.00	0.00	0.00	0.00	15,000.00
	TOTAL OTHER SERVICES & CHARGES	0.00	0.00	0.00	0.00	54,760.00

500-5327 PROFESSIONAL SERVICES CURRENT YEAR NOTES:
Auditing services \$18,200
Single audit, if required \$3,800
Sinking fund schedules \$325

500-5336 CITY ENGINEERING PERMANENT NOTES:
Engineering reviews on subdivisions; general projects; and surveys.

500-5336 CITY ENGINEERING CURRENT YEAR NOTES:
Inhouse engineering (construction management).

500-5352 YOUTH & FAMILY SERVICES PERMANENT NOTES:
Annual Youth & Family Service contract of \$5,000.

500-5355 MEETING EXPENSES PERMANENT NOTES:
Council meeting expenses such as workshops including refreshments; meals; and receptions.

500-5397 CHAMBER OF COMMERCE PERMANENT NOTES:
Agreement for services rendered by Chamber of Commerce.
\$15,000 annual fee.

MATERIALS AND SUPPLIES

500-5610	OTHER SUPPLIES	0.00	0.00	0.00	0.00	300.00
	TOTAL MATERIALS AND SUPPLIES	0.00	0.00	0.00	0.00	300.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND
MAYOR & COUNCIL

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

BONDS

500-5755	COUNTY VISUAL BUDGET INSPEC	0.00	0.00	0.00	0.00	2,000.00
	TOTAL BONDS	0.00	0.00	0.00	0.00	2,000.00

500-5755 COUNTY VISUAL BUDGET INSPEPERMANENT NOTES:

The law requires that municipalities assess real property taxes based on fair market value (Oct 1). Market value changes over time. Shifts tax burden to proper home owners.

TOTAL MAYOR & COUNCIL

0.00	0.00	0.00	0.00	57,060.00
=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	500 - Mayor & City Council	500		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training - <u>Ref. Form 3 - Travel Detail</u>		\$400	\$400
5326	Travel Reimbursement - <u>Ref. Form 3 - Travel Detail</u>		\$280	\$280
5327	Professional Services		\$22,325	\$22,325
	Auditing services. Annual Sinking Fund Schedules.			
5336	City Engineer		\$40,000	\$10,000
	Engineering fees will be reduced, if hire Project Manager. Includes GIS services.			
5341	Printing		\$100	\$100
	Name plates and business cards for Council			
5352	Youth & Family Services		\$5,000	\$5,000
	Annual contract			
5353	Other Services & Fees		\$350	\$350
	Portraits, if needed. Opt Tech Annual Renewal.			
5355	Meeting Expenses		\$1,000	\$1,000
5392	Membership & Subscriptions - <u>Ref. Form 4 - Membership</u>		\$305	\$305
5397	Chamber of Commerce		\$15,000	\$15,000
	Annual contract			
5610	Other Supplies		\$300	\$300
	Candy for Western Days, plaques & awards			
5755	County Visual Budget Inspection		\$2,000	\$2,000
	Annual inspection of budget			
	Grand Total		\$87,060	\$57,060

**2023 - 2024 FISCAL BUDGET
REQUEST FOR EDUCATION & TRAVEL**

FUND NO.		DEPARTMENT								
01		500 - Mayor & City Council								
Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
Mayor	OML Conference	Sept. 19-	Tulsa, Ok	\$0	\$0	\$200	\$80	\$200	\$0	\$480
City Council	New Official Training	Varies	Varies	0	0	0	0	\$200	0	200
				\$0	\$0	\$200	\$80	\$400	\$0	\$680



2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS

FUND NO. 01 - General Fund
DEPARTMENT 500 - Mayor & City Council

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Mayor & Council	Mayors Council of Oklahoma	Represent the Concerns and Views of the State's Mayors	\$ 305
TOTAL COSTS:			<u>\$ 305</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

CITY ATTORNEY

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

PERSONAL SERVICES

501-5101	FULL TIME SALARIES	0.00	134,005.54	166,930.00	116,179.75	158,500.00
501-5105	EDUCATION INCENTIVE	0.00	770.00	770.00	770.00	770.00
501-5108	SOCIAL SECURITY (FICA)	9,234.92	10,312.69	12,050.00	8,671.60	12,185.00
501-5111	RETIREMENT	15,338.43	18,678.19	22,660.00	16,329.73	23,000.00
501-5112	INSURANCE	12,507.21	13,541.20	14,765.00	11,126.43	16,045.00
501-5113	UNEMPLOYMENT INSURANCE	361.15	240.00	375.00	0.00	500.00
501-5114	WORKERS COMP	<u>1,000.00</u>	<u>500.00</u>	<u>600.00</u>	<u>500.00</u>	<u>600.00</u>
TOTAL PERSONAL SERVICES		38,441.71	178,047.62	218,150.00	153,577.51	211,600.00

CURRENT YEAR NOTES:
FY23 (27 pay periods)

501-5101 FULL TIME SALARIES

OTHER SERVICES & CHARGES

501-5310	EDUCATION AND TRAINING	0.00	1,557.55	1,350.00	665.00	1,250.00
501-5326	TRAVEL REIMBURSEMENT	0.00	2,024.88	1,981.00	1,954.56	2,969.00
501-5327	PROFESSIONAL SERVICES	21,116.25	16,715.00	21,200.00	17,200.00	0.00
501-5329	CITY PROSECUTOR	0.00	0.00	12,000.00	6,488.24	10,080.00
501-5335	OTHER ATTORNEY SERVICES & F	2,716.28	709.92	15,417.00	1,755.57	10,000.00
501-5336	CITY ENGINEER	22,718.02	41,515.22	50,000.00	31,708.15	0.00
501-5337	MUNICIPAL JUDGE	20,000.00	19,600.00	20,400.00	16,000.00	24,000.00
501-5341	PRINTING	25.25	89.70	150.00	0.00	250.00
501-5350	CITY ATTY LIABILITY INSURAN	0.00	2,672.69	2,783.00	2,782.61	3,000.00
501-5352	YOUTH & FAMILY SERVICES	5,000.00	5,000.00	5,000.00	5,000.00	0.00
501-5353	OTHER SERVICES AND CHARGES	250.00	770.38	2,920.00	959.64	400.00
501-5355	MEETING EXPENSES	0.00	47.64	35.00	0.00	0.00
501-5392	MEMBERSHIPS & SUBSCRIPTIONS	300.00	1,050.00	1,581.00	925.49	1,340.00
501-5397	CHAMBER OF COMMERCE	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
TOTAL OTHER SERVICES & CHARGES		87,125.80	106,752.98	149,817.00	100,439.26	53,289.00

PERMANENT NOTES:
City Attorney conferences.

501-5310 EDUCATION AND TRAINING

PERMANENT NOTES:
EST Engineering and Meshek & Associates reviews subdivisions; general projects; and surveys.

501-5336 CITY ENGINEER

PERMANENT NOTES:
Judge Huddleston (proposing from \$19,200 to \$22,800)
Alternate Judge Chris Box (\$1,200) (3x @ 400)

501-5337 MUNICIPAL JUDGE

501-5353 OTHER SERVICES AND CHARGES PERMANENT NOTES:
Parking expense.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

CITY ATTORNEY

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	
<hr/>					
<u>MATERIALS AND SUPPLIES</u>					
501-5610 OTHER SUPPLIES	<u>436.62</u>	<u>860.59</u>	<u>860.00</u>	<u>221.73</u>	<u>100.00</u>
TOTAL MATERIALS AND SUPPLIES	436.62	860.59	860.00	221.73	100.00
<hr/>					
<u>BONDS</u>					
501-5755 COUNTY VISUAL BUDGET INSPEC	<u>1,620.66</u>	<u>1,647.82</u>	<u>2,000.00</u>	<u>1,909.72</u>	<u>0.00</u>
TOTAL BONDS	1,620.66	1,647.82	2,000.00	1,909.72	0.00
<hr/>					
TOTAL CITY ATTORNEY	127,624.79	287,309.01	370,827.00	256,148.22	264,989.00
	=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 501

DIVISION: City Attorney

POSITION TITLE(S): Municipal Judge

RANGE/STEP: _____

PROJECTED SALARY: from \$1,600 to \$1,900/month

JUSTIFICATION:
Fiscal year 2012 was the last pay adjustment.

PREPARED BY: Jon Miller, City Attorney

To Be Completed By Finance

Approved: _____

Denied: _____

**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	City Attorney	501		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training - Ref. Form 3 - Travel Detail			
	OAMA Spring and Fall Conferences - City Attorney		\$300	\$300
	IMLA Fall Conference - City Attorney		\$950	\$950
5326	Travel Reimbursement - Ref. Form 3 - Travel Detail		\$2,969	\$2,969
5329	City Prosecutor		\$12,000	\$10,080
	Legal services		\$0	\$10,000
5335	Attorney Fees & Services		\$110,400	\$0
	DHD Corp. v. City of Mustang - Spencer Fane		\$6,000	\$0
	DHD Corp. v. City of Mustang - Expert expenses		\$7,000	\$0
	DHD Corp. v. City of Mustang - Deposition expense		\$500	\$0
	DHD Corp. v. City of Mustang - Exhibit and copying expenses		\$60	\$0
	DHD Corp. v. City of Mustang - Hearing expenses		\$105,600	\$0
	Royal Homes, LLC v. City of Mustang - Spencer Fane		\$7	\$0
	Royal Homes, LLC v. City of Mustang - Expert expenses		\$5,800	\$0
	Royal Homes, LLC v. City of Mustang - Deposition expense		\$500	\$0
	Royal Homes, LLC v. City of Mustang - Exhibit and copying expenses		\$60	\$0
	Royal Homes, LLC v. City of Mustang - Hearing expenses		\$500	\$0
	City of Mustang v. Loren Smith - Exhibit and copying expenses		\$7,000	\$0
	City of Mustang v. Loren Smith - Expert expenses		\$2,800	\$0
	City of Mustang v. Loren Smith - Deposition expenses		\$60	\$0
	City of Mustang v. Loren Smith - Hearing expenses		\$22,800	\$24,000
5337	Municipal Judge - Plus Alternate Judge.			
	Court appearances and matters (\$1,900 monthly, plus \$1,200 Alt. Judge)		\$250	\$250
5341	Printing		\$3,000	\$3,000
5350	Professional Liability Insurance			
	City Attorney insurance		\$400	\$400
5353	Other Services & Fees			
	Parking		\$0	\$0
5355	Meeting Expenses		\$5,480	\$1,340
5392	Membership & Subscriptions - Ref. Form 4 - Membership			
	City Prosecutor dues.	\$350		
	City Attorney - Oklahoma Bar Association	\$300		
	City Attorney - Adobe Acrobat	\$240		
	Westlaw National Edge & Municipal Analytical	\$4,140		
	City Attorney - Full admission Oklahoma Association of Municipal Attorneys	\$350		
	City Attorney - Full admission Canadian County Bar Association	\$100		
5610	Other Supplies		\$100	\$100
	Grand Total		\$294,536	\$53,389

Prepared By: Jon Miller, City Attorney

**2023 - 2024 FISCAL BUDGET
REQUEST FOR EDUCATION & TRAVEL**

Form No. 3

FUND NO.		DEPARTMENT									
01		501 - City Attorney									
Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total	
City Attorney	OAMA Spring and Fall Conferences	Varies	Tulsa: OKC	\$0	\$0	\$250	\$60	\$300	\$300	\$0	
City Attorney	IMLA Fall Conference	Varies	Palm Springs, CA	\$921	\$0	\$1,438	\$300	\$950	\$0	\$3,609	
				\$921	\$0	\$1,688	\$360	\$300	\$0	\$4,219	

Prepared By: Jon Miller, City Attorney

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01 - General Fund
DEPARTMENT 501 - City Attorney

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
City Prosecutor	Mayor Council of Oklahoma	Membership	\$ 350
Jon Miller, City Attorney	Oklahoma Bar Association	Membership	300
Jon Miller, City Attorney	Adobe Acrobat Pro	Software Subscription	240
Jon Miller, City Attorney	Full Admission Oklahoma Association of Municipal Attorneys	Full Admission - Memberships	350
Jon Miller, City Attorney	Full Admission Canadian County Bar Association	Full Admission - Memberships	100
TOTAL COSTS:			<u>\$ 1,340</u>

PREPARED BY: Jon Miller, City Attorney

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 --GENERAL FUND

INFORMATION TECHNOLOGY

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

505-5101	FULL TIME SALARIES	16,966.20	107,845.03	128,900.00	93,347.10	123,235.00
505-5108	SOCIAL SECURITY (FICA)	926.24	8,205.89	9,955.00	7,107.50	9,430.00
505-5111	RETIREMENT	1,497.45	15,257.69	19,225.00	13,482.50	17,805.00
505-5112	INSURANCE	568.60	6,953.56	7,600.00	5,678.82	8,045.00
505-5113	UNEMPLOYMENT INSURANCE	0.00	358.85	375.00	0.00	500.00
505-5114	WORKERS COMP	0.00	400.00	400.00	350.00	400.00
	<u>TOTAL PERSONAL SERVICES</u>	<u>19,958.49</u>	<u>139,021.02</u>	<u>166,455.00</u>	<u>119,965.92</u>	<u>159,415.00</u>

MATERIALS AND SUPPLIES

505-5610	OTHER SUPPLIES	0.00	218.00	0.00	0.00	0.00
	<u>TOTAL MATERIALS AND SUPPLIES</u>	<u>0.00</u>	<u>218.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

TOTAL INFORMATION TECHNOLOGY

19,958.49	139,239.02	166,455.00	119,965.92	159,415.00
=====	=====	=====	=====	=====

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

CITY MANAGER

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

511-5101	FULL TIME SALARIES	465,129.16	456,203.74	511,005.00	364,084.50	605,095.00
511-5105	EDUCATION INCENTIVE	2,070.00	2,070.00	2,070.00	2,070.00	2,840.00
511-5108	SOCIAL SECURITY (FICA)	33,502.56	33,488.24	37,415.00	27,077.52	46,510.00
511-5111	RETIREMENT	57,493.17	63,624.46	72,740.00	51,901.15	85,535.00
511-5112	INSURANCE	66,433.24	96,081.58	124,340.00	86,492.00	132,030.00
511-5113	UNEMPLOYMENT INSURANCE	1,105.76	1,035.47	1,490.00	55.54	2,975.00
511-5114	WORKERS COMP	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,500.00</u>	<u>1,250.00</u>	<u>900.00</u>
TOTAL PERSONAL SERVICES		626,733.89	653,503.49	750,560.00	532,930.71	875,885.00

511-5101 FULL TIME SALARIES CURRENT YEAR NOTES:
 Includes health insurance premiums rolled up into CM salary.
 New Project Manager position.
 Overlap of Human Resource Director.

511-5111 RETIREMENT CURRENT YEAR NOTES:
 Other retirees.

511-5112 INSURANCE PERMANENT NOTES:
 Includes retirees premiums.

511-5112 INSURANCE CURRENT YEAR NOTES:
 Plus COBRA \$591.48/mo (former employee).

OTHER SERVICES & CHARGES

511-5310	EDUCATION AND TRAINING	6,904.18	8,697.48	4,279.00	2,233.00	3,965.00
511-5322	CLEANING SERVICES	8,100.00	9,300.00	11,880.00	7,612.93	11,000.00
511-5323	LABOR RELATIONS	0.00	0.00	550.00	0.00	500.00
511-5325	MILEAGE REIMBURSEMENT	0.00	644.00	500.00	131.25	400.00
511-5326	TRAVEL	295.95	1,669.08	5,230.00	3,171.92	8,890.00
511-5327	PROFESSIONAL FEES	10,891.70	15,919.70	37,000.00	32,660.88	33,000.00
511-5331	ADVERTISING & LEGALS	908.20	3,548.00	5,200.00	2,396.85	5,000.00
511-5341	PRINTING	38.50	0.00	100.00	0.00	100.00
511-5351	CONNECT/WEBSITE	3,100.00	0.00	3,100.00	3,100.00	3,100.00
511-5353	OTHER SERVICES & FEES	32,809.17	30,878.87	44,490.00	26,169.97	50,000.00
511-5392	MEMBERSHIPS & SUBSCRIPTIONS	<u>3,311.27</u>	<u>3,761.99</u>	<u>9,874.00</u>	<u>8,703.27</u>	<u>9,469.00</u>
TOTAL OTHER SERVICES & CHARGES		66,358.97	74,419.12	122,203.00	86,180.07	125,424.00

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

J1 -GENERAL FUND

CITY MANAGER

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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MATERIALS AND SUPPLIES

511-5601 OFFICE SUPPLIES	69.99	475.78	600.00	506.69	600.00
511-5610 OTHER SUPPLIES	140.57	0.00	110.00	84.47	100.00
511-5613 FUEL, OIL & LUBRICANTS	59.49	0.00	300.00	61.38	300.00
511-5618 EMPLOYEE RELATIONS	<u>5,290.05</u>	<u>5,743.98</u>	<u>10,000.00</u>	<u>8,993.69</u>	<u>10,000.00</u>
TOTAL MATERIALS AND SUPPLIES	5,560.10	6,219.76	11,010.00	9,646.23	11,000.00

TOTAL CITY MANAGER

	698,652.96	734,142.37	883,773.00	628,757.01	1,012,309.00
	=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 511

DIVISION: City Management

POSITION TITLE(S): Project and Infrastructure Manager

RANGE/STEP: _____

YEARLY SALARY: \$95,000 (\$135.2k rollups)

JUSTIFICATION:

Currently, large projects have a combined management system of the Assistant City Manager and our contract engineer, Cowan Group. Due to continued growth, and the number of projects the City will take on over the next 20 years, hiring a project manager is proposed. This position will oversee, coordinate, and manage projects in streets, water/sewer, and any additional items the City may take on. This will reduce the cost of our current engineering fees by eliminating the construction management portion of many projects. Testing, and some engineering review of projects will be necessary but ultimately it will reduce the overall fee paid for the contract engineer. The position will also be expected to be aggressive in applying for any grants for such projects, take a large role in being present and representing the City in ACOG, OWRB, and any other entity that will assist with the function of infrastructure growth.

PREPARED BY: Assistant City Manager, Justin Battles

To Be Completed By Finance:

Approved: _____

Denied: _____

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 511

DIVISION: City Management

POSITION TITLE(S): Human Resource Director Replacement

RANGE/STEP: _____

YEARLY SALARY: \$42,100 (start date Feb. 1, 2024)

JUSTIFICATION:

Retirement of current director on May 3, 2024.
New hire to overlap from February 1st thru May 3rd. New hire \$70,000 plus benefits.

PREPARED BY: Laura Anderson, Human Resource Director

To Be Completed By Finance:

Approved: _____

Denied: _____

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	City Management	511		
			COST	
ACCT CODE JUSTIFICATION (TYPES OF COSTS INCURRED)				
5310	Education and Training (See <u>Travel</u> Form-Conference & Other)		\$3,965	\$3,965
5322	Cleaning Services		\$11,000	\$11,000
	Monthly cleaning services		\$500	\$500
5323	Labor Relations		\$400	\$400
	Annual fee renewal.		\$400	\$400
5325	Mileage Reimbursement		\$8,890	\$8,890
	See details on ' <u>Travel</u> ' form.		\$8,890	\$8,890
5326	Travel Reimbursement		\$33,000	\$33,000
	See details on ' <u>Travel</u> ' form		\$33,000	\$33,000
5327	Professional Services			
	County Clerk filing fees, Post Office certified mail, Paycor software, TCP-Cloud, background checks, & pre-employment drug screening.		\$5,000	\$5,000
5331	Advertising/Legal		\$100	\$100
	Publication notices(Mustang News; Mustang Times; Journal Records)		\$100	\$100
5341	Printing		\$3,100	\$3,100
5351	Connect		\$50,000	\$50,000
	Annual contract (mobile app solution).		\$50,000	\$50,000
5353	Other Services & Fees		\$9,469	\$9,469
	Municipal Code Admin Fee & Agenda Management (Granicus), Chamber of Commerce business luncheons.		\$9,469	\$9,469
5392	Membership & Subscriptions			
	See details on ' <u>Memberships</u> ' form.			
Sub-Total			\$125,424	\$125,424

Prepared By: City Management

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	City Management	511		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5601	Office Supplies Supplies used for work sessions and council meetings.		\$600	\$600
5610	Other Supplies Miscellaneous supplies		\$100	\$100
5613	Fuel, Oil & Lubricants		\$300	\$300
5618	Employee Relations		\$10,000	\$10,000
	Total		\$11,000	\$11,000
	Grand Total		\$136,424	\$136,424

Prepared By: City Management

**2023 - 2024 FISCAL BUDGET
REQUEST FOR EDUCATION & TRAVEL**

FUND NO.	DEPARTMENT				Airfare	Mileage	Hotel	Meals	Conference	Other	Total
01	511 - City Management										
Position	Reason for Trip	Dates	Location								
All Positions	Business Meetings/Misc.	Varies	Varies		\$0	\$0	\$0	\$800	\$200	\$0	\$1,000
City Manager	OML Conference	Sept. 19-21	Tulsa, Ok		\$0	\$200	\$400	\$130	\$200	\$0	\$930
City Manager	CMAO Conference	Fall/Spring	TBD		\$0	\$200	\$400	\$120	\$500	\$0	\$1,220
City Manager	ICMA Conference	Oct. 1-4	Austin, Tx		\$400	\$0	\$1,995	\$260	\$800	\$0	\$3,455
Assistant City Manager	CMAO Conference	Fall/Spring	TBD		\$0	\$0	\$400	\$120	\$500	\$0	\$1,020
Assistant City Manager	OML Conference	Sept. 19-21	Tulsa, Ok		\$0	\$0	\$400	\$130	\$200	\$0	\$730
Assistant City Manager	ICMA Conference	Oct. 1-4	Austin, Tx		\$400	\$0	\$1,995	\$260	\$800	\$0	\$3,455
Human Resource Director	OML Conference	Sept. 19-21	Tulsa, Ok		\$0	\$0	\$200	\$80	\$200	\$0	\$480
City Clerk	OMCTFOA fall pre-conference & conference	Fall 2023	Shangri La Grand Lake		\$0	\$0	\$350	\$50	\$250	\$0	\$650
City Clerk	OMCT Institute - Spring (2-day)	Spring 2024	Silliwater		\$0	\$0	\$0	\$0	\$250	\$0	\$250
City Clerk	OML - OMCT training (book, update, & attendance)	NA	NA		\$0	\$0	\$0	\$0	\$65	\$0	\$65
					\$800	\$400	\$6,140	\$1,950	\$3,965	\$0	\$13,255

Prepared By: City Management

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01 - General Fund
DEPARTMENT 511 - City Management

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Oklahoma Municipal Management Services	Oklahoma Municipal Management Services (Steve Whitlock)	Membership	\$ 5,000
Timothy Rooney, City Manager	Full ICMA	Membership	1,040
Timothy Rooney, City Manager	NPELRA	Membership	200
Timothy Rooney, City Manager	City Manager Association of Oklahoma (CMAO)	Membership	640
Timothy Rooney, City Manager	City Manager Association of Oklahoma (CMAO)	Membership.	50
Timothy Rooney, City Manager	OML	Accredited Manager Program	150
Justin Battles, Asst. City Manager	City Manager Association of Oklahoma (CMAO)	Membership for City Manager, HR Director, City Clerk	590
Justin Battles, Asst. City Manager	City Manager Association of Oklahoma (CMAO)	Membership.	50
Justin Battles, Asst. City Manager	Full ICMA	Accredited Manager Program	1,040
Laura Anderson, HR Director	Society of Human Resource Management	Membership	229
Laura Anderson, HR Director	International Public Management Association - HR	Human Resource Professional	160
Laura Anderson, HR Director	Oklahoma City Human Resources Society	HR Profession w/ Public Sector Focus	85
Lisa Martin, City Clerk	OMCTFOA Dues	Local HR Group	50
Lisa Martin, City Clerk	International Institute of Municipal Clerks (IIMC)	Professional organization to obtain national certification	185
		Professional organization to obtain national certification through IIMC	
TOTAL COSTS:			\$ 9,469

PREPARED BY: City Management

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

LIBRARY

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

	184,774.63	176,372.45	202,865.00	148,238.13	201,000.00
512-5101 FULL TIME SALARIES					111,215.00
512-5103 PART TIME/TEMPORARY	88,968.80	94,971.28	114,530.00	79,355.00	1,540.00
512-5105 EDUCATION INCENTIVE	1,540.00	1,540.00	770.00	770.00	24,010.00
512-5108 SOCIAL SECURITY (FICA)	20,432.85	20,487.98	26,725.00	17,247.73	27,990.00
512-5111 RETIREMENT	22,728.62	23,574.19	30,090.00	20,071.89	37,060.00
512-5112 INSURANCE	31,881.45	37,129.26	32,160.00	23,397.59	4,600.00
512-5113 UNEMPLOYMENT INSURANCE	1,666.05	1,943.88	3,700.00	906.74	75.00
512-5114 WORKERS COMP	80.00	100.00	100.00	100.00	407,490.00
TOTAL PERSONAL SERVICES	352,072.40	356,119.04	410,940.00	290,087.08	

OTHER SERVICES & CHARGES

	0.00	1,603.36	1,030.00	645.00	1,900.00
512-5310 EDUCATION AND TRAINING					100.00
512-5311 POSTAGE	0.00	58.00	100.00	11.55	2,248.00
512-5326 TRAVEL	0.00	1,292.03	1,170.00	0.00	3,700.00
512-5327 PROFESSIONAL SERVICES	3,007.24	3,599.00	2,275.00	1,596.00	1,050.00
512-5353 OTHER SERVICES & FEES	0.00	602.11	1,050.00	0.00	200.00
512-5357 REFUNDS	85.00	0.00	200.00	30.00	600.00
512-5360 COMPUTER MAINTENANCE	453.79	114.69	0.00	0.00	1,000.00
512-5371 SERVICES/MACHINERY-EQUIPMEN	0.00	0.00	647.00	646.14	12,210.00
512-5391 MISC CONTRACTUAL SERVICES	12,135.84	12,043.41	11,660.00	11,659.60	370.00
512-5392 MEMBERSHIPS & SUBSCRIPTIONS	312.00	248.00	250.00	250.00	23,378.00
TOTAL OTHER SERVICES & CHARGES	15,993.87	19,560.60	18,382.00	14,838.29	

MATERIALS AND SUPPLIES

	4,580.71	5,127.68	4,600.00	3,554.92	4,600.00
512-5601 OFFICE SUPPLIES					2,500.00
512-5602 PERIODICAL SUBSCRIPTIONS	856.31	829.86	955.00	954.42	35,000.00
512-5603 LIBRARY BOOKS	23,100.27	34,753.88	35,000.00	21,634.50	10,000.00
512-5604 AUDIO VISUAL	8,673.66	9,645.07	10,000.00	4,677.20	1,415.00
512-5610 OTHER SUPPLIES	0.00	2,850.98	6,895.00	2,893.47	1,800.00
512-5617 PROGRAMS	97.83	1,910.53	1,800.00	1,360.00	400.00
512-5631 SMALL TOOLS EQUIPMENT	0.00	79.96	400.00	0.00	55,715.00
TOTAL MATERIALS AND SUPPLIES	37,308.78	55,197.96	59,650.00	35,074.51	

512-5603 LIBRARY BOOKS

PERMANENT NOTES:

Requirement of ODL grant funding.

	405,375.05	430,877.60	488,972.00	339,999.88	486,583.00
TOTAL LIBRARY	-----	-----	-----	-----	-----

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	Library	512		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training ALA and Oklahoma Library Association (OLA) annual conference registration. Tuition reimbursement for staff.		\$1,900	\$1,900
5311	Postage For items requiring return receipts, delivery confirmation, for grant applications, grant reports, ODL reports, etc.; postage and insurance for books in the Let's Talk About It, Oklahoma program.		\$100	\$100
5312	Telephone & Internet State and federal grants paid Internet access in FY 2023; including the monthly modem charge. Library Director has applied for FY 2024 grants. Grants are expected to cover all costs.		\$0	\$0
5326	Travel Reimbursement See details on <u>Travel</u> Form 3		\$2,248	\$2,248
5327	Professional Services Building and maintenance services.		\$3,700	\$3,700
5353	Other Services & Fees Volunteer recognition dinner for library board, Friends of the Library board, volunteers and spouses. & supplies for board meetings.		\$1,050	\$1,050
5357	Refunds (Meeting Rooms)		\$200	\$200
5360	Computer Maintenance To cover contingencies for installation of replacement computer workstations which is not covered by contract with Information Technologies, along with replacement keyboards, mouse(s), backup drives, etc. for computer equipment.		\$600	\$600
5371	Services/Machinery-Equipment Contingency for telephone repair or replace, handicapped door, network printer repair, uninterrupted power supply devices for electrical equipment, barcode scanners, safe combination, people counter at front door, etc.		\$1,000	\$1,000
5391	Misc. Contractual Services Faronics (software computer protection) annual maintenance, Biblionix automatic software, TechLogic RFID/self-check.		\$12,210	\$12,210
5392	Membership & Subscriptions See details on <u>Memberships</u> Form 4.		\$370	\$370
5601	Office Supplies Printer cartridges, CD/DVD cleaning supplies, book processing labels and barcode supplies, and library cards.		\$4,600	\$4,600
5602	Periodical Subscriptions Amazon periodical subscription service, Daily Oklahoman (including Sunday), Chronicles of Oklahoma, Outdoor Oklahoma, Oklahoma Today, Wall Street Journal, Mustang News, Mustang Times, Tuttle Times, Oklahoma Observer, Yukon Review, & Journal Record.		\$2,500	\$2,500
5603	Library Books Books, including eBooks, for children, teens and adults.		\$35,000	\$35,000
5604	Audio Visual Audio books and DVDs for children, teens and adults.		\$10,000	\$10,000
5610	Other Supplies General office supplies.		\$1,415	\$1,415
5617	Programs Program presenters and supplies.		\$1,800	\$1,800
5631	Small Tools and Equipment Paper cutters, pencil sharpeners, staplers, etc.		\$400	\$400
Totals:			\$79,093	\$79,093

Prepared By: Julie Slupe, Library Director

2023 - 2024 FISCAL BUDGET
REQUEST FOR TRAVEL

FUND NO. 01 DEPARTMENT 512 - Library

Position	Reason for Trip	Dates	Location	Airfare	Misc.	Mileage	Hotel	Per Diem		Total
								Meals	Conference	
Director	ALA Conference	June '24	San Diego, CA	\$ 668	\$ -	\$ -	\$ 610	\$ 160	\$ 385	\$1,823
Director	OLA Conference	Mar '24	Tulsa, OK	0	0	0	150	80	195	425
				<u>\$668</u>	<u>\$0</u>	<u>\$0</u>	<u>\$760</u>	<u>\$240</u>	<u>\$580</u>	<u>\$2,248</u>

PREPARED BY: Julie Stupe, Library Director

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 512 - Library

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Julie Slupe/Director	American Library Association and Public Library Association (joint membership)	National Professional Organizations with Emphasis on Library Management. Interact with Peers and Stay Current with Best Practices to Serve Community.	\$150
Alaina Bone	Oklahoma Library Association	Library Professional Organization for Oklahoma	220
PREPARED BY: <u>Julie Slupe, Library Director</u>			TOTAL COSTS: <u>\$370</u>



CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

PARKS AND RECREATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

513-5101	FULL TIME SALARIES	353,471.03	347,611.51	312,905.00	226,952.78	419,830.00
513-5102	OVERTIME/HOLIDAY PAY	1,178.38	2,810.49	2,000.00	1,420.55	2,000.00
513-5103	PART TIME/TEMPORARY	403,114.38	436,681.42	569,535.00	413,421.82	531,865.00
513-5105	EDUCATION INCENTIVE	1,420.00	1,420.00	1,420.00	1,420.00	1,420.00
513-5108	SOCIAL SECURITY (FICA)	56,988.13	59,975.19	74,050.00	48,862.83	73,070.00
513-5111	RETIREMENT	46,765.70	50,769.65	51,935.00	38,041.65	57,515.00
513-5112	INSURANCE	72,181.35	79,289.98	92,970.00	57,655.69	82,165.00
513-5113	UNEMPLOYMENT INSURANCE	4,903.08	5,651.07	7,260.00	2,657.90	7,820.00
513-5114	WORKERS COMP	1,325.00	1,275.00	1,500.00	1,250.00	1,700.00
	TOTAL PERSONAL SERVICES	941,347.05	985,484.31	1,113,575.00	791,683.22	1,177,385.00

OTHER SERVICES & CHARGES

513-5301	ADULT PROGRAM	9,197.32	6,825.15	7,000.00	4,494.21	7,000.00
513-5302	SPECIAL EVENTS	13,022.66	9,017.73	8,915.00	8,527.54	10,000.00
513-5303	CLASSES AND ACTIVITIES	2,062.79	673.00	1,450.00	0.00	1,450.00
513-5309	EDUCATION/TRAINING IN HOUSE	2,381.99	250.00	3,000.00	270.00	2,500.00
513-5310	EDUCATION AND TRAINING	1,135.00	4,045.00	3,264.00	3,235.00	3,300.00
513-5326	TRAVEL	0.00	1,665.97	6,230.00	4,649.42	4,170.00
513-5327	PROFESSIONAL SERVICES	31,193.08	31,821.08	35,550.00	32,320.34	34,550.00
513-5341	PRINTING	891.03	359.54	500.00	320.00	500.00
513-5353	OTHER SERVICES & FEES	7,342.85	6,238.26	6,540.00	3,500.00	7,500.00
513-5357	REFUNDS	12,540.00	8,016.00	9,000.00	6,185.00	1,000.00
513-5360	COMPUTER MAINTENANCE	19,977.93	19,580.29	20,000.00	10,655.62	20,000.00
513-5362	ELECTRICITY	38,299.04	40,092.20	48,315.00	29,416.56	48,000.00
513-5371	SERVICES/MACHINERY-EQUIP	600.00	4,576.51	5,000.00	0.00	5,000.00
513-5392	MEMBERSHIPS & SUBSCRIPTIONS	1,895.68	2,024.95	2,175.00	1,675.00	2,175.00
	TOTAL OTHER SERVICES & CHARGES	140,539.37	135,185.68	156,939.00	105,248.69	147,145.00

MATERIALS AND SUPPLIES

513-5601	OFFICE SUPPLIES	4,527.63	4,745.29	4,500.00	1,560.63	5,000.00
513-5605	PARK SUPPLIES	2,242.88	844.11	2,000.00	737.55	4,000.00
513-5610	OTHER SUPPLIES	6,398.34	4,392.04	6,000.00	1,858.03	6,000.00
513-5611	UNIFORMS	1,196.93	0.00	0.00	0.00	0.00
513-5613	FUEL, OIL & LUBRICANTS	655.43	2,199.86	8,000.00	1,577.05	3,000.00
513-5615	CHILDCARE	391.47	498.87	500.00	359.19	500.00
513-5617	YOUTH PROGRAMS	13,988.07	14,447.80	18,450.00	7,598.25	16,000.00
513-5618	SENIOR PROGRAMS	1,960.99	3,780.79	4,000.00	2,572.71	4,000.00
513-5619	INDOOR SPORTS	2,062.76	7,148.60	5,800.00	3,199.00	5,000.00
513-5621	VEHICLE REPAIR & MAINT	55.98	4,270.03	6,881.00	1,428.20	4,000.00
513-5631	SMALL TOOLS & EQUIPMENT	349.04	693.98	700.00	0.00	700.00
	TOTAL MATERIALS AND SUPPLIES	33,829.52	43,021.37	56,831.00	20,890.61	48,200.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

PARKS AND RECREATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>CAPITAL</u>						
513-5971	SERVICES/EQUIPMENT/CAPITAL	<u>33,391.70</u>	<u>2,491.95</u>	<u>2,355.00</u>	<u>2,320.83</u>	<u>0.00</u>
	TOTAL CAPITAL	33,391.70	2,491.95	2,355.00	2,320.83	0.00

TOTAL PARKS AND RECREATION		<u>1,149,107.64</u>	<u>1,166,183.31</u>	<u>1,329,700.00</u>	<u>920,143.35</u>	<u>1,372,730.00</u>
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2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
01	Parks and Recreation		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST	
		\$ 7,000	\$ 7,000
5301	Adult Programs Health and fitness fair, mystery dinner, adult classes, stroller class, personal trainer, fitness courses supplies & equipment, couch to 5k classes, fun run and 5k.	\$ 10,000	\$ 10,000
5302	Special Events Dad and Daughter Dance, Seussville, Easter Event & Egg Hunts, Mother Daughter Movie in the Park, Spooktacular, Tree Fest & other events.	\$ 1,450	\$ 1,450
5303	Classes and Activities ARC Babysitting course and CPR classes.		
5309	Education/Training In House Customer service training DHS Training for childcare workers, and department training.	\$ 3,000	\$ 2,500
5310	Education and Training: Ref. Travel Form NRPA Conference, ORPS Conference.	\$ 3,300	\$ 3,300
5326	Travel Reimbursement: Ref. Travel Form NRPA Conference for Assistant Director, Parks and Sports Coordinator reimbursement for local training mileage.	\$ 5,270	\$ 4,170
5327	Professional Services Cable television for fitness equipment, hanging of Christmas lights for gazebo, building, and Tree for Christmas, software for signage on television, and hot spots for WIFI.	\$ 36,500	\$ 34,550
5341	Printing and Advertising Flyers/inserts, contracts, forms, brochure 1x per year printing costs.	\$ 500	\$ 500
5353	Other Services Western Days portable toilets rentals, coffee, storage for youth programs .	\$ 7,500	\$ 7,500
5357	Refunds Room rental and program refunds.	\$ 1,000	\$ 1,000
5360	Computer Maintenance Software for 'CivicRec', 'Canva', 'Eventective', 'When to Work', 'Adobe', 'Reach' and other misc. software.	\$ 20,000	\$ 20,000
5362	Electricity Electricity for parks.	\$ 48,000	\$ 48,000
5371	Services/Machinery Miscellaneous service game room, signs, fitness equipment agreement & repairs.	\$ 5,000	\$ 5,000
5392	Membership ORPS, NRPA memberships, Kid check subscription, OK Aquatic Committee.	\$ 2,175	\$ 2,175
	Sub-total	\$ 150,695	\$ 147,145

5601	Office Supplies Key scans cards, ID cards, binders, laminating supplies, card stock, sign boards, posters, and banners.	\$ 5,500	\$ 5,000
5605	Park supplies WHP Bathroom supplies, toilet paper, paper towels and cleaners.	\$ 4,000	\$ 4,000
5610	Other Supplies Babysitting room, department first aid supplies, game room items, rock wall rope, harness, and basketballs.	\$ 6,000	\$ 6,000
5611	Uniforms T-shirts for part-time/full-time staff and badges.	\$ 750	\$ -
5613	Fuel, Oil, Lubricants Department vehicles such as after school van, senior van and department car.	\$ 3,000	\$ 3,000
5615	Childcare Programs	\$ 500	\$ 500
5617	Youth Programs Field trips, supplies (crafts, balls, etc.), camp and staff shirts, whistles/lanyards, bus costs, crafts, snacks, cups, cell phones, mini-camp supplies, one-day activities, and break camps.	\$ 16,000	\$ 16,000
5618	Senior Programs Coffee, trips, pizza day, music programs, door prizes, special events and misc. supplies.	\$ 4,000	\$ 4,000
5619	Indoor Sports Basketball leagues, volleyball, programs, and youth basketball.	\$ 5,800	\$ 5,000
5621	Vehicle Repair & Maintenance Tires, upkeep and repairs.	\$ 4,000	\$ 4,000
5631	Small Tools & Equipment Cable, walkie talkies, step stools, and climbing wall.	\$ 700	\$ 700
	Grand Total	<u>\$ 200,945</u>	<u>\$ 195,345</u>

Prepared By: Nic Bailey, Parks & Recreation Director

**2023 - 2024 FISCAL BUDGET
REQUEST FOR EDUCATION & TRAVEL**

Form No. 3

FUND NO. DEPARTMENT
01 513 - Parks & Recreation

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
Director	NRPA Conference	Oct 10-12	Dallas, TX	\$ -	\$ 450	\$ 1,100	\$ 120	\$ 775	\$ -	2,445
Assistant Director	NRPA Conference	Oct 10-12	Dallas, TX	-	-	1,100	120	775	-	1,995
Staff	ORPS Conference	TBD	TBD	-	-	1,040	240	1,750	-	3,030
				\$0	\$450	\$3,240	\$480	\$3,300	\$0	\$7,470

Prepared By: Nic Bailey, Parks & Recreation Director

2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS

FUND NO. 01 - General Fund
DEPARTMENT 513 - Parks & Recreation

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Staff	Oklahoma Recreation and Park Association	State Association	\$ 300
Staff	National Parks and Recreation Association	National Association	675
Staff	Kid Check	Check-in System for Child Care Areas	900
Staff	Oklahoma Aquatic Committee	State Association	300
PREPARED BY: <u>Nic Bailey , Parks & Recreation Director</u>			TOTAL COSTS: <u>\$ 2,175</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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OTHER SERVICES & CHARGES

515-5311	POSTAGE	44,266.58	39,419.39	34,600.00	19,813.60	50,000.00
515-5312	TELEPHONE/INTERNET	100,944.77	105,431.89	108,885.00	75,074.71	123,000.00
515-5313	COPIER	25,034.62	28,133.59	30,000.00	18,519.64	30,000.00
515-5317	ELECTIONS	0.00	0.00	5,000.00	0.00	5,000.00
515-5318	ACOG	11,091.00	12,592.00	15,000.00	11,023.00	15,000.00
515-5323	OKLAHOMA MUNICIPAL LEAGUE	15,568.43	15,704.86	17,010.00	17,007.31	19,000.00
515-5327	PROFESSIONAL SERVICES	7,338.93	6,325.00	9,000.00	6,625.00	9,000.00
515-5341	PRINTING	992.51	1,472.89	3,000.00	1,043.14	3,000.00
515-5350	GENERAL LIABILITY INSURANCE	82,236.00	62,348.25	87,000.00	71,081.50	85,000.00
515-5351	AUTO INSURANCE	0.00	21,188.75	26,000.00	23,195.50	26,000.00
515-5353	OTHER SERVICES & FEES	22,910.65	26,890.88	36,000.00	14,591.92	50,000.00
515-5355	BUILDING & PROPERTY INSUR	110,794.00	131,579.00	140,000.00	137,466.00	150,000.00
515-5356	PUBLIC OFFICIALS LIAB	611.50	590.50	850.00	590.50	850.00
515-5358	INNOVATION FUND	7,595.75	0.00	16,000.00	15,588.00	15,000.00
515-5360	ADMINISTRATIVE COMPUTER	149,306.67	14,801.63	22,270.00	13,719.21	25,000.00
515-5361	NATURAL GAS/PROPANE	2,298.45	2,518.45	5,800.00	2,873.45	3,500.00
515-5362	ELECTRICITY	10,069.88	13,386.22	26,500.00	21,735.01	30,000.00
515-5371	SERVICES/MACHINERY-EQUIPMEN	0.00	0.00	500.00	0.00	500.00
515-5390	SPAYED/NEUTERED REFUND	0.00	25.00	50.00	25.00	50.00
515-5391	MISC CONTRACTUAL SERVICES	1,705.00	1,800.00	2,500.00	1,900.00	2,500.00
515-5395	SILVER STAR CONTRACT PAYABL	1,001,302.36	823,006.41	832,976.00	555,307.50	915,000.00
515-5396	SALES TAX PAYABLE	24,774.96	29,218.94	30,000.00	15,169.97	30,000.00
515-5397	SNOW/ICE STORM EXPENSES	352,996.05	0.00	1,000.00	923.80	25,000.00
515-5398	ECONOMIC DEV INCENTIVE	71,410.42	60,000.00	240,000.00	131,076.58	240,000.00
515-5399	RESERVE EMERGENCY & SHORTEFA	0.00	0.00	0.00	0.00	83,410.00
TOTAL OTHER SERVICES & CHARGES		2,043,248.53	1,396,433.65	1,689,941.00	1,154,350.34	1,935,810.00

515-5311 POSTAGE PERMANENT NOTES:
Bulk postage/postage machine refills/certified mailings.

515-5312 TELEPHONE/INTERNET PERMANENT NOTES:
Maintenance agreement and phone services.

515-5312 TELEPHONE/INTERNET CURRENT YEAR NOTES:
Additional costs for Fire Station No. 2
Phone/TV's - \$4,500
Metro E (with Cox) - building connectivity/internet - \$6,000

515-5313 COPIER PERMANENT NOTES:
Lease agreements with Stanley Systems on City Hall copiers.

515-5317 ELECTIONS PERMANENT NOTES:
Primary and general elections.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PROPOSED
BUDGET

515-5318 ACOG

PERMANENT NOTES:
ACOG annual assessment fees & transportation.

515-5323 OKLAHOMA MUNICIPAL LEAGUE

PERMANENT NOTES:
OML annual service fees. Services calculated on a formula that involves municipalities population and sales tax obtained from OTC. Provide legislature and state agencies a unified collective municipal voice.

515-5327 PROFESSIONAL SERVICES

PERMANENT NOTES:
Disclosure certificates; actuarial study; field testing, annual web hosting & support, and other professional services.
GASB 75 analysis

515-5341 PRINTING

PERMANENT NOTES:
Citation & budget books, employee forms, letterhead & envelopes.

515-5350 GENERAL LIABILITY INSURANCE

PERMANENT NOTES:
Oklahoma Municipal Assurance Group.

515-5351 AUTO INSURANCE

PERMANENT NOTES:
Oklahoma Municipal Assurance Group.

515-5353 OTHER SERVICES & FEES

PERMANENT NOTES:
Synchrony Bank annual membership, barricades for Western Days, Christmas lighting, code of ordinances, inmate labor, OK one call membership services, pest control service, SAM'S membership, annual web hosting, welcome signs decor, & other services.

515-5355 BUILDING & PROPERTY INSURANCE

PERMANENT NOTES:
Oklahoma Municipal Assurance Group.

515-5356 PUBLIC OFFICIALS LIAB

PERMANENT NOTES:
Public Official & Notary Bonding for the City Manager (\$50,000), Finance Director (\$50,000), City Clerk (\$25,000), City Treasurer (\$25,000), all public officials (\$250), & others (\$10,000).

515-5358 INNOVATION FUND

PERMANENT NOTES:
To build effective innovation within the team.

515-5360 ADMINISTRATIVE COMPUTER

PERMANENT NOTES:
Eliminated managed IT service agreement (IT Guys)
Incode - annual maintenance agreement, host website, court

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

online component, and gate license.

515-5391 MISC CONTRACTUAL SERVICES PERMANENT NOTES:
Storage rental \$200/mo. (unit 508) plus increase.

515-5395 SILVER STAR CONTRACT PAYABPERMANENT NOTES:
Silver Star base proposal plus maintenance caps.

515-5395 SILVER STAR CONTRACT PAYABCURRENT YEAR NOTES:
4.2% CPI

515-5396 SALES TAX PAYABLE PERMANENT NOTES:
Sales tax payable on merchandise sold at ball fields, aquatic center and town center (concession stands).

515-5397 SNOW/ICE STORM EXPENSES PERMANENT NOTES:
FY21 Debris Tech tree limb removal monitoring due to October 2020 ice storm.

515-5398 ECONOMIC DEV INCENTIVE PERMANENT NOTES:
The City may enter into sales tax rebate agreements with local businesses as allowed in the Oklahoma State Constitution, Article 10, Section 14.
The sales tax rebate program allows a retail store business or developer to receive rebated sales tax in an amount up to the amount of sales tax collected on a specific retailer.

MATERIALS AND SUPPLIES

515-5601	OFFICE SUPPLIES	11,809.71	17,450.04	20,020.00	11,018.04	20,000.00
515-5610	OTHER SUPPLIES	1,037.85	1,213.20	2,868.00	1,455.03	2,500.00
515-5612	CLEANING SUPPLIES	1,905.10	1,011.33	2,500.00	1,309.12	3,000.00
515-5664	BUILDING MAINT/REPAIRS	<u>17,900.29</u>	<u>15,661.00</u>	<u>18,900.00</u>	<u>9,825.87</u>	<u>18,000.00</u>
	TOTAL MATERIALS AND SUPPLIES	32,652.95	35,335.57	44,288.00	23,608.06	43,500.00

515-5601 OFFICE SUPPLIES PERMANENT NOTES:
Central purchasing supplies.

515-5664 BUILDING MAINT/REPAIRS PERMANENT NOTES:
Plumbing services, change out ballast, and HVAC maintenance.

TOTAL GENERAL GOVERNMENT		2,075,901.48	1,431,769.22	1,734,229.00	1,177,958.40	1,979,310.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

TRANSFERS

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

TRANSFERS

516-5802	TRANSFER TO GENERAL RESERVE	56,222.04	85,120.20	90,000.00	0.00	90,000.00
516-5803	TRANSFER TO COURT FUND	8,816.02	10,388.70	10,000.00	7,505.28	10,000.00
516-5805	TRANSFER TO PARK IMPROVEMEN	5,325.00	5,460.00	6,000.00	4,740.00	6,000.00
516-5839	TRANSFER TO LIMITED PURPOSE	146,485.91	308,221.03	280,000.00	194,504.67	280,000.00
516-5868	TRANSFER TO MIA SALES TAX	<u>12,529,718.23</u>	<u>13,604,420.38</u>	<u>15,000,000.00</u>	<u>11,090,093.06</u>	<u>15,000,000.00</u>
TOTAL TRANSFERS		12,746,567.20	14,013,610.31	15,386,000.00	11,296,843.01	15,386,000.00

516-5802 TRANSFER TO GENERAL RESERVPERMANENT NOTES:

July 15, 2014 City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, sections 106-181 thru 106-209, providing for the levying on the rental of hotel and motel rooms within the city limits, a tax of five percent (5.0%) of the room rental rate. Sections 106-202: state that all taxes collected pursuant to this article shall be deposited into the General Fund. At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund.

516-5803 TRANSFER TO COURT FUND PERMANENT NOTES:

Transfer to Court Fund to cover bank and merchant fees on credit card transactions.

516-5805 TRANSFER TO PARK IMPROVEMEPERMANENT NOTES:

Transfer to Park Improvement Fund of \$15 for per business permits remitted to city.

516-5839 TRANSFER TO LIMITED PURPOSUPERMANENT NOTES:

10% overage of \$800,000 on sales tax (ref.15-058).

516-5868 TRANSFER TO MIA SALES TAX PERMANENT NOTES:

The city levies a four cent sales tax on taxable sales within the city. The entire sales tax is recorded as revenue within the General Fund. Transfer four cents of sales tax to the Mustang Improvement Authority as required by revenue indenture. Two cents transferred back to the General Fund for daily operations.

TOTAL TRANSFERS		12,746,567.20	14,013,610.31	15,386,000.00	11,296,843.01	15,386,000.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

INCREASE TO FUND BALANCE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

INCREASE TO FUND BALANCE

517-5555	F.B. RESERVED FOR EMERGENCY	<u>0.00</u>	<u>0.00</u>	<u>2,898,283.00</u>	<u>0.00</u>	<u>7,000,000.00</u>
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	2,898,283.00	0.00	7,000,000.00

517-5555 F.B. RESERVED FOR EMERGENCY PERMANENT NOTES:

Compliance with Article 10, section 26 of Oklahoma Constitution. Article 10, does not allow a city to create a new financial obligation after the beginning of the fiscal year.

Fund balance carryover reserved for accrued comp absences; contracts grant match; emergencies; and commodity increases.

		0.00	0.00	2,898,283.00	0.00	7,000,000.00
TOTAL INCREASE TO FUND BALANCE		=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

TOWN CENTER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

518-5101	FULL TIME SALARIES	47,980.56	43,004.71	50,230.00	37,365.60	48,215.00
518-5103	PART TIME/TEMPORARY	0.00	2,766.37	6,090.00	1,660.70	12,460.00
518-5105	EDUCATION INCENTIVE	770.00	770.00	770.00	770.00	770.00
518-5108	SOCIAL SECURITY (FICA)	3,086.82	3,131.23	4,445.00	2,654.67	4,700.00
518-5111	RETIREMENT	5,873.53	6,343.13	7,815.00	5,521.95	7,080.00
518-5112	INSURANCE	14,954.37	16,312.37	18,280.00	13,549.86	19,600.00
518-5113	UNEMPLOYMENT INSURANCE	194.98	267.66	510.00	27.51	745.00
518-5114	WORKERS COMP	250.00	250.00	200.00	200.00	200.00
	<u>TOTAL PERSONAL SERVICES</u>	<u>73,110.26</u>	<u>72,845.47</u>	<u>88,340.00</u>	<u>61,750.29</u>	<u>93,770.00</u>

OTHER SERVICES & CHARGES

518-5322	CLEANING EXPENSE	44,530.00	44,255.00	50,000.00	32,407.12	52,000.00
518-5353	OTHER SERVICES AND FEES	526.95	739.31	1,005.00	721.55	1,500.00
518-5361	NATURAL GAS	10,345.29	10,561.83	16,450.00	6,777.29	14,000.00
518-5362	ELECTRICITY	97,356.88	113,831.41	150,000.00	82,798.05	130,000.00
518-5371	SERVICES/MACHINERY AGREEMEN	14,118.99	10,326.43	18,000.00	7,049.95	18,000.00
	<u>TOTAL OTHER SERVICES & CHARGES</u>	<u>166,878.11</u>	<u>179,713.98</u>	<u>235,455.00</u>	<u>129,753.96</u>	<u>215,500.00</u>

MATERIALS AND SUPPLIES

518-5610	JANITORIAL SUPPLIES	29,941.62	28,322.54	37,995.00	23,796.16	38,000.00
518-5631	SMALL TOOLS & EQUIPMENT	615.62	881.67	1,000.00	192.79	1,000.00
518-5664	FACILITY MAINTENANCE	41,672.34	62,104.82	62,900.00	28,478.72	59,500.00
	<u>TOTAL MATERIALS AND SUPPLIES</u>	<u>72,229.58</u>	<u>91,309.03</u>	<u>101,895.00</u>	<u>52,467.67</u>	<u>98,500.00</u>

TOTAL TOWN CENTER

	312,217.95	343,868.48	425,690.00	243,971.92	407,770.00
	=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
01	Town Center	518		
			COST	
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)			
5322	Cleaning Expense: Monthly cleaning company expense, carpet cleaning, strip & wax floors 2x per year, and deep clean restrooms.		\$52,000	\$52,000
5353	Other Services: Miscellaneous services for the facility.		\$1,500	\$1,500
5361	Natural Gas: Utilities.		\$14,000	\$14,000
5362	Electricity: Facility and grounds.		\$130,000	\$130,000
5371	Services/Machines Agreements Fire monitoring & inspections, elevator maintenance contract and state license, state law (annual fire inspection), miscellaneous facility service, HVAC PMA.		\$18,000	\$18,000
5610	Janitorial Supplies: Monthly janitorial supplies, mops, buckets, toilet paper, paper towels, soap, disinfectant wax, buffer pads, trash/vacuum bags, brooms, light bulbs, and gym wipes.		\$38,000	\$38,000
5631	Small Tools & Equipment: Vacuums, extension cords, ladders, stools, carpet cleaner, wall mounts, tools and supplies, shower curtains, paint and supplies, corner covers, and miscellaneous tools.		\$1,000	\$1,000
5664	Facility Maintenance: Electrical, plumbing, HVAC, other miscellaneous repairs, handicap door repairs, video/audio, partition repairs, kitchen repairs, fire alarm, and partition inspection.		\$59,500	\$59,500
	Grand Total		<u>\$314,000</u>	<u>\$314,000</u>

Prepared By: Nic Bailey, Parks & Recreation Director

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

11 -GENERAL FUND

BALL COMPLEX

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

519-5101	FULL TIME SALARIES	81,528.53	87,098.66	97,410.00	71,952.73	95,425.00
519-5102	OVERTIME/HOLIDAY PAY	2,148.78	2,036.49	4,000.00	1,175.20	4,000.00
519-5103	PART TIME SALARIES	116,120.71	130,305.86	183,670.00	123,215.45	234,890.00
519-5105	EDUCATION INCENTIVES	470.00	470.00	470.00	470.00	470.00
519-5108	SOCIAL SECURITY (FICA)	15,590.74	16,498.54	24,840.00	15,051.98	25,615.00
519-5111	RETIREMENT	10,716.45	12,000.76	14,120.00	10,476.27	12,845.00
519-5112	INSURANCE	17,037.60	13,881.20	26,710.00	17,697.44	24,135.00
519-5113	UNEMPLOYMENT INSURANCE	1,519.21	1,736.54	2,855.00	1,066.59	3,830.00
519-5114	WORKERS COMP	575.00	1,000.00	700.00	600.00	800.00
	<u>TOTAL PERSONAL SERVICES</u>	<u>245,707.02</u>	<u>265,028.05</u>	<u>354,775.00</u>	<u>241,705.66</u>	<u>402,010.00</u>

OTHER SERVICES & CHARGES

519-5309	EDUCATION - IN HOUSE	0.00	0.00	200.00	0.00	1,350.00
519-5310	EDUCATION AND TRAINING	0.00	0.00	1,450.00	1,450.00	650.00
519-5326	TRAVEL	0.00	0.00	900.00	796.80	1,420.00
519-5327	PROFESSIONAL SERVICES	4,258.00	2,181.00	5,500.00	1,885.00	5,500.00
519-5340	SANCTION FEES	540.00	440.00	1,900.00	0.00	2,000.00
519-5353	OTHER SERVICES & FEES	6,471.60	9,047.25	6,000.00	3,314.50	6,000.00
519-5360	COMPUTER MAINTENANCE	0.00	0.00	8,000.00	5,118.57	8,000.00
519-5362	ELECTRICITY	39,539.80	42,005.11	47,000.00	28,383.05	48,000.00
519-5381	EQUIPMENT RENTAL	0.00	0.00	250.00	0.00	250.00
519-5391	MISC CONTRACTUAL SERVICES	3,254.00	3,122.78	4,000.00	1,207.00	4,000.00
519-5392	MEMBERSHIPS & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	150.00
	<u>TOTAL OTHER SERVICES & CHARGES</u>	<u>54,063.40</u>	<u>56,796.14</u>	<u>75,200.00</u>	<u>42,154.92</u>	<u>77,320.00</u>

MATERIALS AND SUPPLIES

519-5610	OTHER SUPPLIES	8,721.94	2,987.48	9,288.00	2,270.47	10,000.00
519-5612	JANITORIAL SUPPLIES	7,793.61	10,229.30	11,000.00	6,527.94	11,000.00
519-5613	FUEL, OIL, & LUBRICANTS	3,660.05	7,044.92	10,000.00	5,335.43	10,000.00
519-5615	RESALE ITEMS	4,459.41	1,908.00	4,212.00	4,212.00	3,500.00
519-5616	CONCESSION SUPPLIES	197,348.15	193,082.41	197,500.00	130,367.07	180,000.00
519-5617	CONCESSION EQ, REP, & RENTA	6,298.22	7,771.61	9,000.00	1,904.22	9,000.00
519-5621	EQUIP, REPAIR AND MAINT.	9,637.70	14,709.39	13,000.00	6,133.71	15,000.00
519-5663	FIELD MAINTENANCE SUPPLIES	21,884.01	29,209.39	47,000.00	18,890.21	43,000.00
	<u>TOTAL MATERIALS AND SUPPLIES</u>	<u>259,803.09</u>	<u>266,942.50</u>	<u>301,000.00</u>	<u>175,641.05</u>	<u>281,500.00</u>

<u>TOTAL BALL COMPLEX</u>	<u>559,573.51</u>	<u>588,766.69</u>	<u>730,975.00</u>	<u>459,501.63</u>	<u>760,830.00</u>
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2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN
01	Ball Complex	519		FY 24 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
			\$1,350	\$1,350
5309	Education in House		\$650	\$650
5310	Education and Training State conference for full time staff (Reference Form 3-Travel).		\$1,420	\$1,420
5326	Travel State conference for full time staff (Reference Form 3-Travel).		\$5,500	\$5,500
5327	Professional Services: UIC fee's for softball and football, POS software, training, and annual support.		\$2,000	\$2,000
5340	Sanction Fees: Softball, flag football, and basketball.		\$6,000	\$6,000
5353	Other Services/Fees: Winterize WHP concessions, restrooms, de-winterize, ice machine service, miscellaneous concession & restroom repairs, and 'When to Work' website.		\$8,000	\$8,000
5360	Computer Maintenance: Fees are charged on concession food to cover 405 Technology Solutions fees.		\$48,000	\$48,000
5362	Electricity: Baseball & softball fields.		\$250	\$250
5381	Equipment Rental: Sod cutter rental.		\$4,000	\$4,000
5391	Misc. Contract Services: Scoreboards, irrigation, laser leveling & lip removal.		\$150	\$150
5392	Memberships & Subscriptions		\$10,000	\$10,000
5610	Other Supplies: Outdoor sports: trophies, T-shirts, chalk, and logo painting.		\$11,000	\$11,000
5612	Janitorial Supplies: For concessions.		\$10,000	\$10,000
5613	Fuel, Oil, Lubricants: Four wheelers, ground covering vehicles.		\$3,500	\$3,500
5615	Resale Items: Softballs & equipment.		\$180,000	\$180,000
5616	Concession Supplies: Food and beverages.		\$9,000	\$9,000
5617	Concession Equipment Repairs & Rentals: Electrical and freezer repairs winterize ice machines.		\$15,000	\$15,000
5621	Equipment Repair/Maintenance: Scoreboard parts, John Deere parts, weed eaters, blowers, water jugs, fence/gate hinges, irrigation, and miscellaneous repairs.		\$43,000	\$43,000
5663	Field Maintenance Supplies: Softball lights repair, soccer/WHP fertilizer, infield products, mound covers, miscellaneous supplies (hand tools, water hoses, zip ties), chemicals, paint and other.			
Grand Total			358,820	\$358,820

Prepared By: Nic Bailey, Parks & Recreation Director

**2023 - 2024 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.		DEPARTMENT									Total
01		519 - Ball Complex									
Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total	
Concession Manager	State Conference	Oct	Oklahoma	\$0	\$0	\$250	\$120	\$300	\$0	\$670	
Sports Coordinator	Sports Field Manager's Association	January	Florida	\$500	\$0	\$350	\$200	\$350	\$0	\$1,400	
	Conference			\$500	\$0	\$600	\$320	\$650	\$0	\$2,070	

Prepared By: Nic Bailey, Parks & Recreation Director

2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 519 - Ball Complex

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Sports Coordinator	Sports Field Management Association	National Association	\$150
PREPARED BY:	<u>Nic Bailey, Parks & Recreation Director</u>	TOTAL COSTS:	<u>\$150</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

AQUATICS

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

520-5101	FULL TIME SALARIES	6,212.00	0.00	0.00	0.00	12,780.00
520-5102	OVERTIME/HOLIDAY PAY	507.49	1,220.81	2,500.00	997.48	2,500.00
520-5103	PART TIME/TEMPORARY	106,222.13	157,561.56	242,560.00	176,504.81	245,185.00
520-5108	SOCIAL SECURITY (FICA)	8,121.59	11,476.33	18,220.00	13,458.95	19,925.00
520-5112	INSURANCE	568.60	5,811.79	16,025.00	6,299.00	8,045.00
520-5113	UNEMPLOYMENT INSURANCE	1,103.26	1,390.72	3,480.00	1,190.56	4,270.00
520-5114	WORKERS COMP	<u>350.00</u>	<u>175.00</u>	<u>200.00</u>	<u>200.00</u>	<u>200.00</u>
	TOTAL PERSONAL SERVICES	123,085.07	177,636.21	282,985.00	198,650.80	292,905.00

OTHER SERVICES & CHARGES

520-5302	SPECIAL EVENTS	0.00	694.71	700.00	161.75	700.00
520-5309	EDUCATION/IN HOUSE TRAINING	1,000.00	902.00	2,000.00	474.00	2,000.00
520-5310	EDUCATION AND TRAINING	80.00	645.00	600.00	600.00	1,200.00
520-5326	TRAVEL	882.08	0.00	840.00	356.60	840.00
520-5353	OTHER SERVICES AND FEES	2,009.50	2,952.51	5,000.00	741.97	5,000.00
520-5360	COMPUTER MAINTENANCE	1,490.00	1,490.00	1,600.00	1,590.00	1,600.00
520-5362	ELECTRICITY	8,830.24	9,969.66	26,000.00	7,809.02	13,000.00
520-5371	SERVICES AND MACHINERY	<u>70,915.72</u>	<u>14,048.58</u>	<u>18,500.00</u>	<u>16,462.79</u>	<u>15,000.00</u>
	TOTAL OTHER SERVICES & CHARGES	85,207.54	30,702.46	55,240.00	28,196.13	39,340.00

MATERIALS AND SUPPLIES

520-5610	OTHER SUPPLIES - CHEMICALS	14,271.55	12,938.90	18,500.00	12,220.08	25,000.00
520-5611	UNIFORMS	1,610.08	745.47	750.00	0.00	750.00
520-5613	FUEL, OIL, LUBRICANTS	0.00	0.00	50.00	0.00	50.00
520-5614	CLEANING SUPPLIES	1,487.37	1,473.84	1,750.00	294.58	1,750.00
520-5619	T-SHIRTS & TROPHIES	329.84	686.54	750.00	0.00	750.00
520-5631	SMALL TOOLS/EQUIPMENT	<u>790.00</u>	<u>1,481.24</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
	TOTAL MATERIALS AND SUPPLIES	18,488.84	17,325.99	23,300.00	12,514.66	29,800.00

TOTAL AQUATICS

	226,781.45	225,664.66	361,525.00	239,361.59	362,045.00
	=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 520

DIVISION: Aquatic

POSITION TITLE(S): Aquatic & Special Events Manager

RANGE/STEP: \$17.50

YEARLY SALARY: Salary Increase: \$10,768 (PT to FT)

JUSTIFICATION:
 Makenzie Huff has an extremely heavy work load with management of the Aquatic Center and all Special Events for the department. Her responsibilities involve pre-season and post-season preparation and day-to day operations of the Aquatic Center. She is one of a very few Life Guard Instructor Trainers/Life Guard Instructors in the State. This certification allows her to to train not only Life Guards but Life Guard Instructors who in turn are also able to help certify the over 50 Life Guards and Swim Instructors that the Aquatic Center hires and trains every season. Special Events require countless hours of preparation and planning. Special events include but are not limited to free events such as Eggstravaganza and Spooktacular but also profitable events such as the annual Dad and Daughter Dance. In order to remain competitive in the current job market it is important that we are able to keep Makenzie in our department.

This move would increase Makenzie from a 30+ employee to full time. City is currently providing health insurance for the position.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	Aquatics	520		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
	Personal Services Category:			
5103	Uniform Reimbursement: Swimsuit reimbursement for Aquatic Staff		\$2,200	\$2,200
	Additional Payroll Costs:			
5302	Special Events: Late night swim, junior guard events, and Monday nights.		\$700	\$700
5309	Education/In House Training : In service speakers, materials and DVDs. Rental of facility for Lifeguard training.		\$2,000	\$2,000
5310	Education and Training: For managers, training and conference. <u>See Form 3 'Travel'.</u>		\$1,200	\$1,200
5326	Travel Reimbursement: Aquatic conference <u>See Form 3 'Travel'.</u>		\$840	\$840
5353	Other Services & Fees: OK State License, rental of facility for training, lifeguard games registration, pre-season repairs, scheduling and splash radio.		\$5,000	\$5,000
5360	Computer Maintenance:		\$1,600	\$1,600
5362	Electricity: Pool utilities.		\$13,000	\$13,000
5371	Services and Machinery: Pump repairs, opening and winterizing of plumbing and concession, umbrella repairs, misc. small repairs, opening of pool, and inspection of slide.		\$15,000	\$15,000
5610	Other Supplies - Chemicals: Chlorine, acid, & testing supplies.		\$25,000	\$25,000
5611	Uniforms: Whistles, lanyards, miscellaneous apparel for pool staff.		\$750	\$750
5613	Fuel: Transportation of concession supplies.		\$50	\$50
5614	Cleaning Supplies: Hoses, nozzles, brushes, sprayers, first aid squeegees, & brooms.		\$1,750	\$1,750
5619	Program Supplies: Swim team medals, ribbons, & caps.		\$750	\$750
5631	Small Tools and Equipment: Rescue tubs, safety ropes, deck paint, supplies for opening, swim lesson equipment, life jackets signage, and table umbrella replacement .		\$1,500	\$1,500
			\$69,140	\$69,140

Prepared By: Nic Bailey, Parks & Recreation Director

**2023 - 2024 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.
01

DEPARTMENT
520 - Aquatics

<i>Position</i>	<i>Reason for Trip</i>	<i>Dates</i>	<i>Location</i>	<i>Airfare</i>	<i>Mileage</i>	<i>Hotel</i>	<i>Meals</i>	<i>Conference</i>	<i>Other</i>	<i>Total</i>
Aquatic & Special Event Manager	State Conference	TBD	TBD	\$0	\$50	\$200	\$50	\$300	\$0	\$600
Aquatic & Special Event Manager	Aquatic Conference	TBD	TBD	\$0	\$50	\$250	\$120	\$450	\$0	\$870
Program Manager	Aquatic Conference	TBD	TBD	\$0	\$0	\$0	\$120	\$450	\$0	\$570
				\$0	\$100	\$450	\$290	\$1,200	\$0	\$2,040

Prepared By: Nic Bailey, Parks & Recreation Director

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

FINANCE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

521-5101	FULL TIME SALARIES	579,840.03	483,024.76	576,010.00	400,401.13	524,750.00
521-5105	EDUCATION INCENTIVE	2,890.00	3,360.00	2,240.00	2,240.00	2,240.00
521-5108	SOCIAL SECURITY (FICA)	43,403.28	35,136.57	42,940.00	30,040.69	40,315.00
521-5111	RETIREMENT	71,784.91	64,894.96	78,050.00	56,504.22	74,100.00
521-5112	INSURANCE	68,055.50	72,364.82	83,610.00	62,590.64	91,430.00
521-5113	UNEMPLOYMENT INSURANCE	1,808.62	2,038.97	2,300.00	374.80	3,970.00
521-5114	WORKERS COMP	500.00	500.00	500.00	450.00	600.00
<u>TOTAL PERSONAL SERVICES</u>		768,282.34	661,320.08	785,650.00	552,601.48	737,405.00

OTHER SERVICES & CHARGES

521-5310	EDUCATION AND TRAINING	400.00	570.00	2,065.00	604.00	1,204.00
521-5325	MILEAGE REIMBURSEMENT	0.00	0.00	80.00	0.00	40.00
521-5326	TRAVEL	243.05	584.85	2,640.00	486.40	3,465.00
521-5327	PROFESSIONAL SERVICES	7,932.50	21,375.00	24,100.00	14,097.50	24,000.00
521-5331	ADVERTISING/LEGALS	0.00	0.00	50.00	0.00	50.00
521-5341	PRINTING	655.85	1,821.63	5,100.00	886.13	5,000.00
521-5353	OTHER SERVICES & FEES	17,340.93	18,082.00	23,000.00	19,277.36	23,000.00
521-5355	BANK FEES	16,083.22	20,300.34	22,000.00	15,852.85	23,000.00
521-5371	SERVICES/MACHINERY-EQUIPMEN	598.98	342.17	5,000.00	0.00	5,000.00
521-5392	MEMBERSHIPS & SUBSCRIPTIONS	1,335.00	1,174.28	1,849.00	1,453.60	1,675.00
<u>TOTAL OTHER SERVICES & CHARGES</u>		44,589.53	64,250.27	85,884.00	52,657.84	86,434.00

MATERIALS AND SUPPLIES

521-5601	OFFICE SUPPLIES	102.96	65.00	500.00	470.98	800.00
521-5610	OTHER SUPPLIES	95.50	203.25	700.00	236.74	500.00
521-5613	FUEL, OIL & LUBRICANTS	35.85	297.53	300.00	65.66	300.00
521-5621	VEHICLE REPAIR & MAINT	60.46	171.95	500.00	0.00	200.00
521-5631	SMALL TOOLS/EQUIPMENT	504.95	53.94	900.00	0.00	1,000.00
<u>TOTAL MATERIALS AND SUPPLIES</u>		799.72	791.67	2,900.00	773.38	2,800.00

CAPITAL

521-5914	COMPUTER EQUIP/SOFTWARE	0.00	0.00	100.00	41.25	0.00
521-5971	SERVICES/EQUIPMENT/CAPITAL	599.99	505.83	790.00	76.98	500.00
<u>TOTAL CAPITAL</u>		599.99	505.83	890.00	118.23	500.00

TOTAL FINANCE

814,271.58	726,867.85	875,324.00	606,150.93	827,139.00
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01	Finance	521	REQUEST	FY24 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
			\$1,204	\$1,204
5310	Education and Training (Conferences) Payroll Law Seminar; AP&T Conference (mandatory for certification) OMC&T Academy; & OMCCA (Court). See details on 'Travel' form.		\$40	\$40
5325	Mileage Reimbursement See details on 'Travel' form.		\$3,465	\$3,465
5326	Travel Reimbursement See details on 'Travel' form.		\$24,000	\$24,000
5327	Professional Services ACFR review; GASB compliance and financial consulting (new regulations); GASB 75 actuarial study; auditor comfort opinion (\$500 attorney fees) & interpreter court services.		\$50	\$50
5331	Advertising/Legal Publication notices (legal ads).		\$5,000	\$5,000
5341	Printing Letterhead, business cards, fall/spring clean up flyers, citation books & envelopes, cash receipts, compliance notices, 1099/W2 forms & checks.		\$23,000	\$23,000
5353	Other Services & Fees Annual maintenance for smart devices; Incode annual software maintenance (all modules); GFOA application, document shredding, technical SW support, & SW installs.		\$23,000	\$23,000
5355	Bank Fees Merchant statement fees, analysis fees, check orders, and stop pays. Incode forced 3rd party gateway to Open Edge.		\$5,000	\$5,000
5371	Services/Machinery-Equipment Sorter/inserter billing leases; SUV vehicle repairs repairs; maintenance on receipt printers/copiers. Repairs to computers, receipt machines, surge protectors, printers, copiers, data lines, and hand-held's.		\$1,675	\$1,675
5392	Membership & Subscriptions See details on 'Memberships' form.		\$800	\$800
5601	Office Supplies Supplies used for day-to-day operations.		\$500	\$500
5610	Other Supplies Payroll and other checks; self-inking, stamps; and shredder oil.		\$300	\$300
5613	Fuel, Oil & Lubricants Fuel for departmental vehicle.		\$200	\$200
5621	Vehicle Repair & Maintenance Repairs & maintenance.		\$1,000	\$1,000
5631	Small Tools/Equipment Replacement of small tools.		\$500	\$500
5971	Equipment Replacement of machinery & equipment			
	Grand Total		\$89,734	\$89,734

Prepared By: Janet Watts, Finance Director

2023 - 2024 FISCAL BUDGET
REQUEST FOR TRAVEL

FUND NO. 01 DEPARTMENT 521 - Finance

Position	Reason for Trip	Dates	Location	Airfare	Misc.	Mileage	Vehicle Rental	Per Diem			Total
								Hotel	Meals	Conference	
Finance Director	Annual AP&T Conference - Required for Certification	August	TBD	800	0	0	600	1,000	200	500	3,100
City Treasurer	Payroll Seminar	Varies	Oklahoma City	0	0	40	0	0	0	199	239
Court Clerk	OMCCA Court - Spring [4-day]	June	Stillwater, OK	0	0	0	0	625	200	225	1,050
Court Clerk	Workshops for OMCCA	Varies	Varies	0	0	0	0	0	0	140	140
Deputy Court Clerk	Workshops for OMCCA	Varies	Varies	0	0	0	0	0	0	0	40
Finance Staff	Pike pass	NA	NA	0	40	0	0	0	0	0	40
				\$800	\$40	\$40	\$600	\$1,625	\$400	\$1,204	\$4,709

Prepared By: Janet Watts, Finance Director

**2023 - 2024 Fiscal Budget
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01 - General Fund
DEPARTMENT 521 - Finance

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Finance Director	Association of Public Treasurers US & Canada	Maintain CPFA certification	\$ 200
Finance Director	GFOA Membership	Annual dues for certification	25
Finance Director	OAPT US & Canada Membership	Maintain CPFA certification	25
Finance Director	Oklahoma Municipal Clerks/Treasurer Financial Officers Association	Annual dues for certification	50
Finance Director	Dropbox Plus	Membership dues	125
City Treasurer	Association of Public Treasurers US & Canada	Membership dues	100
City Treasurer	Oklahoma Municipal Clerks/Treasurer Financial Officers Association	Annual dues for certification	50
City of Mustang	Government Finance Officers Association	Annual requirement to receive GFOA Award	190
City of Mustang	Government Finance Officers Association	Annual GFOA achievement award	530
City of Mustang	Government Finance Officers Association	Application Fee	95
Court Clerk	Oklahoma Municipal Court Clerk Association	Membership for certification	55
Court Clerk	Secretary of State - Every 3 years - 2024 renewal	Notary publication fee	130
Deputy Court Clerk	Oklahoma Municipal Court Clerk Association	Membership for certification	55
Finance Department	Sam's Club	Membership for purchasing - department only	45

TOTAL COSTS: \$ 1,675

PREPARED BY: Janet Watts, Finance Director

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

COMMUNITY DEVELOPMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	CURRENT YEAR		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

531-5101	FULL TIME SALARIES	351,828.80	318,501.68	424,512.00	292,480.14	393,380.00
531-5102	OVERTIME/HOLIDAY PAY	0.00	0.00	995.00	0.00	1,215.00
531-5103	PART TIME/TEMPORARY	0.00	0.00	18,000.00	14,199.06	26,400.00
531-5105	EDUCATION INCENTIVE	2,360.00	1,590.00	3,130.00	3,130.00	1,590.00
531-5108	SOCIAL SECURITY (FICA)	26,176.32	23,673.60	33,075.00	23,163.05	32,330.00
531-5111	RETIREMENT	43,863.28	42,289.68	54,590.00	38,667.11	55,000.00
531-5112	INSURANCE	52,266.22	53,145.65	68,140.00	48,816.41	72,710.00
531-5113	UNEMPLOYMENT INSURANCE	1,282.19	1,384.35	2,405.00	497.15	3,475.00
531-5114	WORKERS COMP	750.00	900.00	900.00	750.00	900.00
	TOTAL PERSONAL SERVICES	478,526.81	441,484.96	605,747.00	421,702.92	587,000.00

OTHER SERVICES & CHARGES

531-5310	EDUCATION/TRAINING	2,044.23	3,824.01	2,400.00	1,736.77	2,800.00
531-5312	CELL PHONE	2,091.77	2,116.70	2,300.00	1,400.31	2,500.00
531-5326	TRAVEL	0.00	0.00	360.00	2.20	1,130.00
531-5330	MOWING SERVICES	3,544.00	8,614.00	18,000.00	12,382.00	8,000.00
531-5341	PRINTING	770.50	787.92	1,000.00	422.39	1,200.00
531-5353	OTHER SERVICES & FEES	9,780.07	7,743.67	9,376.00	7,269.72	7,200.00
531-5371	SERVICES/MACHINERY-EQUIPMEN	198.46	0.00	581.00	546.18	300.00
531-5392	MEMBERSHIPS & SUBSCRIPTIONS	865.00	1,020.57	2,360.00	1,880.75	2,460.00
	TOTAL OTHER SERVICES & CHARGES	19,294.03	24,106.87	36,377.00	25,640.32	25,590.00

531-5353 OTHER SERVICES & FEES

PERMANENT NOTES:
Reference 01-43161 state permit fee.

MATERIALS AND SUPPLIES

531-5601	OFFICE SUPPLIES	1,043.85	1,332.54	1,550.00	692.95	2,000.00
531-5609	PUBLICATIONS	378.00	1,032.50	800.00	515.65	1,000.00
531-5610	OTHER SUPPLIES	0.00	152.95	209.00	146.82	1,050.00
531-5611	UNIFORMS	566.99	985.99	1,010.00	1,007.98	1,200.00
531-5613	FUEL, OIL & LUBRICANTS	2,879.55	5,012.63	5,500.00	3,531.23	6,000.00
531-5621	VEHICLE REPAIR & MAINT	623.41	2,085.90	4,445.00	3,337.49	2,400.00
531-5631	SMALL TOOLS/EQUIPMENT	686.87	430.18	500.00	392.01	500.00
	TOTAL MATERIALS AND SUPPLIES	6,178.67	11,032.69	14,014.00	9,624.13	14,150.00

TOTAL COMMUNITY DEVELOPMENT

503,999.51	476,624.52	656,138.00	456,967.37	626,740.00
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2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	Community Development	531		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education/Training Various fees for the classes, seminars and workshops that allow department personnel to earn the continuing education units necessary to retain OCIB, ODEQ, APA, OWRB and ODOC licensing and accreditation.		\$3,200	\$2,800
5312	Telephone Funds cover department's mobile phones and field internet service.		\$2,500	\$2,500
5326	Travel Reimbursement <u>See details on 'Travel' form.</u>		\$6,100	\$1,130
5330	Mowing Services Includes ALL abatement costs (mowing, trash removal and more).		\$8,000	\$8,000
5341	Printing Cost of printing business forms, & cards.		\$1,200	\$1,200
5353	Other Services & Fees This account funds fees paid to the OUBCC.		\$7,200	\$7,200
5371	Services/Machinery - Equipment This will provide equipment for our inspectors.		\$300	\$300
5392	Memberships & Subscriptions <u>See details on 'Membership & Subscriptions' form.</u>		\$2,460	\$2,460
5601	Office Supplies Printer cartridges, paper, & envelopes.		\$2,300	\$2,000
5609	Publications Required public notices are paid from this account.		\$1,000	\$1,000
5610	Other Supplies For uncategorized expenses.		\$1,050	\$1,050
5611	Uniforms Annual allowance to outfit 5 field personnel, 1 clerk.		\$1,200	\$1,200
5613	Fuel, Oil & Lubricants Fuel, oil, coolant and other fluids for fleet maintenance.		\$6,000	\$6,000
5621	Vehicle Repair & Maintenance Parts, labor and supplies .		\$2,400	\$2,400
5631	Small Tools/Equipment Various tools and equipment used for office work and inspection operations.		\$500	\$500
Grand Total			\$45,410	\$39,740

Prepared By: Melissa Helsel, Community Development Director

2023 - 2024 FISCAL BUDGET
REQUEST FOR TRAVEL

Form No. 3

FUND NO. 01 DEPARTMENT 531 - Community Development

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc.	Total
Code Enforcement Officer	OK Code Enforcement Association Spring Conference	Apr-24	TBD	\$0	\$0	\$0	\$60	\$0	\$60
Building Inspectors	Building Code Conferences	May-24	Oklahoma City, OK	\$0	\$0	\$0	\$60	\$0	\$60
Building Inspectors	Building Code Conferences	Oct-23	Oklahoma City, OK	\$0	\$0	\$440	\$120	\$330	\$890
City Planner	Oklahoma Planning Association Workshop	Mar-24	TBD	\$0	\$0	\$0	\$60	\$0	\$60
Director	OWRB Floodplain Training	Oct-23	Norman, OK	\$0	\$0	\$440	\$360	\$330	\$1,130

Prepared By: Melissa Helsel, Community Development Director

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 531 - Community Development

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Billy Speck	Oklahoma Code Enforcement Association	Professional Membership	\$ 60
Wayne Blethrow	SW Construction Codes Council	Inspector Certification	200
Melissa Helsel	American Planning Association	Professional Membership	450
Ryan Conner	American Planning Association	Professional Membership	350
Justin Goodwin	SW Construction Codes Council	Inspector Certification	200
Ryan Conner	COSWA	Stormwater Alliance	1,200
TOTAL COSTS: \$			<u>2,460</u>

PREPARED BY: Melissa Helsel, Community Development Directo

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

541-5101	FULL TIME SALARIES	2,081,016.96	1,938,218.59	2,294,295.00	1,650,538.69	2,324,550.00
541-5102	OVERTIME/HOLIDAY PAY	48,457.88	51,464.77	75,000.00	52,156.58	100,000.00
541-5105	EDUCATION INCENTIVE	1,300.00	1,300.00	10,390.00	1,300.00	9,620.00
541-5108	SOCIAL SECURITY (FICA)	157,417.98	149,285.23	176,090.00	126,786.37	186,215.00
541-5111	RETIREMENT	248,502.24	268,303.18	322,450.00	232,361.38	355,835.00
541-5112	INSURANCE	279,552.50	304,464.69	358,105.00	277,711.07	447,785.00
541-5113	UNEMPLOYMENT INSURANCE	6,759.97	7,079.53	5,740.00	394.74	6,695.00
541-5114	WORKERS COMP	<u>8,120.00</u>	<u>9,000.00</u>	<u>9,000.00</u>	<u>7,500.00</u>	<u>8,525.00</u>
	TOTAL PERSONAL SERVICES	2,831,127.53	2,729,115.99	3,251,070.00	2,348,748.83	3,439,225.00

541-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

1% salary increase due to fy23 & fy24 contract for union employees only.

OTHER SERVICES & CHARGES

541-5310	EDUCATION & TRAINING	3,791.18	2,698.61	11,000.00	5,337.00	8,000.00
541-5322	CLEANING SERVICES	15,540.00	17,772.80	21,405.00	11,324.97	23,000.00
541-5326	TRAVEL	0.00	1,142.02	3,985.00	1,892.58	2,020.00
541-5327	PROFESSIONAL SERVICES	2,519.78	3,122.00	5,425.00	2,325.00	7,225.00
541-5341	PRINTING	721.89	2,300.17	1,705.00	665.31	6,150.00
541-5353	OTHER SERVICES & FEES	16,848.38	16,456.39	16,080.00	10,388.51	16,280.00
541-5360	COMPUTER MAINTENANCE	21,300.46	21,423.20	25,288.00	18,669.02	49,745.00
541-5361	NATURAL GAS	7,358.24	12,477.50	13,000.00	8,520.00	18,000.00
541-5362	ELECTRICITY	45,496.56	52,627.50	65,000.00	39,065.47	65,000.00
541-5371	SERVICES/MACHINERY-EQUIPMEN	73,853.79	65,818.99	83,749.00	42,683.52	84,875.00
541-5392	MEMBERSHIPS & SUBSCRIPTIONS	5,443.60	5,812.80	6,587.00	4,886.10	7,635.00
541-5393	FORFEITURE SHARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL OTHER SERVICES & CHARGES	192,873.88	201,651.98	253,224.00	145,757.48	287,930.00

MATERIALS AND SUPPLIES

541-5601	OFFICE SUPPLIES	759.62	1,640.87	1,500.00	1,125.02	1,750.00
541-5610	OTHER SUPPLIES	6,495.79	12,149.93	14,032.00	6,385.04	10,630.00
541-5611	UNIFORMS	15,940.13	14,145.34	34,515.00	22,873.93	19,690.00
541-5612	UNIFORM CLEANING	3,488.00	3,059.21	4,000.00	1,852.50	5,000.00
541-5613	FUEL, OIL & LUBRICANTS	54,762.92	93,611.09	101,012.00	62,042.76	98,000.00
541-5621	VEHICLE REPAIR & MAINT	31,418.82	58,300.91	46,101.00	27,969.73	28,000.00
541-5622	911 COMMUNICATIONS	740.07	6,230.97	8,776.00	6,725.54	7,550.00
541-5624	STATE/LOCAL JAIL	6,039.89	19,903.61	18,335.00	9,877.46	20,335.00
541-5626	AMMUNITION/RANGE	3,576.24	15,826.91	58,715.00	23,183.83	27,650.00
541-5627	RESERVE OFFICER PROGRAM	0.00	105.93	500.00	0.00	500.00
541-5628	TACTICAL TEAM	4,837.86	3,570.10	8,085.00	2,084.01	10,500.00
541-5664	BUILDING MAINTENANCE	<u>5,796.00</u>	<u>12,534.14</u>	<u>21,997.00</u>	<u>7,054.87</u>	<u>18,000.00</u>
	TOTAL MATERIALS AND SUPPLIES	133,855.34	241,079.01	317,568.00	171,174.69	247,605.00

TOTAL POLICE

	3,157,856.75	3,171,846.98	3,821,862.00	2,665,681.00	3,974,760.00
	=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: _____, 541

DIVISION: _____ Patrol

POSITION TITLE(S): _____ Police Recruit - X3

RANGE/STEP: _____

YEARLY SALARY: \$ _____ 204,410

JUSTIFICATION:

Seeing increases in all categories of police services and activity. Two proposed expansion positions would start first payroll in July 2023. The final one starting in January 2024 to coincide with the retirement of a long-term civilian employee.

PREPARED BY: _____ Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
01	Police	541		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
			\$8,000	\$8,000
5310	Training and Education			
	Training Courses	\$3,800		
	Tuition Reimbursement for College Courses	\$4,200		
			\$23,000	\$23,000
5322	Cleaning Services			
	Annual Professional Cleaning Services	\$19,500		
	Incidental Cleaning Costs - Strip and wax tile floors	\$2,000		
	Outside / Inside Window Cleaning X 2	\$1,500		
			\$3,985	\$2,020
5326	Travel			
	See attached <u>Form 3</u> . Travel costs associated with training and seminars.		\$8,475	\$7,225
5327	Professional Services			
	Psychologists Fee	\$700		
	CLEET Academy fee	\$2,500		
	Required MMPI Testing	\$1,500		
	Polygraph Fee	\$275		
	Pension Physical	\$2,250		
			\$6,150	\$6,150
5341	Printing			
	Business Cards	\$1,200		
	Letterhead, Envelopes & Business Forms	\$750		
	Department Christmas Cards	\$250		
	E-Citation paper (cost increase for paper)	\$3,800		
	General Printing Costs	\$150		
			\$16,280	\$16,280
5353	Other Services & Fees			
	Wireless Data Charges (new Zuercher tablets & CAD)	\$13,000		
	Photo-Video Costs	\$530		
	Court Filing Fee's	\$290		
	Notary Fee's x 2	\$160		
	Christmas Lights	\$2,300		
			\$53,245	\$49,745
5360	Computer Maintenance-CPS, Access Data, etc.			
	Zuercher Annual Maintenance - <u>Ref. Fund 08</u>	\$0		
	Tyler Annual Maintenance fees	\$825		
	Avtec	\$8,550		
	Radio License Fees	\$1,500		
	Network and Phone Repairs	\$1,000		
	Idemia - Fingerprint Machine Annual Maintenance	\$3,000		
	VistaCom Eventide Audio Logger Support	\$3,850		
	Badge Pass Annual License	\$570		
	ESRI - GIS Software Annual Agreement	\$2,500		
	TeamViewer Subscription - Remote support for tablets	\$600		
	Lenel Software Annual agreement	\$500		
	WatchGuard Annual maintenance agreement	\$10,000		
	Flock Safety LPR cameras x 3	\$7,500		
	Data Pilot	\$1,000		
	Geosafe Annual fees (costs associated with transition to Pafford)	\$7,500		
		\$850		
	Ink ribbon & laminate for ID card printer		\$18,000	\$18,000
5361	Natural Gas / Propane		\$65,000	\$65,000
5362	Electricity			

5371	Services/Machinery-Equipment-etc.		\$95,575	\$84,875
	Radio Maintenance Agreement with Oklahoma City	\$33,000		
	Heat, Air and Boiler Maintenance Agreement	\$23,500		
	Generator Maintenance Agreement (Tri-ennial maintenance due)	\$1,150		
	Service Agreement For Battery Backup System	\$6,500		
	Fire Suppression System-Extinguishers Inspection Agreement	\$1,750		
	Annual Termite Inspection and Treatment Agreement	\$475		
	Hand Held Radio Batteries, Communication System Devices	\$1,000		
	Annual Radar Recertification	\$1,500		
	Taser Assurance Plan	\$16,000		
	(Intoxilyzer Disposables, Radar Units, etc.)			
5381	Rental of Equipment (OLETS) *Ref Fund 08		\$0	\$0
	OLETS User Fee	\$0		
	Mobile terminals	\$0		
	Monthly fee to the Oklahoma Law Enforcement Telecommunications System for the use of the NCIC/OLETS computer system.			
5392	Memberships and Subscriptions		\$7,635	\$7,635
	See Attached Form #4, Membership Subscriptions			
5601	Office Supplies		\$1,750	\$1,750
5610	Other Supplies		\$14,130	\$10,630
	Misc. Work and Building Supplies	\$2,030		
	Misc. Video Supplies (data storage, thumb drives, external hardware, etc.)	\$2,000		
	Community Relations Supplies	\$1,400		
	Paper Towels, Cups, Janitorial Items etc.	\$3,000		
	First Choice service/Ice and water dispenser	\$2,200		
5611	Uniforms & Equipment		\$23,070	\$19,690
	General Uniform Needs	\$3,750		
	Damaged Equipment Replacement	\$2,000		
	Officer Uniforms & Equipment (Expansion Positions)	\$9,000		
	Ballistic Vests (Per F.O.P. Contract) less 50% per grant x 14 quantity	\$4,940		
5612	Uniform Cleaning		\$5,000	\$5,000
	Dry Cleaning for Sworn & Civilian Uniforms			
	REQUIREMENT OF F.O.P.AGREEMENT: 10 ITEMS CLEANED/PAY PERIOD.			
5613	Fuel, Oil & Lubricants		\$98,000	\$98,000
5621	Vehicle Repair & Maintenance		\$35,000	\$28,000
5622	911 Communications		\$7,550	\$7,550
	Misc. 911 and Communications Equipment	\$7,550		
	<u>These funds are reimbursed from revenue collected and distributed by ACOG.</u> Revenue is earmarked by state law to be spent only on 911 communication enhancements and communication upgrades. These funds will be spent on costs to maintain/upgrade the communications and telephone system.			
5624	State / Local Jail Fund		\$20,335	\$20,335
	Prisoner Meals	\$4,750		
	Refill First Aid Kit	\$840		
	Blood Borne Pathogen Protection Gloves	\$2,500		
	Jail Cleaning (blankets, etc.) Changed to a laundry service to reduce liability and man hours.	\$4,500		
	Hep-B Vaccine & Annual TB Testing for Employees	\$2,285		
	Jail Repairs	\$3,150		
	Canadian County Sheriff's Office daily housing fees.	\$735		
	Jail Clothing, Shoes, Misc. Expenses	\$800		
	Contingency Fund	\$775		
	Funded through reimbursement from prisoner incarceration fees.			

5626	Ammunition/Range-firearms training, range rental, etc.		\$37,650	\$27,650
	Contractual Practice, Qualification & Duty Ammunition	\$15,400		
	Shotgun, Rifle Ammunition *40% increased cost of ammunition	\$5,400		
	Range Equipment and Targets	\$1,200		
	Taser Expendables & Training Cartridges	\$2,000		
	Rental of Range	\$900		
	Weapon Replacement Parts	\$1,000		
	Training Equipment	\$1,750		
	Contractual obligations to provide 300 rounds of ammunition and training for each officer.		\$500	\$500
5627	Reserve Officer Program		\$10,500	\$10,500
5628	Tactical Team			
	Tactical Team continuing education	\$1,000		
	Ammunition (practice and qualification) *40% increased cost of ammunition	\$7,000		
	Less lethal munitions and distraction devices	\$1,500		
	Misc. Equipment (protective vest, breaching tools, etc.)	\$1,000		
5664	Building Maintenance		\$18,000	\$18,000
	Grand Total		\$576,830	\$535,535

Prepared By: Robert Groseclose, Police Chief

**2023 - 2024 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. **DEPARTMENT**

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc.	Total
Chief / Deputy Chief	OACP	3 nights	TBA	\$0	\$0	\$1,000	\$320	\$100	\$1,420
Chief	FBI Retrainer in OK	3 nights	Oklahoma	\$0	\$0	\$400	\$0	\$0	\$600
				<u>\$0</u>	<u>\$0</u>	<u>\$1,000</u>	<u>\$320</u>	<u>\$100</u>	<u>\$2,020</u>

Prepared By: Robert Groseclose, Police Chief

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 541 - Police

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Police Chief/Deputy Chief/Captains	Oklahoma Association of Chief of Police	Professional Organization	\$ 450
Police Chief/Deputy Chief	IACP	Professional Organization	380
CID	Leads Online	Investigative Research Tool	3,000
Department	CLEAR Investigative Tool	Investigative Research Tool	3,000
Support Services	APCO	Association of Public Communication	100
Supervisors	FBI-LEEDA Renewals	Professional Organization	550
Admin	Sam's Club	Discount Club	45
FBINAA	National Academy membership / Chief	Professional Organization	110
PREPARED BY: <u>Robert Groseclose, Police Chief</u>			TOTAL COSTS: <u>\$ 7,635</u>



CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

ANIMAL WELFARE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR -----		PROPOSED BUDGET
			ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>PERSONAL SERVICES</u>					
542-5101 FULL TIME SALARIES	68,296.04	71,086.16	111,540.00	81,291.53	129,060.00
542-5102 OVERTIME/HOLIDAY PAY	425.03	639.31	10,000.00	3,146.68	5,000.00
542-5108 SOCIAL SECURITY (FICA)	5,359.39	5,571.08	9,400.00	6,527.06	10,260.00
542-5111 RETIREMENT	8,495.96	9,499.47	16,235.00	11,240.51	17,835.00
542-5112 INSURANCE	12,906.14	13,907.12	22,700.00	16,085.85	24,135.00
542-5113 UNEMPLOYMENTINSURANCE	330.19	496.19	1,120.00	283.17	1,490.00
542-5114 WORKERS COMP	150.00	200.00	200.00	200.00	200.00
TOTAL PERSONAL SERVICES	95,962.75	101,399.33	171,195.00	118,774.80	187,980.00
<u>OTHER SERVICES & CHARGES</u>					
542-5310 EDUCATION & TRAINING	209.00	270.00	1,634.00	556.87	1,834.00
542-5322 CLEANING SERVICES	0.00	4,345.00	7,000.00	2,271.26	5,000.00
542-5327 PROFESSIONAL SERVICES	175.00	1,157.85	7,500.00	2,874.12	7,500.00
542-5339 COMMUNITY RELATIONS	9,320.92	266.72	11,522.00	3,208.93	0.00
542-5341 PRINTING	0.00	200.00	810.00	32.88	910.00
542-5353 OTHER SERVICES & FEES	3,392.83	2,727.88	3,060.00	2,289.20	4,800.00
542-5360 COMPUTER MAINTENANCE	0.00	237.87	500.00	272.37	750.00
542-5361 NATURAL GAS/PROPANE	1,496.40	3,339.67	8,550.00	3,054.63	5,000.00
542-5362 ELECTRICITY	1,972.49	5,162.97	10,000.00	4,395.48	8,000.00
542-5371 SERVICES/MACHINERY EQUIPMEN	0.00	6,321.95	15,041.00	6,848.00	12,790.00
542-5381 RENTAL OF EQUIPMENT (OLETS)	120.00	120.00	120.00	85.00	240.00
542-5392 MEMBERSHIP & SUBSCRIPTIONS	400.00	375.00	470.00	50.00	685.00
TOTAL OTHER SERVICES & CHARGES	17,086.64	24,524.91	66,207.00	25,938.74	47,509.00
<u>MATERIALS AND SUPPLIES</u>					
542-5601 OFFICE SUPPLIES	147.41	1,197.48	1,500.00	15.37	1,500.00
542-5610 OTHER SUPPLIES	1,746.22	7,658.11	16,942.00	5,091.02	14,500.00
542-5611 UNIFORMS	0.00	0.00	1,912.00	570.60	2,500.00
542-5613 FUEL, OIL & LUBRICANTS	3,013.25	3,843.89	5,000.00	2,906.17	5,000.00
542-5621 VEHICLE REPAIR & MAINT	1,198.46	951.66	2,500.00	984.75	4,000.00
542-5664 BUILDING MAINT	2,844.78	1,466.82	6,500.00	2,069.57	5,000.00
TOTAL MATERIALS AND SUPPLIES	8,950.12	15,117.96	34,354.00	11,637.48	32,500.00
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TOTAL ANIMAL WELFARE	121,999.51	141,042.20	271,756.00	156,351.02	267,989.00

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 542

DIVISION: Animal Welfare

POSITION TITLE(S): Animal Welfare Positions

RANGE/STEP: _____

YEARLY SALARY: \$ 18,350 Includes Benefits

JUSTIFICATION:

All animal welfare positions raised by \$2 per hour to keep up with the economic market.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
01	Animal Welfare	542		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Training and Education		\$1,834	\$1,834
	OACA Spring Seminar	\$365		
	OACA Fall Seminar	\$185		
	NACA Online ACO course	\$844		
	CAET Renewal	\$40		
	Misc. Training	\$400		
5322	Cleaning Services (cleaning 3 x per week)		\$5,000	\$5,000
5327	Professional Services - Veterinary		\$7,500	\$7,500
	Veterinary medical associated costs. FOMAS is no longer providing vaccinations or veterinary care. Spay/Neuter clinics			
5341	Printing		\$910	\$910
	Metal Animal License Tags	\$200		
	Large printed and laminated maps	\$200		
	Door Hangers for Contact Notification	\$250		
	Business cards	\$260		
5353	Other Services & Fees		\$4,800	\$4,800
	Cell phone service	\$2,000		
	Mobile Data Terminal	\$2,000		
	Rabies Vaccinations (Employee and booster if required).	\$800		
5360	Computer Maintenance		\$750	\$750
5361	Natural Gas		\$5,000	\$5,000
5362	Electricity		\$8,000	\$8,000
5371	Services/Machinery-Equipment		\$12,790	\$12,790
	Extinguishers Inspection Agreement	\$500		
	Streets Heat/Air maintenance contract	\$7,250		
	Plan-It Fire Alarm monitoring	\$540		
	Animal Shelter equipment maintenance & repairs.	\$4,500		
5381	OLETS		\$240	\$240
	OLETS Monthly User Fees.			
5392	Memberships and Subscriptions		\$685	\$685
	See form 4.			
5601	Office Supplies		\$1,500	\$1,500
5610	Other Supplies		\$14,500	\$14,500
	Laundry Supplies	\$2,000		
	Janitorial supplies	\$2,000		
	Vaccines and medications (no longer provided by FOMAS)	\$7,000		
	Miscellaneous cleaning supplies, disposal bags and other needed items.	\$3,500		
5611	Uniforms		\$2,500	\$2,500
	Misc. uniform items			
5613	Fuel, Oil and Lubricants		\$5,000	\$5,000
	Expectation of operating two Animal Welfare vehicles.			
5621	Vehicle Repair & Maintenance		\$5,000	\$4,000
	To repair fleet.			
5664	Building Maintenance		\$5,000	\$5,000
	Grand Total		\$81,009	\$80,009

Prepared By: Robert Groseclose, Police Chief

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 542 - Animal Welfare

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Animal Control Officer	NACA Membership	National Organization with Publication and Online Resources	\$ 75
Animal Control Officer	OACA Membership	State Level Organization with Publication and Online Resources	\$ 210
Shelter	Shelter Manager Software Subscription	Software to Manage Animals	\$ 400
			TOTAL COSTS: <u>\$ 685</u>
PREPARED BY:	<u>Robert Groseclose, Police Chief</u>		

P87



CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

SUPPORT SERVICES

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

544-5101	FULL TIME SALARIES	255,387.17	326,777.30	416,890.00	287,612.85	413,770.00
544-5102	OVERTIME/HOLIDAY PAY	33,935.03	35,957.99	50,000.00	31,653.96	42,000.00
544-5105	EDUCATION INCENTIVE	940.00	940.00	940.00	940.00	940.00
544-5108	SOCIAL SECURITY (FICA)	21,294.06	26,565.65	35,025.00	23,868.13	34,940.00
544-5111	RETIREMENT	35,856.97	45,790.57	57,140.00	41,061.83	58,500.00
544-5112	INSURANCE	49,508.82	59,075.84	69,235.00	51,661.70	74,120.00
544-5113	UNEMPLOYMENT INSURANCE	1,315.01	2,279.15	2,980.00	168.68	3,970.00
544-5114	WORKERS COMP	600.00	700.00	1,000.00	850.00	900.00
	TOTAL PERSONAL SERVICES	398,837.06	498,086.50	633,210.00	437,817.15	629,140.00

TOTAL SUPPORT SERVICES		398,837.06	498,086.50	633,210.00	437,817.15	629,140.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

FIRE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	CURRENT YEAR		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

551-5101	FULL TIME SALARIES	1,616,763.71	1,658,453.30	2,062,115.00	1,469,968.35	2,191,810.00
551-5102	OVERTIME/HOLIDAY PAY	52,807.20	52,675.61	178,000.00	99,415.74	100,000.00
551-5103	PART TIME/TEMPORARY	1,759.50	3,007.58	4,465.00	2,400.00	3,650.00
551-5105	EDUCATION INCENTIVE	4,590.00	4,120.00	4,120.00	4,120.00	4,120.00
551-5108	SOCIAL SECURITY (FICA)	25,985.00	26,475.48	36,570.00	24,381.97	43,830.00
551-5111	RETIREMENT	228,512.09	259,149.87	329,625.00	239,178.30	370,865.00
551-5112	INSURANCE	239,146.20	274,173.27	340,715.00	252,047.31	413,610.00
551-5113	UNEMPLOYMENT INSURANCE	4,839.56	6,192.80	6,000.00	122.67	12,900.00
551-5114	WORKERS COMP	<u>9,500.00</u>	<u>8,320.00</u>	<u>8,200.00</u>	<u>6,850.00</u>	<u>9,000.00</u>
	TOTAL PERSONAL SERVICES	2,183,903.26	2,292,567.91	2,969,810.00	2,098,484.34	3,149,785.00

551-5101 FULL TIME SALARIES PERMANENT NOTES:
Three new firefighters due to opening of Fire Station No. 2 added Spring 2023.

551-5101 FULL TIME SALARIES CURRENT YEAR NOTES:
1% salary increase due to fy23 & fy24 contract for union employees only.

OTHER SERVICES & CHARGES

551-5310	EDUCATION AND TRAINING	18,891.31	25,138.85	37,249.00	8,315.19	28,305.00
551-5322	CLEANING SERVICES	0.00	0.00	500.00	0.00	750.00
551-5326	TRAVEL	2,942.38	5,105.60	10,363.00	4,419.94	7,520.00
551-5327	PROFESSIONAL SERVICES	23,259.74	35,507.42	41,698.00	23,368.37	37,531.00
551-5339	COMMUNITY RISK REDUCTION	0.00	0.00	2,000.00	0.00	0.00
551-5341	PRINTING	106.25	341.55	400.00	202.49	400.00
551-5353	OTHER SERVICES & FEES	9,893.38	9,806.06	11,000.00	6,931.45	12,000.00
551-5360	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00	3,500.00
551-5361	NATURAL GAS	2,735.94	4,283.50	7,850.00	4,657.99	8,000.00
551-5362	ELECTRICITY	22,155.47	12,994.82	15,000.00	8,278.21	18,000.00
551-5371	SERVICES/MACHINERY-EQUIPMEN	1,023.85	0.00	2,325.00	680.05	2,325.00
551-5392	MEMBERSHIPS & SUBSCRIPTIONS	<u>1,972.00</u>	<u>2,180.00</u>	<u>4,900.00</u>	<u>3,814.00</u>	<u>4,525.00</u>
	TOTAL OTHER SERVICES & CHARGES	82,980.32	95,357.80	133,285.00	60,667.69	122,856.00

551-5360 COMPUTER MAINTENANCE CURRENT YEAR NOTES:
Pro Suite Server (Fire Station No. 2)

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

FIRE

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE		
	ACTUAL	ACTUAL	BUDGET	ACTUAL		
<u>MATERIALS AND SUPPLIES</u>						
551-5601	OFFICE SUPPLIES	309.17	585.53	600.00	199.22	600.00
551-5603	FIREWORKS	0.00	30,000.00	10,000.00	0.00	10,000.00
551-5604	BEAN SUPPER	706.34	1,319.98	5,000.00	0.00	5,000.00
551-5608	EMS SUPPLIES	14,245.81	13,491.17	15,000.00	8,903.42	15,000.00
551-5609	TRAINING SUPPLIES	3,897.41	8,906.43	5,475.00	2,190.48	6,000.00
551-5610	OTHER SUPPLIES	504.05	3,144.77	2,475.00	1,411.59	1,000.00
551-5611	UNIFORMS	19,142.19	18,974.99	59,110.00	17,695.40	19,400.00
551-5612	UNIFORM CLEANING	207.50	317.15	450.00	360.70	500.00
551-5613	FUEL, OIL & LUBRICANTS	13,051.31	22,173.34	30,000.00	15,831.62	27,000.00
551-5614	CLEANING/JANITORIAL SUPPLIE	2,541.03	4,613.26	3,250.00	3,048.37	3,500.00
551-5615	PERSONAL PROTECTIVE EQUIPME	7,773.55	50,438.97	25,800.00	1,385.87	27,000.00
551-5616	RADIO REPAIR/REPLACEMENT	20,269.16	15,432.91	21,100.00	0.00	21,100.00
551-5617	STORM WARNING SIREN MAINTEN	5,909.00	1,596.50	6,000.00	1,503.00	6,150.00
551-5620	FIRE PREVENTION	3,702.20	3,601.24	3,000.00	2,015.25	3,000.00
551-5621	VEHICLE REPAIR & MAINT	40,455.88	69,299.04	46,900.00	34,498.94	46,000.00
551-5626	FIRE HOSE/NOZZLES/APPLIANCE	9,065.34	9,808.32	3,000.00	0.00	10,000.00
551-5631	SMALL TOOLS/EQUIPMENT	5,065.39	4,586.98	5,325.00	2,072.75	9,000.00
551-5664	BUILDING MAINTENANCE	<u>23,743.01</u>	<u>43,037.53</u>	<u>23,702.00</u>	<u>3,447.34</u>	<u>37,000.00</u>
	TOTAL MATERIALS AND SUPPLIES	170,588.34	301,328.11	266,187.00	94,563.95	247,250.00
<hr/>						
TOTAL FIRE		2,437,471.92	2,689,253.82	3,369,282.00	2,253,715.98	3,519,891.00
		=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 551

DIVISION: Fire

POSITION TITLE(S): (3) Recruit Firefighters

RANGE/STEP: Step 1A

YEARLY SALARY: \$178,791

JUSTIFICATION:

The above request reflects the cost to add the approved addition of three (3) additional fire fighters. This approval will increase daily staffing to eight (8) per shift. Increase will get us started towards the goal of staffing Station #2 24/7/365.

PREPARED BY: Craig Carruth, Fire Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	Fire Department	551		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
			\$28,305	\$28,305
5310	Education and Training Used to fund tuition and workshop fees for fire department members. See details on 'Travel' Form 3.			
			\$750	\$750
5322	Cleaning Services Annual tile floor buffing/waxing and carpet cleaning by a professional cleaning service. Personnel provide general facility cleaning.			
			\$8,520	\$7,520
5326	Travel Reimbursement See details on 'Travel' Form 3.			
			\$42,531	\$37,531
5327	Professional Services Equipment testing, software maintenance, and policy/ procedure contracts .			
			\$400	\$400
5341	Printing Stationary, envelopes, business cards & various forms.			
			\$12,000	\$12,000
5353	Other Services & Fees Shop towel service, meeting refreshments, infection control & immunizations. Air cards for Getac tablets.			
			\$3,500	\$3,500
5360	Computer Maintenance Pro Suite Server - CAD (new Fire Station No. 2)			
			\$8,000	\$8,000
5361	Natural Gas/Propane			
			\$18,000	\$18,000
5362	Electricity			
			\$2,325	\$2,325
5371	Services/Machinery Miscellaneous equipment, replacement and repair.			
			\$4,525	\$4,525
5392	Membership & Subscriptions See details on 'Memberships' Form 4.			
		Sub-total	<u>\$128,856</u>	<u>\$122,856</u>

Prepared By: Craig Carruth, Fire Chief

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY24 BUDGET
01	Fire Department	551		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5601	Office Supplies		\$600	\$600
5603	Fireworks		\$10,000	\$10,000
5604	Bean Supper		\$5,000	\$5,000
5608	EMS Supplies		\$15,000	\$15,000
	Medical supplies are necessary so that front-line fire apparatus are equipped for advanced life support responses.			
5609	Training Supplies		\$6,000	\$6,000
	Used to update the training library and obtain other training aids.			
5610	Other Supplies		\$1,000	\$1,000
	Light bulbs, paint, batteries, and miscellaneous			
5611	Uniforms		\$19,400	\$19,400
	Firefighter, dress uniforms, supplies, name tags, badges & collar brass			
5612	Uniform Cleaning		\$500	\$500
5613	Fuel, Oil & Lubricants		\$27,000	\$27,000
	Purchase motor oil and grease for vehicle maintenance in bulk. Fuel prices are subject to fluctuate.			
5614	Cleaning/Janitorial Supplies		\$3,500	\$3,500
5615	Personal Protective Equipment		\$27,000	\$27,000
	Bunker gear (coat/pant), wildland (coat/pant), helmet, boots, and gloves			
5616	Radio Repair/Replacement		\$21,100	\$21,100
	Repair and maintain radio system, including handheld batteries. Used to install radios in vehicles, annual maintenance & user agreement with the City of Oklahoma City for the public safety radio system.			
5617	Storm Warning Siren Maintenance		\$6,150	\$6,150
	Repair and maintain the City's storm warning siren system. Includes annual siren software subscription fee.			
5620	Fire Prevention		\$3,000	\$3,000
	Fire prevention programs which include puppets, stage material, and fire education supplies such as pencils, stickers, etc.			
5621	Vehicle Repair & Maintenance		\$46,000	\$46,000
	Includes L-1 annual inspection and preventative maintenance.			
5626	Fire Hose/Nozzles/Appliances		\$10,000	\$10,000
	Replacement program is an annual activity with hose and equipment purchased every year.			
5631	Small Tools/Equipment		\$9,000	\$9,000
	Miscellaneous items such as hand tools, drills/bits, nuts & bolts, parts, etc. Includes new fire hose washer			
5664	Building Maintenance		\$37,000	\$37,000
	Maintenance for the fire facility (exterior and interior needs)			
	Sub-total		\$247,250	\$247,250
	Previous page		\$128,856	\$122,856
	Grand Total		\$376,106	\$370,106

Prepared By: Craig Caruth, Fire Chief

**2023 - 2024 Fiscal Budget
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.
01 **DEPARTMENT**
551

<i>Position</i>	<i>Reason for Trip</i>	<i>Dates</i>	<i>Location</i>	<i>Airfare</i>	<i>Mileage</i>	<i>Hotel</i>	<i>Meals</i>	<i>Misc.</i>	<i>Total</i>
All FD members	National Fire Academy			\$1,000	\$0	\$0	\$1,000	\$0	\$2,000
Firefighter	State Firefighter Convention			0	0	300	120	0	\$420
Fire Chief	Chief's Winter Workshop			0	0	400	120	0	\$520
Fire Chief	Ok Fire Chiefs Conference			0	0	400	120	0	\$520
Fire Chief	Fire Rescue International			0	0	900	160	0	\$1,060
Fire Chief	SWD-IAFC Conference			0	0	400	120	0	\$520
Fire Prevention Officer	OK Fire Marshals Conference			0	0	375	120	0	\$495
All FD members	Funding of Tuition			0	0	0	0	28,305	\$28,305
All FD members	Hotel and Meals for Free Education			0	0	1,000	985	0	\$1,985
				<u>\$1,000</u>	<u>\$0</u>	<u>\$3,775</u>	<u>\$2,745</u>	<u>\$28,305</u>	<u>\$35,825</u>

Prepared By: Craig Carruth, Fire Chief

**2023 - 2024 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 551 - Fire

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
All Firefighters	Ok State Firefighters Association	Professional Organization	\$1,890
Chief Officers	Ok Fire Chiefs Association	Professional Organization	220
Chief	Metro Chief	Area Organization	10
Fire Chaplain	Federation of Fire Chaplains	Professional Organization	100
Fire Chief	International Fire Chiefs Association	Professional Organization	250
Fire Chief	National Fire Protection Association	Professional Organization	200
Fire Chief	Ok Emergency Management Association	Professional Organization	80
Fire Department	National Fire Code Subscription	Subscription	1,500
Fire Paramedics	Okla. Emergency Medical Technician Association	Professional Organization	250
Fire Prevention Officer	Fire Marshals Assoc. of Oklahoma	Professional Organization	25
PREPARED BY: <u>Craig Carruth, Fire Chief</u>			TOTAL COSTS: <u>\$4,525</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

STREETS		TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED
DEPARTMENT EXPENDITURES		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET	
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
<u>OTHER SERVICES & CHARGES</u>							
561-5312	TELEPHONE/INTERNET	2,172.27	1,991.33	2,300.00	1,392.39	2,300.00	
561-5362	STREET LIGHTING/MAINT BUILD	<u>185,287.14</u>	<u>196,903.99</u>	<u>220,000.00</u>	<u>129,662.83</u>	<u>210,000.00</u>	
TOTAL OTHER SERVICES & CHARGES		187,459.41	198,895.32	222,300.00	131,055.22	212,300.00	
<u>CAPITAL</u>							
561-5971	SERVICES/EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	
TOTAL CAPITAL		0.00	0.00	2,000.00	0.00	2,000.00	
TOTAL STREETS		187,459.41	198,895.32	224,300.00	131,055.22	214,300.00	
*** TOTAL EXPENDITURES ***		25,943,656.26	27,264,047.86	34,628,301.00	22,390,389.60	39,309,000.00	

GENERAL RESERVE

Established by Resolution 06-017. Original funding deposited from other funds for maintenance of City facilities, infrastructure, and other capital purchases.

Ordinance No. 1105, approved on July 15, 2015 to levy a tax of five percent (5%) on the rental of hotel and motel rooms within the city limits. All taxes collected shall be deposited into the City's General Fund.

Use of funds for the purpose of encouraging, promoting, and fostering economic development, convention, tourism, and parks & recreation for the City. The funds may be used for the employment of personnel, purchase or lease of assets, pledge for indebtedness or to fund contracts for services as the City Council deem appropriate.

The City Council shall determine on a yearly basis the use of the room tax funds.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

02 -GENERAL RESERVE

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	78.51	80.25	225,100.00	2,553.59	340,000.00
TRANSFERS	<u>56,222.04</u>	<u>85,120.20</u>	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>
*** TOTAL REVENUES ***	<u>56,300.55</u>	<u>85,200.45</u>	<u>315,100.00</u>	<u>2,553.59</u>	<u>430,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>16,000.00</u>	<u>0.00</u>	<u>315,100.00</u>	<u>0.00</u>	<u>430,000.00</u>
*** TOTAL EXPENDITURES ***	<u>16,000.00</u>	<u>0.00</u>	<u>315,100.00</u>	<u>0.00</u>	<u>430,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>40,300.55</u>	<u>85,200.45</u>	<u>0.00</u>	<u>2,553.59</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

02 -GENERAL RESERVE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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MISCELLANEOUS REVENUE

45141	INTEREST ON INVESTMENTS	78.51	80.25	3,400.00	2,553.59	15,000.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>221,700.00</u>	<u>0.00</u>	<u>325,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	78.51	80.25	225,100.00	2,553.59	340,000.00

45141 INTEREST ON INVESTMENTS PERMANENT NOTES:
Monthly interest earnings.

45199 RESERVED CARRYOVER PERMANENT NOTES:
Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).
Restricted by Ordinance 1105 'monies shall be determined on a yearly basis the apportionment and use of the room tax funds'.

TRANSFERS

46801	TRANSFER FROM GENERAL FUND	<u>56,222.04</u>	<u>85,120.20</u>	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>
	TOTAL TRANSFERS	56,222.04	85,120.20	90,000.00	0.00	90,000.00

46801 TRANSFER FROM GENERAL FUND PERMANENT NOTES:
July 15, 2014 City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, Sections 106-181 thru 106-209, providing for the levying on the rental of hotel and motel rooms within the city limits, a tax of five percent (5.0%) of the room rental rate. Sections 106-202: state that all taxes collected pursuant to this article shall be deposited into the General Fund.
At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund.

***	TOTAL REVENUES	***	56,300.55	85,200.45	315,100.00	2,553.59	430,000.00
			=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

02 -GENERAL RESERVE

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

500-5301	SHARE-A-FARE RIDE SUBSIDY	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>0.00</u>	<u>6,000.00</u>
	TOTAL OTHER SERVICES & CHARGES	0.00	0.00	6,000.00	0.00	6,000.00

500-5301 SHARE-A-FARE RIDE SUBSIDY PERMANENT NOTES:

EMBARK's Share-A-Fare ride subsidy program to Mustang residents. Share-A-Fare is available to individuals who are 60 years of age or older, or who have a documented disability. This program provides a critical service to transportation disadvantaged populations and allows seniors who no longer drive to age in place while still being able to attend social events, medical appointments, and access needed services.

INCREASE TO FUND BALANCE

500-5555	INCREASE TO FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>159,100.00</u>	<u>0.00</u>	<u>274,000.00</u>
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	159,100.00	0.00	274,000.00

500-5555 INCREASE TO FUND BALANCE PERMANENT NOTES:

Monies shall be determined on a yearly basis the apportionment and use of the room tax funds per Ordinance No. 1105.

TRANSFERS

500-5801	TRANSFER TO GENERAL FUND	<u>16,000.00</u>	<u>0.00</u>	<u>150,000.00</u>	<u>0.00</u>	<u>150,000.00</u>
	TOTAL TRANSFERS	16,000.00	0.00	150,000.00	0.00	150,000.00

500-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:

Subsidize City Attorney salary and benefits.

TOTAL ADMINISTRATION		16,000.00	0.00	315,100.00	0.00	430,000.00
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*** TOTAL EXPENDITURES ***		16,000.00	0.00	315,100.00	0.00	430,000.00
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IMPOUND FEE

**Established by Ordinance
No.1102 on May 8, 2014
amending Chapter 114,
Article IX to
“Impoundment of
Vehicles”.**

**Restricted fund to account
for the \$100 fee to remove a
vehicle from any street,
highway, private or public
property to a storage
facility.**

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

04 -IMPOUND FEE

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	27.57	17.34	32,020.00	427.13	61,000.00
TRANSFERS	<u>11,200.00</u>	<u>24,400.00</u>	<u>28,000.00</u>	<u>18,700.00</u>	<u>25,000.00</u>
*** TOTAL REVENUES ***	<u>11,227.57</u>	<u>24,417.34</u>	<u>60,020.00</u>	<u>19,127.13</u>	<u>86,000.00</u>

EXPENDITURE SUMMARY

IMPOUND FEES	<u>19,994.00</u>	<u>26,372.00</u>	<u>60,020.00</u>	<u>0.00</u>	<u>86,000.00</u>
*** TOTAL EXPENDITURES ***	<u>19,994.00</u>	<u>26,372.00</u>	<u>60,020.00</u>	<u>0.00</u>	<u>86,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	(8,766.43)	(1,954.66)	0.00	19,127.13	0.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

04 -IMPOUND FEE

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
		ACTUAL	ACTUAL	BUDGET	ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	27.57	17.34	520.00	427.13	1,000.00
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>31,500.00</u>	<u>0.00</u>	<u>60,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	27.57	17.34	32,020.00	427.13	61,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46803	TRANSFER FROM COURT	<u>11,200.00</u>	<u>24,400.00</u>	<u>28,000.00</u>	<u>18,700.00</u>	<u>25,000.00</u>
	TOTAL TRANSFERS	11,200.00	24,400.00	28,000.00	18,700.00	25,000.00
46803	TRANSFER FROM COURT	PERMANENT NOTES: Approved Ordinance No. 1102 on May 8, 2014 amending chapter 114, article IX, renaming article IX to "Impoundment of Vehicles". Sections 114-568c states for vehicles impounded under the authority of Sections 114-566 (4) through (10), such order of release shall be conditioned upon the payment <u>of \$100 by the person to whom the release is issued.</u>				
***	TOTAL REVENUES ***	11,227.57	24,417.34	60,020.00	19,127.13	86,000.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

04 -IMPOUND FEE

IMPOUND FEES

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

541-5310	EDUCATION AND TRAINING	0.00	0.00	2,250.00	0.00	2,250.00
541-5360	COMPUTER MAINTENANCE	0.00	2,400.00	3,000.00	0.00	3,000.00
541-5371	SERVICES/MACHINERY-EQUIPMEN	<u>19,994.00</u>	<u>20,582.00</u>	<u>2,250.00</u>	<u>0.00</u>	<u>2,250.00</u>
TOTAL OTHER SERVICES & CHARGES		19,994.00	22,982.00	7,500.00	0.00	7,500.00

INCREASE TO FUND BALANCE

541-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>45,520.00</u>	<u>0.00</u>	<u>71,500.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	45,520.00	0.00	71,500.00

MATERIALS AND SUPPLIES

541-5610	OTHER SUPPLIES	<u>0.00</u>	<u>3,390.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL MATERIALS AND SUPPLIES		0.00	3,390.00	5,000.00	0.00	5,000.00

CAPITAL

541-5971	SERVICES/EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL CAPITAL		0.00	0.00	2,000.00	0.00	2,000.00

TOTAL IMPOUND FEES		19,994.00	26,372.00	60,020.00	0.00	86,000.00
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*** TOTAL EXPENDITURES ***		19,994.00	26,372.00	60,020.00	0.00	86,000.00
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2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
04	Police - Impound Fee	541		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training	\$	2,250	\$ 2,250
5360	Computer Maintenance	\$	3,000	\$ 3,000
5371	Services/Machinery/Equipment	\$	2,250	\$ 2,250
5555	Increase to Fund Balance	\$	71,500	\$ 71,500
5610	Other Supplies	\$	5,000	\$ 5,000
5971	Services/Equipment-Capital	\$	2,000	\$ 2,000
	Grand Total		\$86,000	\$86,000
Prepared By:	<u>Robert Groseclose, Police Chief</u>			

PARK IMPROVEMENT

Used to account for the revenue received from business licenses (\$15 per license) required by ordinance; court costs assessed for parks; and park fees from subdivisions. (Resolution 05-013).

Restricted for improvements to and development of the park system.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

05 -PARK IMPROVEMENT

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

FEES	14,900.00	15,150.00	15,000.00	5,400.00	15,000.00
MISCELLANEOUS REVENUE	63.37	39.54	90,050.00	1,524.94	72,000.00
TRANSFERS	<u>53,910.25</u>	<u>51,666.55</u>	<u>56,000.00</u>	<u>32,096.83</u>	<u>56,000.00</u>
*** TOTAL REVENUES ***	<u>68,873.62</u>	<u>66,856.09</u>	<u>161,050.00</u>	<u>39,021.77</u>	<u>143,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>64,373.82</u>	<u>65,198.94</u>	<u>161,050.00</u>	<u>32,949.96</u>	<u>143,000.00</u>
*** TOTAL EXPENDITURES ***	<u>64,373.82</u>	<u>65,198.94</u>	<u>161,050.00</u>	<u>32,949.96</u>	<u>143,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>4,499.80</u>	<u>1,657.15</u>	<u>0.00</u>	<u>6,071.81</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

05 -PARK IMPROVEMENT

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>FEES</u>					
43155 PARK DEVELOPMENT FEES	14,900.00	15,150.00	15,000.00	5,400.00	15,000.00
TOTAL FEES	14,900.00	15,150.00	15,000.00	5,400.00	15,000.00
43155 PARK DEVELOPMENT FEES	PERMANENT NOTES: Purchase of park land for improvement, development, and maintenance of park and recreational programs (Ordinance No.708).				
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	63.37	39.54	1,650.00	965.52	2,000.00
45194 INSURANCE REIMBURSEMENT	0.00	0.00	560.00	559.42	0.00
45199 RESERVED CARRY-OVER	0.00	0.00	87,840.00	0.00	70,000.00
TOTAL MISCELLANEOUS REVENUE	63.37	39.54	90,050.00	1,524.94	72,000.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45199 RESERVED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>					
46801 TRANSFER FROM GENERAL FUND	5,325.00	5,460.00	6,000.00	4,740.00	6,000.00
46803 TRANSFER FROM COURT	48,585.25	46,206.55	50,000.00	27,356.83	50,000.00
TOTAL TRANSFERS	53,910.25	51,666.55	56,000.00	32,096.83	56,000.00
46801 TRANSFER FROM GENERAL FUND	PERMANENT NOTES: Transfer \$15 per business license. Approximately 400 business licenses.				
46803 TRANSFER FROM COURT	PERMANENT NOTES: Resolution 01.020 \$10 per fines/bonds collected. <u>Amended Resolution 05.013 to \$20.</u>				
*** TOTAL REVENUES ***	68,873.62	66,856.09	161,050.00	39,021.77	143,000.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

05 -PARK IMPROVEMENT

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

500-5555 RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>93,450.00</u>	<u>0.00</u>	<u>86,000.00</u>
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	93,450.00	0.00	86,000.00

MATERIALS AND SUPPLIES

500-5610 PARK IMPROVEMENTS	<u>64,373.82</u>	<u>65,198.94</u>	<u>67,600.00</u>	<u>32,949.96</u>	<u>57,000.00</u>
TOTAL MATERIALS AND SUPPLIES	64,373.82	65,198.94	67,600.00	32,949.96	57,000.00

500-5610 PARK IMPROVEMENTS

CURRENT YEAR NOTES:

\$10,000 signage at parks & directional in Wildhorse Park.

\$ 7,000 sod and mulch.

\$20,000 sprinkler and landscaping in various parks.

\$20,000 picnic tables, trash cans, and benches for parks.

TOTAL ADMINISTRATION	64,373.82	65,198.94	161,050.00	32,949.96	143,000.00
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*** TOTAL EXPENDITURES ***	64,373.82	65,198.94	161,050.00	32,949.96	143,000.00
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Signage at Parks and Directional in WHP		\$ -	\$ -	\$ 10,000
					<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Directional signs at Wild Horse Park

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Sod and Mulch		\$ -	\$ -	\$ 7,000
					<u>\$ 7,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Sod and Mulch for playgrounds to keep children safe.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Sprinkler and Landscaping		\$ -	\$ -	\$ 20,000
					<u>\$ 20,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Landscaping and sprinkler systems in various parks

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO.
DEPARTMENT

05 - Park Improvement
500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Picnic Tables, Trash Cans, and Benches for Parks		\$ -	\$ -	\$ 20,000
					<u>\$ 20,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Picnic tables, trash cans, and benches as needed in city parks.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

ALCOHOL ENFORCEMENT

Used to account for restricted fines and fees generated as a result of intoxicating substances and traffic related offences (Ordinance No. 1087, Title 11 Oklahoma Statutes 14-111C).

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

06 -ENFORCE OF ALCOHOL LAWS

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	6.38	2.59	8,010.00	85.14	12,250.00
TRANSFERS	<u>1,780.00</u>	<u>900.00</u>	<u>2,000.00</u>	<u>880.00</u>	<u>2,000.00</u>
*** TOTAL REVENUES ***	<u>1,786.38</u>	<u>902.59</u>	<u>10,010.00</u>	<u>965.14</u>	<u>14,250.00</u>

EXPENDITURE SUMMARY

POLICE ENFORCEMENT	<u>264.00</u>	<u>276.00</u>	<u>10,010.00</u>	<u>264.00</u>	<u>14,250.00</u>
*** TOTAL EXPENDITURES ***	<u>264.00</u>	<u>276.00</u>	<u>10,010.00</u>	<u>264.00</u>	<u>14,250.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>1,522.38</u>	<u>626.59</u>	<u>0.00</u>	<u>701.14</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

06 -ENFORCE OF ALCOHOL LAWS

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
		ACTUAL	ACTUAL	BUDGET	ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	6.38	2.59	210.00	85.14	250.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>7,800.00</u>	<u>0.00</u>	<u>12,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	6.38	2.59	8,010.00	85.14	12,250.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46803	TRANSFER FROM COURT	<u>1,780.00</u>	<u>900.00</u>	<u>2,000.00</u>	<u>880.00</u>	<u>2,000.00</u>
	TOTAL TRANSFERS	1,780.00	900.00	2,000.00	880.00	2,000.00
46803	TRANSFER FROM COURT	PERMANENT NOTES: Fines and fees relating to intoxicating substances and traffic related offense involving alcohol (Ordinance No.1087).				
***	TOTAL REVENUES ***	1,786.38	902.59	10,010.00	965.14	14,250.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

06 -ENFORCE OF ALCOHOL LAWS
POLICE ENFORCEMENT

DEPARTMENT EXPENDITURES

TWO YEARS ONE YEAR ----- CURRENT YEAR -----
PRIOR PRIOR ACTUAL YEAR TO DATE PROPOSED
ACTUAL ACTUAL BUDGET ACTUAL BUDGET

OTHER SERVICES & CHARGES

541-5310	EDUCATION AND TRAINING	264.00	276.00	1,000.00	264.00	1,000.00
541-5353	OTHER SERVICES AND FEES	0.00	0.00	1,000.00	0.00	1,000.00
541-5371	SERVICES/MACHINERY - EQUIP	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL OTHER SERVICES & CHARGES	264.00	276.00	3,000.00	264.00	3,000.00

INCREASE TO FUND BALANCE

541-5555	RESTRICTED FUND BALANCE	0.00	0.00	6,010.00	0.00	10,250.00
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	6,010.00	0.00	10,250.00

MATERIALS AND SUPPLIES

541-5610	OTHER SUPPLIES	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL MATERIALS AND SUPPLIES	0.00	0.00	1,000.00	0.00	1,000.00

TOTAL POLICE ENFORCEMENT

264.00	276.00	10,010.00	264.00	14,250.00
=====	=====	=====	=====	=====

*** TOTAL EXPENDITURES ***

264.00	276.00	10,010.00	264.00	14,250.00
=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO. 06	DEPARTMENT Police - Enforcement of Alcohol Laws	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training	\$	1,000	\$ 1,000
5353	Other Services and Fees	\$	1,000	\$ 1,000
5371	Services/Machinery/Equipment	\$	1,000	\$ 1,000
5555	Increase to Fund Balance	\$	10,250	\$ 10,250
5610	Other Supplies	\$	1,000	\$ 1,000
	Grand Total		\$14,250	\$14,250

Prepared By: Robert Groseclose, Police Chief

LIBRARY

Used to account for restricted state grant agreements and fines generated as a result of overdue library materials.

Funds are used for library operations, local programs, and capital purchases.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

07 -LIBRARY

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

SERVICES	1,333.00	1,663.50	2,000.00	1,395.54	2,000.00
FINES	1,753.60	2,361.35	4,000.00	2,695.54	4,000.00
MISCELLANEOUS REVENUE	<u>51,893.66</u>	<u>63,107.12</u>	<u>102,694.00</u>	<u>72,563.24</u>	<u>53,500.00</u>
*** TOTAL REVENUES ***	<u>54,980.26</u>	<u>67,131.97</u>	<u>108,694.00</u>	<u>76,654.32</u>	<u>59,500.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>50,493.21</u>	<u>60,255.15</u>	<u>108,694.00</u>	<u>44,030.94</u>	<u>59,500.00</u>
*** TOTAL EXPENDITURES ***	<u>50,493.21</u>	<u>60,255.15</u>	<u>108,694.00</u>	<u>44,030.94</u>	<u>59,500.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>4,487.05</u>	<u>6,876.82</u>	<u>0.00</u>	<u>32,623.38</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

07 -LIBRARY

REVENUES	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>SERVICES</u>						
41160 BEVERAGE SALES	1,333.00	1,663.50	2,000.00	2,000.00	1,395.54	2,000.00
TOTAL SERVICES	1,333.00	1,663.50	2,000.00	2,000.00	1,395.54	2,000.00
<u>FINES</u>						
44150 FINES & FEES	1,753.60	2,361.35	4,000.00	4,000.00	2,695.54	4,000.00
TOTAL FINES	1,753.60	2,361.35	4,000.00	4,000.00	2,695.54	4,000.00
44150 FINES & FEES						
	PERMANENT NOTES: Lost book fines.					
<u>MISCELLANEOUS REVENUE</u>						
45100 DONATIONS	10,410.44	13,604.69	9,000.00	9,000.00	8,965.92	7,000.00
45111 GRANTS - OTHER	13,945.32	13,822.28	26,772.00	26,772.00	22,560.23	0.00
45112 STATE AID GRANT	27,509.33	35,655.84	40,402.00	40,402.00	40,402.00	0.00
45141 INTEREST ON INVESTMENTS	28.57	24.31	1,120.00	1,120.00	635.09	1,500.00
45199 RESERVED CARRY-OVER	0.00	0.00	25,400.00	25,400.00	0.00	45,000.00
TOTAL MISCELLANEOUS REVENUE	51,893.66	63,107.12	102,694.00	102,694.00	72,563.24	53,500.00
45141 INTEREST ON INVESTMENTS						
	PERMANENT NOTES: Monthly interest earnings.					
45199 RESERVED CARRY-OVER						
	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).					
*** TOTAL REVENUES ***	54,980.26	67,131.97	108,694.00	108,694.00	76,654.32	59,500.00

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

07 -LIBRARY
 ADMINISTRATION
 DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

507-5555 FUND BALANCE CARRYOVER	0.00	0.00	22,020.00	0.00	37,500.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	22,020.00	0.00	37,500.00

MATERIALS AND SUPPLIES

507-5610 MISCELLANEOUS	9,200.83	8,153.09	8,262.00	4,777.38	5,000.00
507-5611 GRANT - OTHER	13,084.07	27,139.56	32,010.00	27,504.27	5,000.00
507-5630 STATE AID GRANT	28,208.31	24,962.50	46,402.00	11,749.29	12,000.00
TOTAL MATERIALS AND SUPPLIES	50,493.21	60,255.15	86,674.00	44,030.94	22,000.00

TOTAL ADMINISTRATION	50,493.21	60,255.15	108,694.00	44,030.94	59,500.00
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*** TOTAL EXPENDITURES ***	50,493.21	60,255.15	108,694.00	44,030.94	59,500.00
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TRAFFIC ENFORCEMENT

Used to account for restricted fines and fees restricted for capital and training expenses related to traffic enforcement (Ordinance No. 920).

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

08 -PD TRAFFIC ENFORCEMENT

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	130.65	43.62	50,050.00	291.90	30,600.00
TRANSFERS	<u>46,708.14</u>	<u>44,581.06</u>	<u>50,000.00</u>	<u>26,467.67</u>	<u>40,000.00</u>
*** TOTAL REVENUES ***	<u>46,838.79</u>	<u>44,624.68</u>	<u>100,050.00</u>	<u>26,759.57</u>	<u>70,600.00</u>

EXPENDITURE SUMMARY

POLICE ENFORCEMENT	<u>103,198.89</u>	<u>57,937.20</u>	<u>100,050.00</u>	<u>48,664.92</u>	<u>70,600.00</u>
*** TOTAL EXPENDITURES ***	<u>103,198.89</u>	<u>57,937.20</u>	<u>100,050.00</u>	<u>48,664.92</u>	<u>70,600.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>(56,360.10)</u>	<u>(13,312.52)</u>	<u>0.00</u>	<u>(21,905.35)</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

08 -PD TRAFFIC ENFORCEMENT

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	130.65	43.62	350.00	291.90	600.00
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>49,700.00</u>	<u>0.00</u>	<u>30,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	130.65	43.62	50,050.00	291.90	30,600.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46803	TRANSFER FROM COURT	<u>46,708.14</u>	<u>44,581.06</u>	<u>50,000.00</u>	<u>26,467.67</u>	<u>40,000.00</u>
	TOTAL TRANSFERS	46,708.14	44,581.06	50,000.00	26,467.67	40,000.00
46803	TRANSFER FROM COURT	PERMANENT NOTES: Ordinance No. 920 traffic offenses excluding traffic tickets to assists in enforcing traffic laws.				
***	TOTAL REVENUES ***	46,838.79	44,624.68	100,050.00	26,759.57	70,600.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

08 -PD TRAFFIC ENFORCEMENT
POLICE ENFORCEMENT

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	

OTHER SERVICES & CHARGES

541-5310	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
541-5326	TRAVEL	600.00	0.00	0.00	0.00	0.00
541-5360	COMPUTER MAINTENANCE	90,338.89	49,408.38	60,500.00	44,149.92	56,500.00
541-5371	SERVICES/MACHINERY - EQUIP	0.00	2,468.82	0.00	0.00	0.00
541-5381	RENTAL OF EQUIPMENT (OLETS)	<u>6,060.00</u>	<u>6,060.00</u>	<u>7,080.00</u>	<u>4,515.00</u>	<u>7,440.00</u>
TOTAL OTHER SERVICES & CHARGES		96,998.89	57,937.20	67,580.00	48,664.92	63,940.00

541-5360 COMPUTER MAINTENANCE PERMANENT NOTES:
Zuercher computer maintenance.
Watchguard maintenance.

541-5381 RENTAL OF EQUIPMENT (OLETS) PERMANENT NOTES:
OLETS \$565/mo.

INCREASE TO FUND BALANCE

541-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>32,470.00</u>	<u>0.00</u>	<u>6,660.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	32,470.00	0.00	6,660.00

MATERIALS AND SUPPLIES

541-5610	OTHER SUPPLIES	<u>6,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MATERIALS AND SUPPLIES		6,200.00	0.00	0.00	0.00	0.00

TOTAL POLICE ENFORCEMENT	103,198.89	57,937.20	100,050.00	48,664.92	70,600.00
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*** TOTAL EXPENDITURES ***	103,198.89	57,937.20	100,050.00	48,664.92	70,600.00
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2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 08	DEPARTMENT Police - Traffic Enforcement	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training		\$ 3,000	\$ -
5326	Travel		\$ 3,000	\$ -
5360	Computer Maintenance		\$ 56,500	\$ 56,500
	Computer Maintenance	\$ 6,500		
	Zuercher Annual Maintenance (including 7 Field Ops)	\$ 50,000		
5371	Services/Machinery-Equipment- etc.		\$ 5,000	\$ -
5381	Rental of Equipment (OLETS)			
	OLETS User Fee	\$ 4,800	\$ 7,440	\$ 7,440
	Mobile Terminals	\$ 2,640		
	Telecommunications System for NCIC/OLETS Computer System.			
5555	Increase to Fund Balance		\$ 81,265	\$ 6,660
5610	Other Supplies		\$ 6,500	\$ -
	Grand Total		\$162,705	\$70,600

Prepared By: Robert Groseclose, Police Chief

EMPLOYEE FLEX SPENDING

The City offers its employees a Flexible Spending Program, which is allowable under Internal Revenue Code, Section 125.

The program allows employees to deposit a portion of their pre-tax income into the account maintained for health care expenditures.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

10 -EMPLOYEE FLEX SPENDING

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	<u>3.80</u>	<u>10.84</u>	<u>10,005.00</u>	<u>3,015.01</u>	<u>14,300.00</u>
*** TOTAL REVENUES ***	<u>3.80</u>	<u>10.84</u>	<u>10,005.00</u>	<u>3,015.01</u>	<u>14,300.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	892.74	2,088.39	6,005.00	12.16	10,300.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>	<u>4,000.00</u>
*** TOTAL EXPENDITURES ***	<u>892.74</u>	<u>2,088.39</u>	<u>10,005.00</u>	<u>12.16</u>	<u>14,300.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>888.94</u>	<u>(2,077.55)</u>	<u>0.00</u>	<u>3,002.85</u>	<u>0.00</u>
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CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

10 -EMPLOYEE FLEX SPENDING

REVENUES	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	3.80	10.84	305.00	164.88	300.00
45199	EMPLOYEE WITHHOLDINGS	0.00	0.00	4,000.00	2,850.13	4,000.00
45200	RESERVED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>5,700.00</u>	<u>0.00</u>	<u>10,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	3.80	10.84	10,005.00	3,015.01	14,300.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45200	RESERVED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
***	TOTAL REVENUES ***	3.80	10.84	10,005.00	3,015.01	14,300.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

10 -EMPLOYEE FLEX SPENDING
ADMINISTRATION

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>PERSONAL SERVICES</u>					
500-5125 EMPLOYEE REIMBURSEMENTS	892.74	2,088.39	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	892.74	2,088.39	0.00	0.00	0.00
<u>OTHER SERVICES & CHARGES</u>					
500-5355 BANK FEES	0.00	0.00	100.00	12.16	0.00
TOTAL OTHER SERVICES & CHARGES	0.00	0.00	100.00	12.16	0.00
<u>INCREASE TO FUND BALANCE</u>					
500-5555 INCREASE TO FUND BALANCE	0.00	0.00	5,905.00	0.00	10,300.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	5,905.00	0.00	10,300.00
<hr/>					
TOTAL ADMINISTRATION	892.74	2,088.39	6,005.00	12.16	10,300.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

10 -EMPLOYEE FLEX SPENDING

TRANSFERS

DEPARTMENT EXPENDITURES	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	

TRANSFERS

516-5801	TRANSFER TO GENERAL FUND	0.00	0.00	4,000.00	0.00	4,000.00
TOTAL TRANSFERS		0.00	0.00	4,000.00	0.00	4,000.00

516-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:

The City offers its employees a flexible spending program which is allowable under the Internal Revenue Code, Section 125. The program allows city employees to deposit a portion of their pre-tax income into an account administered by Ameriflex held for health care expenditures.

TOTAL TRANSFERS		0.00	0.00	4,000.00	0.00	4,000.00
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*** TOTAL EXPENDITURES ***		892.74	2,088.39	10,005.00	12.16	14,300.00
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PARK & RECREATION DONATION

Title O.S., 33-109 requires money derived from recreation grants, gifts or bequests be deposited by the City Treasurer in a separate continuing fund, unless otherwise specified by the donor or grantor, and be used for the specified recreation purposes.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

11 -PARK'S DONATION

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	<u>34,106.73</u>	<u>50,128.91</u>	<u>103,325.00</u>	<u>43,415.20</u>	<u>112,200.00</u>
*** TOTAL REVENUES ***	<u>34,106.73</u>	<u>50,128.91</u>	<u>103,325.00</u>	<u>43,415.20</u>	<u>112,200.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>24,776.03</u>	<u>44,340.87</u>	<u>103,325.00</u>	<u>21,486.95</u>	<u>112,200.00</u>
*** TOTAL EXPENDITURES ***	<u>24,776.03</u>	<u>44,340.87</u>	<u>103,325.00</u>	<u>21,486.95</u>	<u>112,200.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>9,330.70</u>	<u>5,788.04</u>	<u>0.00</u>	<u>21,928.25</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

11 -PARK'S DONATION

REVENUES		TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED BUDGET			
		ACTUAL	ACTUAL	BUDGET	ACTUAL				
<u>MISCELLANEOUS REVENUE</u>									
45100	DONATIONS - PARK & REC	33,486.80	49,884.12	45,000.00	42,637.78	50,000.00			
45101	DONATIONS - DOG PARK	584.00	217.00	300.00	0.00	200.00			
45141	INTEREST ON INVESTMENTS	35.93	27.79	1,225.00	777.42	2,000.00			
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>56,800.00</u>	<u>0.00</u>	<u>60,000.00</u>			
	TOTAL MISCELLANEOUS REVENUE	34,106.73	50,128.91	103,325.00	43,415.20	112,200.00			
45100	DONATIONS - PARK & REC	PERMANENT NOTES: The P&R Department receives donations from area businesses for programs and activities.							
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.							
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand <u>at June 30 (end of previous fiscal year).</u>							
***	TOTAL REVENUES ***	34,106.73	50,128.91	103,325.00	43,415.20	112,200.00			

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

11 -PARK'S DONATION

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

500-5302	SPECIAL EVENTS	<u>3,322.69</u>	<u>12,918.61</u>	<u>30,270.00</u>	<u>13,629.88</u>	<u>10,000.00</u>
TOTAL OTHER SERVICES & CHARGES		3,322.69	12,918.61	30,270.00	13,629.88	10,000.00

INCREASE TO FUND BALANCE

500-5555	INCREASE TO FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>29,633.00</u>	<u>0.00</u>	<u>87,000.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	29,633.00	0.00	87,000.00

MATERIALS AND SUPPLIES

500-5604	SCHOLARSHIPS	0.00	0.00	600.00	0.00	700.00
500-5605	AQUATIC PROGRAM	0.00	0.00	979.00	0.00	1,500.00
500-5606	BRITTANY'S PLAY ADVENTURE	0.00	0.00	7,390.00	1,770.95	0.00
500-5607	ADULT PROGRAM	947.88	468.88	2,018.00	0.00	2,000.00
500-5608	SPORTS PROGRAM	6,553.50	7,018.42	5,855.00	554.00	5,000.00
500-5609	DOG PARK PROGRAM	9,382.75	0.00	1,415.00	1,200.00	200.00
500-5610	OTHER SUPPLIES	4,569.21	22,734.96	18,279.00	2,451.00	5,000.00
500-5617	YOUTH PROGRAM	<u>0.00</u>	<u>0.00</u>	<u>706.00</u>	<u>0.00</u>	<u>800.00</u>
TOTAL MATERIALS AND SUPPLIES		21,453.34	30,222.26	37,242.00	5,975.95	15,200.00

CAPITAL

500-5971	SERVICES/EQUIPMENT/CAPITAL	<u>0.00</u>	<u>1,200.00</u>	<u>6,180.00</u>	<u>1,881.12</u>	<u>0.00</u>
TOTAL CAPITAL		0.00	1,200.00	6,180.00	1,881.12	0.00

TOTAL ADMINISTRATION

	24,776.03	44,340.87	103,325.00	21,486.95	112,200.00
	=====	=====	=====	=====	=====

*** TOTAL EXPENDITURES ***

	24,776.03	44,340.87	103,325.00	21,486.95	112,200.00
	=====	=====	=====	=====	=====

POLICE TECHNOLOGY FEES

Used to account for fines and fees restricted for the sole purpose of funding acquisition, operation, maintenance, repair and replace of police technological advances and upgrades, data processing equipment and software related to the administration of the municipal laws and the municipal criminal justice system.

Ordinance No. 1146 established legislative restriction approved April 18, 2017, effective July 1, 2017.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

13 -POLICE TECHNOLOGY FEES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	41.17	50.66	135,050.00	1,124.19	107,000.00
TRANSFERS	<u>57,226.54</u>	<u>54,713.13</u>	<u>60,000.00</u>	<u>32,316.55</u>	<u>45,000.00</u>
*** TOTAL REVENUES ***	<u>57,267.71</u>	<u>54,763.79</u>	<u>195,050.00</u>	<u>33,440.74</u>	<u>152,000.00</u>

EXPENDITURE SUMMARY

POLICE TECHNOLOGY	<u>13,892.82</u>	<u>4,507.97</u>	<u>195,050.00</u>	<u>64,469.80</u>	<u>152,000.00</u>
*** TOTAL EXPENDITURES ***	<u>13,892.82</u>	<u>4,507.97</u>	<u>195,050.00</u>	<u>64,469.80</u>	<u>152,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>43,374.89</u>	<u>50,255.82</u>	<u>0.00</u>	<u>(31,029.06)</u>	<u>0.00</u>
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CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

13 -POLICE TECHNOLOGY FEES

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED BUDGET			
	ACTUAL	ACTUAL	BUDGET	ACTUAL				
<u>MISCELLANEOUS REVENUE</u>								
45141	INTEREST ON INVESTMENTS	41.17	50.66	2,150.00	1,124.19	2,000.00		
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>132,900.00</u>	<u>0.00</u>	<u>105,000.00</u>		
	TOTAL MISCELLANEOUS REVENUE	41.17	50.66	135,050.00	1,124.19	107,000.00		
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).						
<u>TRANSFERS</u>								
46803	TRANSFER FROM COURT	<u>57,226.54</u>	<u>54,713.13</u>	<u>60,000.00</u>	<u>32,316.55</u>	<u>45,000.00</u>		
	TOTAL TRANSFERS	57,226.54	54,713.13	60,000.00	32,316.55	45,000.00		
46803	TRANSFER FROM COURT	PERMANENT NOTES: Ordinance No. 1146 approved 4/18/17 Police technology fee (\$25) shall be assessed on every citation. Funds used for acquisition, operation, maintenance, repair and replacement of police technological advances and upgrades, data processing equipment and software related to administration of municipal laws and criminal justice system.						
***	TOTAL REVENUES ***	57,267.71	54,763.79	195,050.00	33,440.74	152,000.00		

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

13 -POLICE TECHNOLOGY FEES
 POLICE TECHNOLOGY

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

541-5310	EDUCATION AND TRAINING	0.00	0.00	3,000.00	0.00	3,000.00
541-5326	TRAVEL	0.00	0.00	3,000.00	0.00	3,000.00
541-5353	OTHER SERVICES & FEES	0.00	0.00	12,000.00	8,674.46	14,400.00
541-5360	COMPUTER MAINTENANCE	6,364.89	3,750.00	17,100.00	15,394.74	17,033.00
541-5371	SERVICES/MACHINERY - EQUIP	<u>5,909.93</u>	<u>757.97</u>	<u>34,050.00</u>	<u>9,521.16</u>	<u>46,100.00</u>
TOTAL OTHER SERVICES & CHARGES		12,274.82	4,507.97	69,150.00	33,590.36	83,533.00

541-5360 COMPUTER MAINTENANCE PERMANENT NOTES:
 Zuercher annual maintenance fee (reference Fund 08).

541-5371 SERVICES/MACHINERY - EQUIPMENT CURRENT YEAR NOTES:
 Glock order.

INCREASE TO FUND BALANCE

541-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>89,134.00</u>	<u>0.00</u>	<u>65,467.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	89,134.00	0.00	65,467.00

MATERIALS AND SUPPLIES

541-5610	OTHER SUPPLIES	<u>1,618.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL MATERIALS AND SUPPLIES		1,618.00	0.00	3,000.00	0.00	3,000.00

CAPITAL

541-5971	SERVICES/EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>33,766.00</u>	<u>30,879.44</u>	<u>0.00</u>
TOTAL CAPITAL		0.00	0.00	33,766.00	30,879.44	0.00

TOTAL POLICE TECHNOLOGY		13,892.82	4,507.97	195,050.00	64,469.80	152,000.00
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*** TOTAL EXPENDITURES ***		13,892.82	4,507.97	195,050.00	64,469.80	152,000.00
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2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 13	DEPARTMENT Police - Police Technology Fees	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training	\$	3,000	\$ 3,000
5326	Travel	\$	3,000	\$ 3,000
5353	Other Services and Fees <i>Includes patrol cell phones</i>	\$	14,400	\$ 14,400
5360	Computer Maintenance <i>Zuercher Annual Maintenance Fee \$25,000. Moved to Traffic Fund 08.</i>	\$	17,033	\$ 17,033
5371	Services/Machinery-Equipment- etc.	\$	46,100	\$ 46,100
5555	Increase to Fund Balance	\$	122,850	\$ 65,467
5610	Other Supplies	\$	3,000	\$ 3,000
Grand Total			\$209,383	\$152,000

Prepared By: Robert Groseclose, Police Chief

STREET & DRAINAGE IMPROVEMENT

**Used to account for the
proceeds of specified
revenue sources that are
restricted or committed
to expenditures for
street/drainage projects
and repair.**

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

14 -STREET/DRAINAGE IMP

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	3,183.30	2,965.14	673,712.00	6,691.12	1,012,000.00
TRANSFERS	<u>168,160.39</u>	<u>869,684.90</u>	<u>446,000.00</u>	<u>244,863.36</u>	<u>504,000.00</u>
*** TOTAL REVENUES ***	<u>171,343.69</u>	<u>872,650.04</u>	<u>1,119,712.00</u>	<u>251,554.48</u>	<u>1,516,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>210,337.32</u>	<u>677,677.31</u>	<u>1,119,712.00</u>	<u>273,077.89</u>	<u>1,516,000.00</u>
*** TOTAL EXPENDITURES ***	<u>210,337.32</u>	<u>677,677.31</u>	<u>1,119,712.00</u>	<u>273,077.89</u>	<u>1,516,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>(38,993.63)</u>	<u>194,972.73</u>	<u>0.00</u>	<u>(21,523.41)</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

14 -STREET/DRAINAGE IMP

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	3,183.30	2,965.14	11,000.00	6,691.12	12,000.00
45200	BUDGETED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>662,712.00</u>	<u>0.00</u>	<u>1,000,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	3,183.30	2,965.14	673,712.00	6,691.12	1,012,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45200	BUDGETED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
45200	BUDGETED CARRY-OVER	CURRENT YEAR NOTES: \$200,000 additional street funding (maintenance caps).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA	<u>168,160.39</u>	<u>869,684.90</u>	<u>446,000.00</u>	<u>244,863.36</u>	<u>504,000.00</u>
	TOTAL TRANSFERS	168,160.39	869,684.90	446,000.00	244,863.36	504,000.00
46868	TRANSFER FROM MIA	PERMANENT NOTES: Transfer of sanitation franchise fees monthly. 12.5% of sanitation (OEMA) monthly bill to City to cover costs associated to damage of roads due from sanitation trucks.				
46868	TRANSFER FROM MIA	CURRENT YEAR NOTES: \$100,000 additional transfer for F.S.#2 emergency signalization. <u>\$200,000 maintenance caps.</u>				
***	TOTAL REVENUES ***	<u>171,343.69</u>	<u>872,650.04</u>	<u>1,119,712.00</u>	<u>251,554.48</u>	<u>1,516,000.00</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

14 -STREET/DRAINAGE IMP
ADMINISTRATION

DEPARTMENT EXPENDITURES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR		PRIOR		ACTUAL	YEAR TO DATE	
	ACTUAL		ACTUAL		BUDGET	ACTUAL	

OTHER SERVICES & CHARGES

514-5336	ENGINEERING FEES - CITY EVA	468.00		51,018.48		40,712.00	37,279.50	10,000.00
514-5391	MISC CONTRACTUAL SERVICES	<u>148,117.52</u>		<u>277,502.61</u>		<u>290,000.00</u>	<u>192,062.22</u>	<u>300,000.00</u>
	TOTAL OTHER SERVICES & CHARGES	148,585.52		328,521.09		330,712.00	229,341.72	310,000.00

514-5336 ENGINEERING FEES - CITY EVPERMANENT NOTES:

Engineering fees associated with surveys on street and drainage projects.

514-5391 MISC CONTRACTUAL SERVICES PERMANENT NOTES:

Silver Star Construction maintenance caps.

INCREASE TO FUND BALANCE

514-5555	INCREASE TO FUND BALANCE	0.00		0.00		350,114.00	0.00	770,729.00
	TOTAL INCREASE TO FUND BALANCE	0.00		0.00		350,114.00	0.00	770,729.00

MATERIALS AND SUPPLIES

514-5621	ROW/UTIL SH152 - CITY PORTI	0.00		0.00		27,046.00	0.00	27,046.00
514-5623	DRAINAGE PROJECTS	21,616.22		18,372.78		11,500.00	7,493.59	20,000.00
514-5627	SIGNALIZATION	182.00		0.00		116,000.00	0.00	116,000.00
514-5630	RESIDENTIAL SPEED TABLES	8,990.00		19,707.99		20,000.00	0.00	20,000.00
514-5631	W. FORESTER DRIVE ROADWAY	3,402.73		0.00		83,715.00	7,871.26	0.00
514-5632	SERVICES/EQUIPMENT/CAPITAL	27,560.85		13,901.00		16,300.00	16,300.00	0.00
514-5634	E. MITCHELL TERRACE	<u>0.00</u>		<u>297,174.45</u>		<u>12,100.00</u>	<u>12,071.32</u>	<u>0.00</u>
	TOTAL MATERIALS AND SUPPLIES	61,751.80		349,156.22		286,661.00	43,736.17	183,046.00

514-5621 ROW/UTIL SH152 - CITY PORTPERMANENT NOTES:

ROW/Utility relocation on SH152 (City portion)
Project #J/2-7901(004), State project #J/P27901

514-5627 SIGNALIZATION PERMANENT NOTES:

Resolution 16-026 City requested from ODOT permission to install traffic light on SH-4 (Mustang Road) at E. Plantation Terrace/Morrell Way on February 2, 2016.
Resolution 21-043, City requested ODOT to consider funding traffic light on April 6, 2021.

514-5630 RESIDENTIAL SPEED TABLES PERMANENT NOTES:

Installation of speed table(s), if policy guidelines are met. Reference October 3, 2017 Council meeting.

514-5632 SERVICES/EQUIPMENT/CAPITALPERMANENT NOTES:

fy20 backhoe maintenance & repairs
fy21 control boxes for paver
fy22 Mustang Road fencing

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

14 -STREET/DRAINAGE IMP
ADMINISTRATION
DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<hr/>						
<u>TRANSFERS</u>						
514-5825	TRANSFER TO CDBG FUND	0.00	0.00	152,225.00	0.00	152,225.00
TOTAL TRANSFERS		0.00	0.00	152,225.00	0.00	152,225.00
514-5825	TRANSFER TO CDBG FUND	PERMANENT NOTES: Adair Small Cities CDBG Grant (100% Match) Reference Fund 25.				
<u>CAPITAL</u>						
514-5940	F.S.#2 EMERGENCY SIGNALIZAT	0.00	0.00	0.00	0.00	100,000.00
TOTAL CAPITAL		0.00	0.00	0.00	0.00	100,000.00
<hr/>						
TOTAL ADMINISTRATION		210,337.32	677,677.31	1,119,712.00	273,077.89	1,516,000.00
*** TOTAL EXPENDITURES ***		210,337.32	677,677.31	1,119,712.00	273,077.89	1,516,000.00

**PERSONAL SERVICES
(10% PUBLIC SAFETY
PERSONNEL – 4TH PENNY)**

Mustang citizens voted on August 23, 2016 to extend the 4th penny sales tax for a 13-year period.

Fund 15 collects the 10% allocation of revenues restricted for personnel costs related to public safety.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

15 -PERSONAL SERVICE - 10%

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	0.00	0.00	55,000.00	0.00	100,000.00
TRANSFERS	<u>313,242.96</u>	<u>340,110.50</u>	<u>375,000.00</u>	<u>277,252.33</u>	<u>400,000.00</u>
*** TOTAL REVENUES ***	<u>313,242.96</u>	<u>340,110.50</u>	<u>430,000.00</u>	<u>277,252.33</u>	<u>500,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	0.00	0.00	50,000.00	0.00	100,000.00
POLICE	156,621.48	170,055.25	190,000.00	138,626.18	200,000.00
FIRE	<u>156,621.48</u>	<u>170,055.25</u>	<u>190,000.00</u>	<u>138,626.15</u>	<u>200,000.00</u>
*** TOTAL EXPENDITURES ***	<u>313,242.96</u>	<u>340,110.50</u>	<u>430,000.00</u>	<u>277,252.33</u>	<u>500,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

15 -PERSONAL SERVICE - 10%

REVENUES	TWO YEARS		ONE YEAR		CURRENT YEAR		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	ACTUAL BUDGET		
<u>MISCELLANEOUS REVENUE</u>							
45199	RESTRICTED CARRYOVER	0.00	0.00	55,000.00	0.00	100,000.00	
	TOTAL MISCELLANEOUS REVENUE	0.00	0.00	55,000.00	0.00	100,000.00	
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).					
<u>TRANSFERS</u>							
46868	TRANSFER FROM MIA - 10% P.S	313,242.96	340,110.50	375,000.00	277,252.33	400,000.00	
	TOTAL TRANSFERS	313,242.96	340,110.50	375,000.00	277,252.33	400,000.00	
46868	TRANSFER FROM MIA - 10% P.	PERMANENT NOTES: 10% public safety personal services from 4th penny. <u>Started August 2017 (new 4th penny extension until 9/2030).</u>					
***	TOTAL REVENUES ***	313,242.96	340,110.50	430,000.00	277,252.33	500,000.00	

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

15 -PERSONAL SERVICE - 10%
ADMINISTRATION

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	

<u>INCREASE TO FUND BALANCE</u>						
500-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	50,000.00	0.00	100,000.00

500-5555 RESTRICTED FUND BALANCE PERMANENT NOTES:
Restricted 10% personal service (4th penny extension) after
payroll transfers.

TOTAL ADMINISTRATION		0.00	0.00	50,000.00	0.00	100,000.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

15 -PERSONAL SERVICE - 10%
 POLICE

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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TRANSFERS

541-5801	TRANSFER TO GF - 5% P.S. PO	156,621.48	170,055.25	190,000.00	138,626.18	200,000.00
	TOTAL TRANSFERS	156,621.48	170,055.25	190,000.00	138,626.18	200,000.00

541-5801 TRANSFER TO GF - 5% P.S. PERMANENT NOTES:

5% personal service transfer to General Fund for police
 personnel (part of 10% personal service from 4th penny
 sales tax extention).

TOTAL POLICE		156,621.48	170,055.25	190,000.00	138,626.18	200,000.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

15 -PERSONAL SERVICE - 10%

FIRE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

TRANSFERS

551-5801	TRANSFER TO GF - 5% P.S. FI	156,621.48	170,055.25	190,000.00	138,626.15	200,000.00
	TOTAL TRANSFERS	156,621.48	170,055.25	190,000.00	138,626.15	200,000.00

551-5801 TRANSFER TO GF - 5% P.S. PERMANENT NOTES:

5% personal service transfer to General Fund for fire personnel (part of 10% personal service from 4th penny sales tax extension).

TOTAL FIRE		156,621.48	170,055.25	190,000.00	138,626.15	200,000.00
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*** TOTAL EXPENDITURES ***		313,242.96	340,110.50	430,000.00	277,252.33	500,000.00
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POLICE NARCOTICS ENFORCEMENT

Used to account for fines and fees restricted for the sole purpose of funding equipment and drug testing kits, education, training, and scientific development of police personnel and canine development.

Ordinance No. 1161 established legislative restriction approved April 3, 2018.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

16 --POLICE NARCOTICS ENFORCEM

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	32.24	21.48	45,050.00	482.65	61,200.00
TRANSFERS	<u>9,629.40</u>	<u>9,254.32</u>	<u>15,000.00</u>	<u>8,502.44</u>	<u>12,000.00</u>
*** TOTAL REVENUES ***	<u>9,661.64</u>	<u>9,275.80</u>	<u>60,050.00</u>	<u>8,985.09</u>	<u>73,200.00</u>

EXPENDITURE SUMMARY

POLICE TECHNOLOGY	<u>1,918.92</u>	<u>765.00</u>	<u>60,050.00</u>	<u>3,880.00</u>	<u>73,200.00</u>
*** TOTAL EXPENDITURES ***	<u>1,918.92</u>	<u>765.00</u>	<u>60,050.00</u>	<u>3,880.00</u>	<u>73,200.00</u>

** REVENUES OVER(UNDER) EXPENDITURES **	<u>7,742.72</u>	<u>8,510.80</u>	<u>0.00</u>	<u>5,105.09</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

16 -POLICE NARCOTICS ENFORCEM

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	32.24	21.48	1,000.00	482.65	1,200.00
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>44,050.00</u>	<u>0.00</u>	<u>60,000.00</u>
TOTAL MISCELLANEOUS REVENUE	32.24	21.48	45,050.00	482.65	61,200.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>					
46803 TRANSFER FROM COURT	<u>9,629.40</u>	<u>9,254.32</u>	<u>15,000.00</u>	<u>8,502.44</u>	<u>12,000.00</u>
TOTAL TRANSFERS	9,629.40	9,254.32	15,000.00	8,502.44	12,000.00
46803 TRANSFER FROM COURT	PERMANENT NOTES: Ordinance No. 1161 approved on April 3, 2018 to include possession of a controlled dangerous substance as an offense and impose a drug analysis fee of \$100.				
*** TOTAL REVENUES ***	9,661.64	9,275.80	60,050.00	8,985.09	73,200.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

16 -POLICE NARCOTICS ENFORCEM
POLICE TECHNOLOGY

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

541-5310	EDUCATION AND TRAINING	0.00	765.00	1,000.00	395.00	1,000.00
541-5326	TRAVEL	0.00	0.00	2,000.00	0.00	2,000.00
541-5327	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	0.00	1,000.00
541-5360	COMPUTER MAINTENANCE	0.00	0.00	1,000.00	0.00	1,000.00
541-5393	FORFEITURE SHARING	<u>0.00</u>	<u>0.00</u>	<u>24,170.00</u>	<u>0.00</u>	<u>24,170.00</u>
TOTAL OTHER SERVICES & CHARGES		0.00	765.00	29,170.00	395.00	29,170.00

541-5393 FORFEITURE SHARING

PERMANENT NOTES:

Forfeiture sharing (2016 Toyota Camry proceeds rec'd in fy20).

INCREASE TO FUND BALANCE

541-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>25,880.00</u>	<u>0.00</u>	<u>39,780.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	25,880.00	0.00	39,780.00

MATERIALS AND SUPPLIES

541-5610	OTHER SUPPLIES	<u>1,918.92</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL MATERIALS AND SUPPLIES		1,918.92	0.00	1,000.00	0.00	1,000.00

CAPITAL

541-5971	SERVICES/EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>3,485.00</u>	<u>3,250.00</u>
TOTAL CAPITAL		0.00	0.00	4,000.00	3,485.00	3,250.00

TOTAL POLICE TECHNOLOGY

		<u>1,918.92</u>	<u>765.00</u>	<u>60,050.00</u>	<u>3,880.00</u>	<u>73,200.00</u>
		=====	=====	=====	=====	=====

*** TOTAL EXPENDITURES ***

		<u>1,918.92</u>	<u>765.00</u>	<u>60,050.00</u>	<u>3,880.00</u>	<u>73,200.00</u>
		=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
16	Police - Police Narcotic Enforcement	541		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training		\$ 1,000	\$ 1,000
5326	Travel		\$ 2,000	\$ 2,000
5327	Professional Services		\$ 1,000	\$ 1,000
5360	Computer Maintenance		\$ 1,000	\$ 1,000
5393	Forfeiture Sharing (\$11,170 held for future K-9 unit & c/o \$13,000 K-9 dog)		\$ 24,170	\$ 24,170
5555	Increase to Fund Balance		\$ 39,780	\$ 39,780
5610	Other Supplies		\$ 1,000	\$ 1,000
5371	Services/Equipment		\$ 3,250	\$ 3,250
Grand Total			\$73,200	\$73,200

Prepared By: Robert Groseclose, Police Chief

JUVENILE FUND

The City signed an Inter-local Cooperation Agreement for Municipal Court Jurisdiction concerning juveniles with the Canadian County District Court on March 5, 2019 (Ref. Resolution 19-029).

Oklahoma Statutes Title 10A, Children and Juvenile Code, Sections 10A-2-2-103, restrict funds generated from juvenile fines must be earmarked for local programs which address problems of juvenile crimes; costs of prosecutions; detention, administrative costs related to local programs that address problems of juvenile crime, and costs of community intervention centers authorized pursuant to Section 9 of this act.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

7 - JUVENILE FEES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	8.33	6.60	18,010.00	223.02	29,000.00
TRANSFERS	<u>12,527.00</u>	<u>6,416.00</u>	<u>15,000.00</u>	<u>7,585.00</u>	<u>12,000.00</u>
*** TOTAL REVENUES ***	<u>12,535.33</u>	<u>6,422.60</u>	<u>33,010.00</u>	<u>7,808.02</u>	<u>41,000.00</u>

EXPENDITURE SUMMARY

JUVENILE	<u>4,165.86</u>	<u>4,500.00</u>	<u>33,010.00</u>	<u>2,404.12</u>	<u>41,000.00</u>
*** TOTAL EXPENDITURES ***	<u>4,165.86</u>	<u>4,500.00</u>	<u>33,010.00</u>	<u>2,404.12</u>	<u>41,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>8,369.47</u>	<u>1,922.60</u>	<u>0.00</u>	<u>5,403.90</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

17 -JUVENILE FEES

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL			
<u>MISCELLANEOUS REVENUE</u>							
45141 INTEREST ON INVESTMENTS	8.33	6.60	510.00	223.02	1,000.00		
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>17,500.00</u>	<u>0.00</u>	<u>28,000.00</u>		
TOTAL MISCELLANEOUS REVENUE	8.33	6.60	18,010.00	223.02	29,000.00		
<u>TRANSFERS</u>							
46803 TRANSFER FROM COURT	<u>12,527.00</u>	<u>6,416.00</u>	<u>15,000.00</u>	<u>7,585.00</u>	<u>12,000.00</u>		
TOTAL TRANSFERS	<u>12,527.00</u>	<u>6,416.00</u>	<u>15,000.00</u>	<u>7,585.00</u>	<u>12,000.00</u>		
*** TOTAL REVENUES ***	12,535.33	6,422.60	33,010.00	7,808.02	41,000.00		

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

17 - JUVENILE FEES

JUVENILE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

541-5555 RESTRICTED FUND BALANCE	0.00	0.00	28,010.00	0.00	35,000.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	28,010.00	0.00	35,000.00

TRANSFERS

541-5801 TRANSFER TO GENERAL FUND	4,165.86	4,500.00	5,000.00	2,404.12	6,000.00
TOTAL TRANSFERS	4,165.86	4,500.00	5,000.00	2,404.12	6,000.00

541-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:

Res. 19-029 fines paid pursuant to inter-local agreement to fund local programs which address problems of juvenile crime; and to fund the costs of prosecutions to fund administrative costs related to local programs and community intervention.

TOTAL JUVENILE	4,165.86	4,500.00	33,010.00	2,404.12	41,000.00
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*** TOTAL EXPENDITURES ***	4,165.86	4,500.00	33,010.00	2,404.12	41,000.00
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**2023 - 2024 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO. 17	DEPARTMENT Police - Juvenile	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 24 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5555	Increase to Fund Balance		\$ 35,000	\$ 35,000
5617	Juvenile Programs		\$ -	\$ -
5801	Transfer to General Fund (prosecuting atty)		\$ 6,000	\$ 6,000
	Grand Total		\$41,000	\$41,000

Prepared By: Robert Groseclose, Police Chief

DEFINED CONTRIBUTION (DC) PLAN

A tax-deferred retirement plan in which employees allocate part of their paychecks to an account funding their retirements.

Eligible full time employees will have the opportunity to save part of their income for retirement, receiving a matching up to 2% from agency contribution, and reduce current taxes.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

18 -DEFINED CONTRIBUTION PLAN

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	<u>5.46</u>	<u>1,452.11</u>	<u>431,500.00</u>	<u>2,172.40</u>	<u>405,000.00</u>
*** TOTAL REVENUES ***	<u>5.46</u>	<u>1,452.11</u>	<u>431,500.00</u>	<u>2,172.40</u>	<u>405,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	0.00	0.00	315,500.00	0.00	280,000.00
TRANSFER	<u>0.00</u>	<u>57,252.39</u>	<u>116,000.00</u>	<u>57,176.54</u>	<u>125,000.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>57,252.39</u>	<u>431,500.00</u>	<u>57,176.54</u>	<u>405,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>5.46</u>	<u>(55,800.28)</u>	<u>0.00</u>	<u>(55,004.14)</u>	<u>0.00</u>
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CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

18 -DEFINED CONTRIBUTION PLAN

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	ACTUAL BUDGET		
<u>MISCELLANEOUS REVENUE</u>							
45141 INTEREST ON INVESTMENTS	5.46	1,452.11	3,500.00	2,172.40		5,000.00	
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>428,000.00</u>	<u>0.00</u>		<u>400,000.00</u>	
TOTAL MISCELLANEOUS REVENUE	5.46	1,452.11	431,500.00	2,172.40		405,000.00	
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand <u>at June 30 (end of previous fiscal year).</u>						
*** TOTAL REVENUES ***	5.46	1,452.11	431,500.00	2,172.40		405,000.00	

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

18 -DEFINED CONTRIBUTION PLAN
ADMINISTRATION

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

<u>INCREASE TO FUND BALANCE</u>						
500-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>315,500.00</u>	<u>0.00</u>	<u>280,000.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	315,500.00	0.00	280,000.00

500-5555	RESTRICTED FUND BALANCE	<p>PERMANENT NOTES:</p> <p>Deferred Compensation Plan Fund which is a tax-deferred retirement savings and investment plan that offers full-time employees savings and tax benefits.</p> <p>Eligible City employees will have the opportunity to save part of their income for retirement, receiving a matching 2% from agency contribution, and reduce their current taxes.</p>				
TOTAL ADMINISTRATION		0.00	0.00	315,500.00	0.00	280,000.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

18 -DEFINED CONTRIBUTION PLAN

TRANSFER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

TRANSFERS

516-5801	TRANSFER TO GENERAL FUND	<u>0.00</u>	<u>57,252.39</u>	<u>116,000.00</u>	<u>57,176.54</u>	<u>125,000.00</u>
	TOTAL TRANSFERS	0.00	57,252.39	116,000.00	57,176.54	125,000.00

516-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:

Transfer matching employer contribution.

TOTAL TRANSFER		0.00	57,252.39	116,000.00	57,176.54	125,000.00
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*** TOTAL EXPENDITURES ***		0.00	57,252.39	431,500.00	57,176.54	405,000.00
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DISTRIBUTOR OKLAHOMA SETTLEMENT

The city approved settlements of its opioid-related claims against certain defendants to receive payments from Johnson & Johnson and the Opioid Distributors.

The settlement payments are restricted solely for the purpose of remediating the harm caused by defendant(s) or to provide restitution for such harm that was previously incurred.

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

19 -DISTRIBUTOR OKLA SETTLEME

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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REVENUE SUMMARY

MISCELLANEOUS REVENUE	0.00	0.00	65,000.00	34,425.86	115,000.00
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*** TOTAL REVENUES ***	0.00	0.00	65,000.00	34,425.86	115,000.00
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EXPENDITURE SUMMARY

ADMINISTRATION	0.00	0.00	65,000.00	0.00	115,000.00
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*** TOTAL EXPENDITURES ***	0.00	0.00	65,000.00	0.00	115,000.00
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** REVENUES OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	34,425.86	0.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

19 -DISTRIBUTOR OKLA SETTLEME

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL			
<u>MISCELLANEOUS REVENUE</u>							
45141 INTEREST ON INVESTMENTS	0.00	0.00	500.00	119.71	5,000.00		
45191 DISTRIBUTOR OKLA SETTLEMENT	0.00	0.00	62,300.00	34,306.15	10,000.00		
45199 RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>	<u>0.00</u>	<u>100,000.00</u>		
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	65,000.00	34,425.86	115,000.00		
45191 DISTRIBUTOR OKLA SETTLEMENT	PERMANENT NOTES:						
	National settlement involving larger opioid distributors. Oklahoma cities are allowed to participate with this settlement relating to tax treatment of the amounts to be received from the settlement. Mustang will receive an annual payment over the next 18 years. Total amount to be paid pursuant to this agreement on each settling distributor's portion of the compensatory restitution.						
45191 DISTRIBUTOR OKLA SETTLEMENT	CURRENT YEAR NOTES:						
	Year 3 (approx.) \$7,418.08						
45199 RESERVED CARRYOVER	PERMANENT NOTES:						
	Year 1 \$5,330.84						
	Year 2 \$5,888.91						
	<u>Plus other settlements.</u>						
*** TOTAL REVENUES ***	0.00	0.00	65,000.00	34,425.86	115,000.00		

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

19 -DISTRIBUTOR OKLA SETTLEME
 ADMINISTRATION

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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INCREASE TO FUND BALANCE

500-5555	INCREASE TO FUND BALANCE	0.00	0.00	65,000.00	0.00	115,000.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	65,000.00	0.00	115,000.00

500-5555 INCREASE TO FUND BALANCE PERMANENT NOTES:
 Restricted funds.

TOTAL ADMINISTRATION	0.00	0.00	65,000.00	0.00	115,000.00
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*** TOTAL EXPENDITURES ***	0.00	0.00	65,000.00	0.00	115,000.00
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COMMUNITY DEVELOPMENT BLOCK GRANT

The CDBG program provides annual grants to expand economic opportunities for low- and moderate-income areas.

The CDBG grant is a matching grant of \$152,225 from Oklahoma Department of Commerce for improvements in lower income areas to sidewalks and parks.

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

5 -CDBG GRANT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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REVENUE SUMMARY

MISCELLANEOUS REVENUE	0.00	0.00	158,795.00	0.00	177,225.00
TRANSFERS	0.00	0.00	152,225.00	0.00	152,225.00
*** TOTAL REVENUES ***	0.00	0.00	311,020.00	0.00	329,450.00

EXPENDITURE SUMMARY

ADMINISTRATION	0.00	0.00	311,020.00	0.00	329,450.00
*** TOTAL EXPENDITURES ***	0.00	0.00	311,020.00	0.00	329,450.00

** REVENUES OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

25 -CDBG GRANT

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL		
<u>MISCELLANEOUS REVENUE</u>							
45112	CDBG GRANT	0.00	0.00	152,225.00	0.00	152,225.00	
45141	INTEREST ON INVESTMENTS	0.00	0.00	1,500.00	0.00	5,000.00	
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>5,070.00</u>	<u>0.00</u>	<u>20,000.00</u>	
	TOTAL MISCELLANEOUS REVENUE	0.00	0.00	158,795.00	0.00	177,225.00	
45112	CDBG GRANT	PERMANENT NOTES: Adair Small Cities CDBG Grant 100% match.					
<u>TRANSFERS</u>							
46814	TRANSFER FROM STREET/DRAIN	<u>0.00</u>	<u>0.00</u>	<u>152,225.00</u>	<u>0.00</u>	<u>152,225.00</u>	
	TOTAL TRANSFERS	0.00	0.00	152,225.00	0.00	152,225.00	
46814	TRANSFER FROM STREET/DRAIN	PERMANENT NOTES: Adair Small Cities CDBG Grant (100% Match).					
***	TOTAL REVENUES ***	0.00	0.00	311,020.00	0.00	329,450.00	

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

25 -CDBG GRANT

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

OTHER SERVICES & CHARGES

500-5336	ENGINEERING FEES	<u>0.00</u>	<u>0.00</u>	<u>23,540.00</u>	<u>0.00</u>	<u>23,540.00</u>
TOTAL OTHER SERVICES & CHARGES		0.00	0.00	23,540.00	0.00	23,540.00

INCREASE TO FUND BALANCE

500-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>23,430.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	5,000.00	0.00	23,430.00

MATERIALS AND SUPPLIES

500-5626	SIDEWALK CONSTRUCTION	<u>0.00</u>	<u>0.00</u>	<u>282,480.00</u>	<u>0.00</u>	<u>282,480.00</u>
TOTAL MATERIALS AND SUPPLIES		0.00	0.00	282,480.00	0.00	282,480.00

500-5626 SIDEWALK CONSTRUCTION

PERMANENT NOTES:

Adair Small Cities CDBG Grant (100% Match) offered by U.S. Department of Housing and Urban Development & administered by Oklahoma Department of Commerce.
Walking trail and other improvements at Meadows Park.

TOTAL ADMINISTRATION	0.00	0.00	311,020.00	0.00	329,450.00
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*** TOTAL EXPENDITURES ***	0.00	0.00	311,020.00	0.00	329,450.00
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DEBT SERVICE

Used to account for ad-valorem taxes levied by the county for use in retiring general obligation bonds, court-assessed judgments, and their related interest and fiscal agent fees.

In State law, referred to as the Sinking Fund. Current obligations are the 2012 General Obligation Bond Projects – Ball Field and the 2012 General Obligation Bond Project – Town Center Expansion.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

27 -DEBT SERVICE

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

TAXES & FRANCHISE	282,357.00	273,852.56	283,000.00	245,465.19	283,000.00
MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>201,000.00</u>	<u>1,916.25</u>	<u>203,000.00</u>

*** TOTAL REVENUES ***	<u>282,357.00</u>	<u>273,852.56</u>	<u>484,000.00</u>	<u>247,381.44</u>	<u>486,000.00</u>
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EXPENDITURE SUMMARY

2012 GO BONDS	295,331.26	291,506.25	287,044.00	16,021.88	281,950.00
RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>196,956.00</u>	<u>0.00</u>	<u>204,050.00</u>

*** TOTAL EXPENDITURES ***	<u>295,331.26</u>	<u>291,506.25</u>	<u>484,000.00</u>	<u>16,021.88</u>	<u>486,000.00</u>
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** REVENUES OVER (UNDER) EXPENDITURES **	<u>12,974.26</u>	<u>(17,653.69)</u>	<u>0.00</u>	<u>231,359.56</u>	<u>0.00</u>
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CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

27 -DEBT SERVICE

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>TAXES & FRANCHISE</u>						
42105	AD VALOREM TAX	279,373.32	271,158.53	280,000.00	244,047.95	280,000.00
42106	AD VALOREM - PAST YEARS	<u>2,983.68</u>	<u>2,694.03</u>	<u>3,000.00</u>	<u>1,417.24</u>	<u>3,000.00</u>
	TOTAL TAXES & FRANCHISE	282,357.00	273,852.56	283,000.00	245,465.19	283,000.00
42105	AD VALOREM TAX					
				PERMANENT NOTES: Under State Statutes, municipalities are limited in their ability to levy a property tax. Such tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments. The City levied a property tax to fund the annual debt service requirements of the 2012 General Obligation Bonds. The property tax levy, as determined by the City's debt service needs, is submitted to the County Excise Board for approval (Estimate of Sinking Fund Needs). A State Board of Equalization hears complaints on real estate values with the power to equalize assessments. Under current State law, the ratio of assessed value to true value cannot be less than 11 percent nor more than 13 1/2 percent. For the year ending June 30, 2022, the City's net assessed valuation of taxable property was \$174,525,844(ref table 6, ACFR, pg 104). Most current statistical table for FY22. The taxes levied by the City per \$1,000 of net assessed valuation of the year ended June 30, 2022 was \$1.60 (ref table 6, ACFR, pg 104).		
42106	AD VALOREM - PAST YEARS					
				PERMANENT NOTES: Actual tax levy for prior tax year(s) from Canadian County.		
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST	0.00	0.00	2,000.00	1,916.25	3,000.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>199,000.00</u>	<u>0.00</u>	<u>200,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	0.00	0.00	201,000.00	1,916.25	203,000.00
45141	INTEREST					
				PERMANENT NOTES: Monthly interest earnings.		
45199	RESERVED CARRYOVER					
				PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).		
***	TOTAL REVENUES ***	282,357.00	273,852.56	484,000.00	247,381.44	486,000.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

27 -DEBT SERVICE
2012 GO BONDS

DEPARTMENT EXPENDITURES

TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

BONDS		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----	PROPOSED	
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
508-5750	12 PRINCIPAL PAYMENT	255,000.00	255,000.00	255,000.00	0.00	255,000.00
508-5751	12 INTEREST PAYMENT	40,031.26	36,206.25	31,744.00	15,871.88	26,650.00
508-5752	12 FISCAL AGENT FEES	<u>300.00</u>	<u>300.00</u>	<u>300.00</u>	<u>150.00</u>	<u>300.00</u>
TOTAL BONDS		295,331.26	291,506.25	287,044.00	16,021.88	281,950.00

508-5750 12 PRINCIPAL PAYMENT PERMANENT NOTES:
2012 GO BONDS \$3.6m. Bank of Oklahoma (BOK2878 loan).
Principal payment 6/1/2024 \$255,000 on 2012 GO Bonds.
The city has pledged future ad valorem taxes to repay
\$3,600,000 of the 2012 General Obligation Bonds. Proceeds
from the bonds provided financing for the construction of a
Baseball Complex and the expansion of the Library and Town
Center.

508-5751 12 INTEREST PAYMENT PERMANENT NOTES:
Mill levy 1.63 FY2024.
Interest payments (2.0% to 2.25% interest).
Maturity 6/1/2027.

508-5751 12 INTEREST PAYMENT CURRENT YEAR NOTES:
12/1/23 \$13,321.88
6/1/24 \$13,321.88

508-5752 12 FISCAL AGENT FEES PERMANENT NOTES:
Semi-annual fiscal agent fees \$150 due December & June.

TOTAL 2012 GO BONDS	295,331.26	291,506.25	287,044.00	16,021.88	281,950.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

27 -DEBT SERVICE

RESTRICTED FUND BALANCE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<hr/>					
<u>INCREASE TO FUND BALANCE</u>					
509-5555 RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>196,956.00</u>	<u>0.00</u>	<u>204,050.00</u>
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	196,956.00	0.00	204,050.00
<hr/>					
TOTAL RESTRICTED FUND BALANCE	0.00	0.00	196,956.00	0.00	204,050.00
<hr/>					
*** TOTAL EXPENDITURES ***	295,331.26	291,506.25	484,000.00	16,021.88	486,000.00
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LIMITED PURPOSE (CAPITAL)

The Limited Purpose Fund is a capital project fund used to purchase capital outlay, including the acquisition or construction of capital facilities, or other capital assets. The restricted 3rd penny sales tax collected (MIA) in excess of debt payments are set aside to the Limited Purpose Fund.

Amend Resolution No. 05-027 to read '10% of sales tax revenue received in excess of \$800,000 in a month'.

Limited Purpose Fund - Departmental Capital Request

	DEPT #	DEPARTMENTAL REQUEST	Priority
Fiscal Year 2024			
JUSTIFICATION (TYPES OF COSTS INCURRED)			
Books/shelf with Storage	501	\$1,263	Priority 1
Fujitsu Scanner		\$1,144	Priority 1
Westlaw-National Edge Municipal Analytical Tool		\$4,140	Priority 1
CITY ATTORNEY		\$6,547	
NAS Backup Storage	505	\$2,000	Priority 1
Ninja Management Software		\$7,734	Priority 1
Knowbe4		\$3,000	Priority 1
Veem		\$2,500	Priority 1
Sophos - Managed Detection Response		\$25,000	Priority 1
Office 2021 Pro		\$1,000	Priority 1
INFORMATION TECHNOLOGY		\$41,234	
Community Engagement Platform	511	\$36,000	Ongoing Commitment
Office Chair - City Clerk		\$275	Priority 1
Shredder - City Clerk		\$150	Priority 1
Firewall		\$2,200	Priority 1
Workstation - Channel 20		\$1,400	Priority 1
Workstation - New Project/Infrastructure Manager		\$2,000	Priority 1
CITY MANAGER		\$42,305	
Laptops - Director/Asst. Director	512	\$4,000	Priority 1
Public Workstation (7)		\$10,500	Priority 1
Chair (46)		\$14,245	Priority 2
LIBRARY		\$28,745	
Laptop (2)	513	\$3,600	Priority 1
Workstation (1)		\$2,000	Priority 1
Cardio & Weight Equipment		\$12,000	Priority 1
Replacement Capital for Recreation Center		\$10,000	Priority 1
Dog Park Fencing		\$1,600	Priority 1
Jeeply Game Tables (2)		\$2,500	Priority 1
Playground Structure for Old City Park		\$40,000	Priority 1
At City Storage Barn		\$60,000	Priority 1
PARKS AND RECREATION		\$144,100	
Cape Notes	515	\$16,000	Ongoing Commitment
Placer Software		\$22,500	Ongoing Commitment
Applegly TrilShare		\$8,500	Ongoing Commitment
Fortinet		\$2,250	Priority 1
Restricted for Mustang Market Place		\$440,434	Priority 1
Fund Balance Restricted for FY25		\$3,700,000	Priority 1
GENERAL GOVERNMENT		\$4,389,714	
Replacement Funding for Town Center	518	\$15,000	Priority 1
HVAC Replacements		\$40,000	Priority 1
Dutch Door for Childcare Room		\$5,000	Priority 1
Enclosed Breezeway for Active Adult Center		\$17,000	Priority 1
Couches for Game Room (2)		\$2,500	Priority 1
TOWN CENTER		\$80,500	
Workstation (1)	519	\$2,000	Priority 1
Replacement Funding for Concession Equipment		\$10,000	Priority 1
Solar Lights for Entry Way to Football Complex		\$12,630	Priority 1
Fast Fold Temporary Fencing for Baseball Complex		\$14,000	Priority 1
Turf Tank Machine & GPS		\$10,000	Priority 1
Soccer Fence		\$50,000	Priority 1
Partitions at Baseball Complex (3)		\$32,800	Priority 1
Maintenance Barn Office Remodel for Sports Coordinator		\$22,000	Priority 1
BALL COMPLEX		\$133,430	
Workstations (2)	520	\$3,600	Priority 1
Replacement Funding for Aquatic Center		\$15,000	Priority 1
Resurfacing Slide Tower and Supports		\$22,000	Priority 1
Spray and Splash Water Features		\$20,000	Priority 1
AQUATIC CENTER		\$60,600	
Workstation - City Treasurer (1)	521	\$2,000	Priority 1
Workstation - Accounts Payable (1)		\$2,600	Priority 1
FINANCE		\$4,600	
Workstation - Code Enforcement	531	\$2,000	Priority 1
Trapp Lite Battery Backup Compact (4)		\$248	Priority 1
COMMUNITY DEVELOPMENT		\$2,248	
2022 Lease-Purchase	541	\$73,640	Ongoing Commitment
2023 Lease-Purchase		\$227,930	Ongoing Commitment
2024 New Lease-Purchase		\$247,299	Priority 1
Workstation - Radio Console		\$5,400	Priority 1
Netmatron		\$5,265	Priority 1
Tough Tablets (8)		\$30,400	Priority 1
Workstations (5)		\$10,000	Priority 1
Network Access Storage		\$2,500	Priority 1
Flooring		\$40,000	Priority 1
Handheld Radios (4) -		\$8,232	Priority 1
Patrol Rifles (6)		\$12,346	Priority 1
Workstations (1) copy room		\$1,400	Priority 2
Watchtower Interview Camera System		\$19,500	Priority 2
POLICE		\$701,732	
Tough Tablets (2)	542	\$7,400	Priority 1
ACO Vehicle - Replacing Aging Vehicle		\$50,560	Priority 1
ACO Vehicle - New to Fleet		\$50,560	Priority 1
Building Sign		\$10,000	Priority 1
Laptop - for volunteers		\$1,200	Priority 2
ANIMAL WELFARE		\$119,720	
2019 Lease-Purchase (Aerial Truck)	551	\$123,330	Ongoing Commitment
Command Vehicle Replacement		\$80,000	Priority 1
Tough Tablets (4)		\$12,000	Priority 1
Server & NAS		\$12,000	Priority 1
Workstation - Firefighters		\$2,000	Priority 1
Reporting Management Software		\$12,985	Priority 1
FIRE		\$240,315	
Hunker Terrace (City's Share)	561	\$50,000	Priority 1
54 HP Cab Tractor		\$42,000	Priority 2
15 ft. Finishing Mower		\$33,600	Priority 2
STREETS		\$125,600	
Water meters	572	\$150,000	Required
SPIAR Label Support, Hasting, & (2) Web Seal		\$9,810	Required
Water Infrastructure - Mustang Market Place		\$150,000	Priority 1
WATER		\$309,810	
Sewer Infrastructure - Mustang Market Place	575	\$150,000	Priority 1
SEWER		\$150,000	
TOTAL CAPITAL REQUEST		\$6,405,000	

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	38,079.92	94,793.24	3,315,433.00	77,154.25	4,090,000.00
TRANSFERS	<u>1,775,996.94</u>	<u>2,200,651.22</u>	<u>2,516,616.00</u>	<u>1,834,614.77</u>	<u>2,515,000.00</u>
*** TOTAL REVENUES ***	<u>1,814,076.86</u>	<u>2,295,444.46</u>	<u>5,832,049.00</u>	<u>1,911,769.02</u>	<u>6,605,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
CITY ATTORNEY	3,325.76	7,793.69	74,950.00	564.66	6,547.00
INFORMATION TECHNOLOGY	12,988.21	22,373.50	15,546.00	490.82	41,234.00
CITY MANAGER	0.00	3,516.72	21,427.00	21,426.19	42,305.00
LIBRARY	3,806.11	12,475.00	17,980.00	11,169.25	28,745.00
PARK AND RECREATIONS	247,811.68	217,986.84	354,803.00	39,669.49	166,100.00
GENERAL GOVERNMENT	20,767.29	55,253.23	3,117,114.00	82,524.80	4,389,714.00
TRANSFER	108,000.00	0.00	0.00	0.00	0.00
TOWN CENTER	79,756.26	62,765.00	86,355.00	11,329.04	80,500.00
BALL COMPLEX	62,092.29	181,050.11	164,500.00	40,935.70	133,630.00
AQUATICS	0.00	38,438.00	140,047.00	7,384.00	60,600.00
FINANCE	0.00	5,091.33	41,000.00	31,303.48	4,000.00
COMMUNITY DEVELOPMENT	29,552.90	15,918.86	50,299.00	7,476.55	2,248.00
POLICE	202,400.70	274,033.28	538,467.00	365,697.96	701,732.00
ANIMAL WELFARE	55,297.96	7,635.74	154,000.00	9,319.74	119,920.00
SUPPORT SERVICES	0.00	0.00	2,000.00	935.00	0.00
FIRE	373,922.37	189,574.16	236,478.00	195,737.81	242,315.00
STREETS	67,413.00	4,199.98	517,451.00	177,896.82	125,600.00
GENERAL GOVERNMENT	0.00	0.00	41,000.00	0.00	0.00
WATER	107,772.67	116,784.02	236,864.00	104,029.92	309,810.00
SEWER	<u>0.00</u>	<u>0.00</u>	<u>21,768.00</u>	<u>0.00</u>	<u>150,000.00</u>
*** TOTAL EXPENDITURES ***	<u>1,374,907.20</u>	<u>1,214,889.46</u>	<u>5,832,049.00</u>	<u>1,107,891.23</u>	<u>6,605,000.00</u>
*** REVENUES OVER (UNDER) EXPENDITURES ***	<u>439,169.66</u>	<u>1,080,555.00</u>	<u>0.00</u>	<u>803,877.79</u>	<u>0.00</u>

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

REVENUES	TWO YEARS		ONE YEAR	CURRENT YEAR		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
MISCELLANEOUS REVENUE						
45111	GRANTS	0.00	0.00	4,000.00	4,000.00	0.00
45141	INTEREST ON INVESTMENTS	11,413.25	6,060.64	64,000.00	47,197.25	150,000.00
45147	SURPLUS ASSETS	26,666.67	88,732.60	118,500.00	25,957.00	240,000.00
45200	RESERVED - NEXT YEAR'S BUDG	0.00	0.00	3,128,933.00	0.00	3,700,000.00
TOTAL MISCELLANEOUS REVENUE		38,079.92	94,793.24	3,315,433.00	77,154.25	4,090,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest on investments.				
45200	RESERVED - NEXT YEAR'S BUDG	PERMANENT NOTES: Budgeted new projects for upcoming fiscal year.				
TRANSFERS						
46801	TRANSFER FROM GF-RESTRICTED	146,485.91	308,221.03	280,000.00	194,504.67	280,000.00
46867	TRANSFER FROM MIA-EXCESS SA	1,629,511.03	1,892,430.19	2,235,000.00	1,638,494.10	2,235,000.00
46868	TRANSFER FROM MIA	0.00	0.00	1,616.00	1,616.00	0.00
TOTAL TRANSFERS		1,775,996.94	2,200,651.22	2,516,616.00	1,834,614.77	2,515,000.00
46801	TRANSFER FROM GF-RESTRICTED	PERMANENT NOTES: Resolution No. 15-058 requires 10% of two cent sales tax collections in excess of \$800,000 to be transferred to Limited Purpose for infrastructure purposes and capital improvements.				
46867	TRANSFER FROM MIA-EXCESS	PERMANENT NOTES: Ordinance No. 532 purpose of (1% sales tax) to provide revenues solely for first, sanitary sewer facilities, second, water system facilities, and third capital improvements.				
46868	TRANSFER FROM MIA	PERMANENT NOTES: <u>Special & Restricted Sanitation from fund 68</u>				
*** TOTAL REVENUES ***		1,814,076.86	2,295,444.46	5,832,049.00	1,911,769.02	6,605,000.00

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE
 CITY ATTORNEY

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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CAPITAL

501-5971 CAPITAL	3,325.76	7,793.69	74,950.00	564.66	6,547.00
TOTAL CAPITAL	3,325.76	7,793.69	74,950.00	564.66	6,547.00

501-5971 CAPITAL

CURRENT YEAR NOTES:

\$ 1,263 bookshelf with storage
 \$ 1,144 fujitsu software
 \$ 4,140 westlaw national edge/municipal analytical tool

TOTAL CITY ATTORNEY	3,325.76	7,793.69	74,950.00	564.66	6,547.00
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2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 501-City Attorney

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Bookshelf with storage	1	\$ 1,263	\$ -	<u>\$ 1,263</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
In the future remodeled office, requesting to build bookshelves to hold research volumes and case notebooks.

PREPARED BY: Jon Miller, City Attorney

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 501-City Attorney

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Fujitsu Model FI-7160 Scanner	1	\$ 1,144	\$ -	\$ <u>1,144</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

A dedicated scanner that produces a quality .pdf is important in preparing documents for filing and for permanent electronic record keeping pursuant to the new Document Retention Manual and related ordinance. This will, in turn, reduce paper file storage requirements. This was in the 2022-23 budget, but that amount will be applied to reduce the overage due to the office remodel.

PREPARED BY: Jon Miller, City Attorney

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 501-City Attorney

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Westlaw National Edge/Municipal Analytical Tool		\$ -	\$ -	<u>\$ 4,140</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Analytical research tool for projects and/or cases.

PREPARED BY: Jon Miller, City Attorney

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE
 INFORMATION TECHNOLOGY
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR -----		PROPOSED BUDGET
			ACTUAL BUDGET	YEAR TO DATE ACTUAL	

<u>CAPITAL</u>					
505-5971 CAPITAL	12,988.21	22,373.50	15,546.00	490.82	41,234.00
TOTAL CAPITAL	12,988.21	22,373.50	15,546.00	490.82	41,234.00

505-5971 CAPITAL

CURRENT YEAR NOTES:
 \$ 2,000 NAS backup storage
 \$ 7,734 ninja software
 \$ 3,000 knowBe4
 \$ 2,500 veeam
 \$ 1,000 office 2021 pro
 \$ 25,000 managed detection response

TOTAL INFORMATION TECHNOLOGY	12,988.21	22,373.50	15,546.00	490.82	41,234.00
	=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 505 - Information Technology

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	NAS Backup Storage	1	\$2,000	\$0	\$2,000
1	Ninja	1	\$7,734	\$0	\$7,734
1	KnowBe4	1	\$3,000	\$0	\$3,000
1	Veeam	1	\$2,500	\$0	\$2,500
1	Office 2021 Pro	2	\$500	\$0	\$1,000
1	Sophos - Managed Detection Response	1	\$25,000	\$0	\$25,000
					<u>\$41,234</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
 Replace old network storage, the NAS holds a copy of backups for City Hall Servers.
 Management Ninja software.
 Phishing Testing.
 Server backup software.
 Upgrade Office on workstation/laptop to have Microsoft Access to create a database for tracking technology assets.
 City-wide anti-virus software, upgrading to the MDR version will allow detection and response from an expert at Sophos.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

CITY MANAGER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

CAPITAL

511-5971 CAPITAL	0.00	3,516.72	21,427.00	21,426.19	42,305.00
TOTAL CAPITAL	0.00	3,516.72	21,427.00	21,426.19	42,305.00

511-5971 CAPITAL

CURRENT YEAR NOTES:

\$36,000 community engagement platform
 \$ 275 office chair - city clerk
 \$ 150 shredder - city clerk
 \$ 2,280 firewall
 \$ 1,600 workstation - channel 20
 \$ 2,000 workstation - new project/infrastructure manager

TOTAL CITY MANAGER	0.00	3,516.72	21,427.00	21,426.19	42,305.00
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 511 - City Management

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Community Engagement Platform		\$36,000		\$36,000
1	Gabrylly Ergonomic Mesh Office Chair		\$275		\$275
1	Bonsaii Paper Shredder		\$150		\$150
					<u>\$425</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Justification:

Ongoing commitment for community platform.
Office chair needed.
Shredding confidential and sensitive information.

PREPARED BY: Lisa Martin, City Clerk

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 511 - City Management

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Firewall	1	\$2,280		\$2,280
1	Workstation - CH20	1	\$1,600		\$1,600
1	Workstation - City Manager	1	\$2,000		\$2,000
					<u>\$5,880</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Justification:
Firewall to block malicious programs from being installed on users' computers.
Workstation 5-year replacement plan to keep systems current.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

9 -LIMITED PURPOSE

LIBRARY

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

<u>CAPITAL</u>					
512-5971 CAPITAL	<u>3,806.11</u>	<u>12,475.00</u>	<u>17,980.00</u>	<u>11,169.25</u>	<u>28,745.00</u>
TOTAL CAPITAL	3,806.11	12,475.00	17,980.00	11,169.25	28,745.00

512-5971 CAPITAL

CURRENT YEAR NOTES:

- \$ 4,000 laptops - director/assistant director
- \$ 10,500 public workstations (7)
- \$ 14,245 chairs (46)

TOTAL LIBRARY	<u>3,806.11</u>	<u>12,475.00</u>	<u>17,980.00</u>	<u>11,169.25</u>	<u>28,745.00</u>
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 512 - Library

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Laptop	2	\$2,000	\$0	\$4,000
1	Public Workstation	7	\$1,500	\$0	\$10,500
					<u>\$14,500</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Replacing old workstations to laptops - Library Director & Assistant.

Replacing public workstations.

PREPARED BY: Jery Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 512 - Library

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
2	Chairs	46	\$286	\$1,089	\$14,245
					<u>\$14,245</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
New chairs for tables in the Library.

PREPARED BY: Julie Slupe, Library Director

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE
 PARK AND RECREATIONS
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>CAPITAL</u>					
513-5971 CAPITAL	<u>247,811.68</u>	<u>217,986.84</u>	<u>354,803.00</u>	<u>39,669.49</u>	<u>166,100.00</u>
TOTAL CAPITAL	247,811.68	217,986.84	354,803.00	39,669.49	166,100.00

513-5971 CAPITAL

CURRENT YEAR NOTES:
 \$ 3,600 laptops (2)
 \$ 2,000 workstation (1)
 \$ 12,000 cardio & weight equipment
 \$ 10,000 recreation center replacements
 \$ 16,000 dog park fencing
 \$ 2,500 infinity game tables (2)
 \$ 60,000 playground structure for old city park
 \$ 60,000 all city storage barn

TOTAL PARK AND RECREATIONS	<u>247,811.68</u>	<u>217,986.84</u>	<u>354,803.00</u>	<u>39,669.49</u>	<u>166,100.00</u>
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Laptop	2	\$1,800	\$0	\$3,600
1	Workstation	1	\$2,000	\$0	\$2,000
					<u>\$5,600</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
5-year technology replacement plan to keep system(s) current.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement of Cardio and Weight Equipment, as needed.		\$ -	\$ -	\$ 12,000
					<u>\$ 12,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Replacement of equipment, as needed. Keeping cardio and weight equipment current, avoiding repairs of old equipment that should be updated.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Funding for Recreation Center		\$ -	\$ -	\$ 10,000
					<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Replace capital items the department purchased when the building was constructed. It will only be used for replacement of items such as gymnasium/weight room flooring, carpet, game room items, lighting, basketball goals, dividers, and sound systems.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Dog Park Fencing		\$ -	\$ -	\$ 16,000
					<u>\$ 16,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Continued replacement of fencing at the Dog Park, including a fence for maintenance equipment.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Infinity Game Tables	2	\$ 1,000	\$ 500	\$ 2,500
					<u>\$ 2,500</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Fun table top game that all ages young and old can play. This is a touch screen table top system with board games, puzzle, card games, coloring books, and much more already downloaded.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Playground Structure for Old City Park		\$ 60,000	\$ -	\$ 60,000
					<u>\$ 60,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Old City Park's current playground is in need of replacement, benefiting the surrounding neighborhood. The new structure would include some ADA usage that the old equipment does not have.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Playground Structure for Old City Park		\$ 60,000	\$ -	\$ 60,000
					<u>\$ 60,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Old City Park's current playground is in need of replacement, benefiting the surrounding neighborhood. The new structure would include some ADA usage that the old equipment does not have.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	All City Storage Barn			\$0 \$ -	\$60,000
					<u>\$60,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

To build a large storage unit. This would allow for storage of special event and youth program items that are currently being stored at local storage facilities in town. The monthly fees being paid currently, will no longer be needed. This unit would also be used by other departments in the city, as needed.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE
 GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>INCREASE TO FUND BALANCE</u>					
515-5555 RESTRICTED FUND BALANCE	0.00	0.00	3,029,988.00	0.00	4,340,434.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	3,029,988.00	0.00	4,340,434.00

515-5555 RESTRICTED FUND BALANCE PERMANENT NOTES:
 Restricted fund balance of \$3.7m held for upcoming fiscal year.

515-5555 RESTRICTED FUND BALANCE CURRENT YEAR NOTES:
 Additional \$640,434 for possible commercial development payback agreement and/or unanticipated capital in FY24 budget year.

<u>CAPITAL</u>					
515-5971 CAPITAL	20,767.29	55,253.23	87,126.00	82,524.80	49,280.00
TOTAL CAPITAL	20,767.29	55,253.23	87,126.00	82,524.80	49,280.00

515-5971 CAPITAL CURRENT YEAR NOTES:
 \$16,000 cope notes
 \$22,500 placer software
 \$ 8,500 apttegy thrillshare (includes 3% increase per agreement)
 \$ 2,280 fortinet

TOTAL GENERAL GOVERNMENT	20,767.29	55,253.23	3,117,114.00	82,524.80	4,389,714.00
	=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 515 - General Government

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Cope Notes	1	\$16,000	\$0	\$16,000
1	Placer Software	1	\$22,500	\$0	\$22,500
1	Apptegy Thrillshare	1	\$8,500	\$0	\$8,500
1	Fortinet Firewall	1	\$2,280	\$0	\$2,280
					<u>\$49,280</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Cope Notes, Placer Software & Apptegy - ongoing commitments.
Firewall for the entire city.

PREPARED BY: Jery Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

TRANSFER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

TRANSFERS

516-5801	TRANSFER TO GENERAL FUND	<u>108,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL TRANSFERS	108,000.00	0.00	0.00	0.00	0.00

TOTAL TRANSFER

		<u>108,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

TOWN CENTER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

CAPITAL

518-5971	CAPITAL	<u>79,756.26</u>	<u>62,765.00</u>	<u>86,355.00</u>	<u>11,329.04</u>	<u>80,500.00</u>
	TOTAL CAPITAL	79,756.26	62,765.00	86,355.00	11,329.04	80,500.00

518-5971 CAPITAL

CURRENT YEAR NOTES:

\$ 15,000 town center replacement funding
 \$ 40,000 HVAC replacements
 \$ 5,000 dutch door for childcare room
 \$ 17,000 enclosed breezeway for active adult center
 \$ 3,500 couches for game room (2)

TOTAL TOWN CENTER		<u>79,756.26</u>	<u>62,765.00</u>	<u>86,355.00</u>	<u>11,329.04</u>	<u>80,500.00</u>
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2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement funding for Town Center		\$0	\$ -	\$15,000
					<u>\$15,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
To cover unanticipated yearly replacement of significant capital. It will only be used for
replacement of items, no new items. Allow replacement of large capital items to be replaced as
they occur. Items such as banquet tables, chairs, audio/visual, light, and other.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	HVAC Replacements		\$0	\$ -	\$40,000
					<u>\$40,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
To replace aged HVAC units and major parts.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

QTY	ITEM DESCRIPTION	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Dutch Door for Wee Ones Room	\$5,000	\$ -	\$5,000
				<u>\$5,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

A Dutch door will help secure the younger child care room. Currently, during drop off and pickup, the main door must remain open creating a security concern leaving only a baby gate to keep the children in the room.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____
 Denied: _____
 Funding Source: _____
 Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Enclosed Breezeway for Active Adult Center		\$17,000	\$ -	\$17,000
					<u>\$17,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
The north entrance to the Active Adult Center is very cold in the winter. The door has direct entry into the room where games are being played by seniors. Adding an enclosed breezeway would help obstruct much of the cold wind entering the building as well as help with heat and air conditioning costs.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Game Room Couches	2	\$0	\$ -	\$3,500
					<u>\$3,500</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
Replacement of the old game room couches with two commercial grade couches.
The couches get a lot of use from customers wanting a place to sit and are currently broken.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

BALL COMPLEX

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>CAPITAL</u>						
519-5971	CAPITAL	<u>62,092.29</u>	<u>181,050.11</u>	<u>164,500.00</u>	<u>40,935.70</u>	<u>133,630.00</u>
	TOTAL CAPITAL	62,092.29	181,050.11	164,500.00	40,935.70	133,630.00

519-5971 CAPITAL

CURRENT YEAR NOTES:

\$ 2,000 workstation

\$10,000 replacement funding for concession stands

\$12,830 solar lights for entry way to football complex

\$14,000 fast fold temporary fencing for baseball complex

\$10,000 turf tank machine & GPS

\$30,000 soccer fence

\$32,800 pavilions at baseball complex (3)

\$22,000 maintenance barn office remodel

TOTAL BALL COMPLEX		<u>62,092.29</u>	<u>181,050.11</u>	<u>164,500.00</u>	<u>40,935.70</u>	<u>133,630.00</u>
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Workstation	1	\$2,000	\$0	\$2,000
					<u>\$2,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
5-year technology replacement plan to keep system(s) current.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Funding for Concession Equipment		\$ -	\$ -	<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

This would begin to build funds to replace concession equipment. Currently no funds are available to cover any unanticipated yearly replacement of large items. It would only be used for replacement of items, no new items. The fund would build up and allow the replacement of large capital items to be replaced as they occur. Freezers, refrigerators, and other large items in the concession stands.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Solar Lights for Entry Way to Football Complex	4	\$ 3,110	\$ 390	<u>\$ 12,830</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

The entrance way from the parking lot to the Youth Football fields is dark and hard to see. By adding lights, this would illuminate the walking area making it safer for both security and being able to see the ground. Lights would also improve the appearance and value of the complex.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Fast Fold Temporary Fencing for Baseball	2	\$ 11,000	\$ 3,000	\$ <u>14,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Install temporary fencing on the baseball fields to try to increase the number of teams coming to play tournaments and league games. Two additional fences were purchased by the Mustang Youth Sports Association and two more fences will complete the agreement with them to split the costs.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Turf Tank Machine & GPS	1	\$ 10,000	\$ -	<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Turf Tank unit to paint the baseball, softball, and soccer complexes.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Soccer Fence	1	\$ 30,000	\$ -	\$ <u>30,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
To close the west-side of the soccer fields.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Pavilions at Baseball Complex	3	\$ 32,800	\$ -	<u>\$ 32,800</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
To provide additional shade at the Baseball Complex.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 519-Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Office Remodel at the Maintenance Barn for Sports Coordinator		\$ 22,000	\$ -	<u>\$ 22,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Office remodel to provide appropriate workspace for the Sports Coordinator.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

AQUATICS

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>CAPITAL</u>						
520-5971	CAPITAL	<u>0.00</u>	<u>38,438.00</u>	<u>140,047.00</u>	<u>7,384.00</u>	<u>60,600.00</u>
TOTAL CAPITAL		0.00	38,438.00	140,047.00	7,384.00	60,600.00

520-5971 CAPITAL

CURRENT YEAR NOTES:

\$ 3,600 workstations (2)

\$ 15,000 replacement funding for aquatic center

\$ 22,000 resurfacing slide tower and supports

\$ 20,000 spray and splash water features

TOTAL AQUATICS		0.00	38,438.00	140,047.00	7,384.00	60,600.00
		=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 520 - Aquatic Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Workstation	2	\$1,800	\$0	\$3,600
					<u>\$3,600</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
5-year technology replacement plan to keep system(s) current.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Funding for Aquatic Center		\$ -	\$ -	<u>\$ 15,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
This funding will be used to replace items, not new items. The funding will build up and allow the replacement of large capital items to be replaced as needed throughout the year. Testing and replacing pumps, chlorine chemical controller, filter and other large items in the Aquatic Center.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Resurfacing Slide Tower and Supports		\$ 19,800	\$ 2,200	\$ <u>22,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
This is to resurface the slide tower, railings, and slide support structure which includes but not limited to wash, prep, and paint of steel components with industrial marine coating, as well as address rust areas as needed.

This project protects the integrity of the slide tower, which is the main water feature at the Aquatic Center. If left untreated, the water will erode at the already chipped paint causing further damage and require the main water feature to be replaced.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Spray and Splash Water Feature		\$ -	\$ 20,000	<u>\$ 20,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Additional funding to install a new water feature at the Aquatic Center.

PREPARED BY: Nic Bailey, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

FINANCE DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

<u>CAPITAL</u>					
521-5971 CAPITAL	<u>0.00</u>	<u>5,091.33</u>	<u>41,000.00</u>	<u>31,303.48</u>	<u>4,000.00</u>
TOTAL CAPITAL	0.00	5,091.33	41,000.00	31,303.48	4,000.00

521-5971 CAPITAL

CURRENT YEAR NOTES:

\$ 2,000 workstation - city treasurer
 \$ 2,000 workstation - accounts payable

TOTAL FINANCE	0.00	5,091.33	41,000.00	31,303.48	4,000.00
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2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 521 - Finance

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Workstation - City Treasurer	1	\$2,000		\$2,000
1	Workstation - Accounts Payable Clerk	1	\$2,000		\$2,000
					<u>\$4,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Justification:
Workstation 5-year replacement plan to keep systems current.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

COMMUNITY DEVELOPMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

CAPITAL

531-5971	CAPITAL	<u>29,552.90</u>	<u>15,918.86</u>	<u>50,299.00</u>	<u>7,476.55</u>	<u>2,248.00</u>
	TOTAL CAPITAL	29,552.90	15,918.86	50,299.00	7,476.55	2,248.00

531-5971 CAPITAL

CURRENT YEAR NOTES:

\$ 2,000 workstation - code enforcement

\$ 248 tripp life battery back-up compact (4)

TOTAL COMMUNITY DEVELOPMENT		<u>29,552.90</u>	<u>15,918.86</u>	<u>50,299.00</u>	<u>7,476.55</u>	<u>2,248.00</u>
		=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 531 - Community Development

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Workstation - Code Enforcement	1	\$2,000	0	\$2,000
1	Tripp Lite Battery Backup Compact	4	\$62	0	\$248
					<u>\$2,248</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Workstation 5-year replacement plan to keep systems current.

Standby battery backup.

PREPARED BY: Melissa Helsel, Community Development Director

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>CAPITAL</u>					
541-5971	CAPITAL	0.00	36,615.44	73,118.00	153,463.00
541-5973	LEASE PURCHASE PAYMENTS	<u>202,400.70</u>	<u>237,417.84</u>	<u>465,349.00</u>	<u>548,269.00</u>
	TOTAL CAPITAL	202,400.70	274,033.28	538,467.00	365,697.96

541-5971 CAPITAL

CURRENT YEAR NOTES:

- \$ 3,600 workstation - radio console
- \$ 5,265 netmotion
- \$ 30,400 tough tables (8)
- \$ 10,000 workstations (5)
- \$ 2,500 network access storage
- \$ 1,600 workstation - copy room
- \$ 60,000 flooring (lobby)
- \$ 8,232 handheld radios (4)
- \$ 12,366 patrol rifles (6)
- \$ 19,500 watchguard interview camera system

541-5973 LEASE PURCHASE PAYMENTS

CURRENT YEAR NOTES:

- 2022 lease purchase
- principal \$ 70,986.84
- interest \$ 2,049.77
- 2023 lease purchase
- principal \$213,264.75
- interest \$ 14,666.06
- 2024 projected lease purchase \$247,299

TOTAL POLICE	<u>202,400.70</u>	<u>274,033.28</u>	<u>538,467.00</u>	<u>365,697.96</u>	<u>701,732.00</u>
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Workstation - Radio Console	2	\$1,800	\$0	\$3,600
1	Net motion	1	\$5,265	\$0	\$5,265
1	Tough Tablet and Printer	8	\$3,800	\$0	\$30,400
1	Workstations	5	\$2,000	\$0	\$10,000
1	Network Access Storage	1	\$2,500	\$0	\$2,500
2	Workstation	1	\$1,600	\$0	\$1,600
					<u>\$53,365</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Replacing old workstations that are used for radio consoles.

VPN software for patrol vehicles.

Replaced old tough tablets and printer in patrol cars to stay compliant with C.J.S.

Replacing old workstations, Chief, Dispatch, Deputy Chief, & administration.

Replace old workstation in copy room.

Replace old NAS, Network Storage for backups, currently running out of space.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2022 - 2023 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
2	Watchguard Interview Camera System	1	\$17,000	\$2,500	\$19,500
				Total	<u>\$ 19,500</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

This would replace all video recording devices in all 3 Interview rooms.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2022 - 2023 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Flooring		\$0	\$0	\$60,000
				Total	<u>\$ 60,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Original VCT flooring (entry way) is failing throughout the building due to age and heavy use.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2022 - 2023 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Additional Handheld Radios	4	\$2,058	\$0	\$8,232
				Total	<u>\$ 8,232</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Needed if expansion positions are approved.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

**2022 - 2023 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Patrol Rifles	6	\$2,061	\$0	\$12,366
				Total	<u>\$ 12,366</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Needed if expansion positions are approved.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

FY2022 - (4) 2022 Chevy Tahoe's
 Lessor: RCB Bank
 \$219,109.83 @ 2.85% on 9/7/21
 Loan# 10150847

will need equipment listing w/ lease
 (DONE)

see RCB vendor (AP)

	taxable/non-bank qualified 2022 Tahoes (4) Principal	Interest	TOTAL	Acct# Principal Balance
1/10/2022	71,377.51	1,659.10	73,036.61	211,358.96 139,981.45
1/10/2023	88,994.61	4,042.00	73,036.61	70,986.84
1/10/2024	70,986.84	2,049.77	73,036.61	-
	211,358.96	7,750.87	219,109.83	

\$	211,358.96	
	175.00	
	100.00	\$ 211,633.96 TIES TO PRINCIPAL
	7,750.87	Interest
Total Leas \$	219,384.83	

GASB-89 - DO NOT CAPITALIZE INTEREST

Principal + Fees	SERIAL #	ORIGINAL AMOUNT	FA#	Tag#	Outfit	Vehicle
2022 Tahoe	1GNSCLED8NR228819, UNIT#251	52,839.74	3171	CI-47042	68.75	52,770.99
2022 Tahoe	1GNSCLED7NR232537, UNIT#248	52,839.74	3172	CI-44483	68.75	52,770.99
2022 Tahoe	1GNSCLED9NR229333, UNIT#250	52,839.74	3173	CI-47041	68.75	52,770.99
2022 Tahoe	1GNSCLED2NR232946, UNIT#249	52,839.74	3174	CI-44484	68.75	52,770.99
		211,358.96			275.00	211,083.96

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interest cost should not be capitalized as part of the historical cost of a capital asset.

FY2023 - (10) 2023 Chevy Tahoe's
 Lessor: RCB Bank
 \$659,295 @ 3.374% on 7/12/22
 Loan# 110263549

will need equipment listing w/
 lease

see RCB vendor (AP)

taxable/non-bank qualified
 2023 Tahoe's (10)
 Principal

Interest

TOTAL

Acct#
 Principal
 Balance

\$ 659,295.00
 175.00 Attorney Fee
 250.00 \$ 659,720.00 TIES TO PRINCIPAL
 24,072.43 interest
 Total Leas \$ 683,792.43

	Principal	Interest	TOTAL	Acct# Principal Balance
8/15/2022	225,979.38	1,951.43	227,930.81	659,720.00 433,740.62
8/15/2023	213,264.75	14,666.06	227,930.81	220,475.87
8/15/2024	220,475.87	7,454.94	227,930.81	-
	659,720.00	24,072.43	683,792.43	

Principal + Fees	SERIAL #	ORIGINAL AMOUNT	FA#	Tag#	Outfit	Vehicle
2023 Tahoe		65,929.50	3205			65,929.50
2023 Tahoe		65,929.50	3206			65,929.50
2023 Tahoe		65,929.50	3207			65,929.50
2023 Tahoe		65,929.50	3208			65,929.50
2023 Tahoe		65,929.50	3209			65,929.50
2023 Tahoe		65,929.50	3210			65,929.50
2023 Tahoe		65,929.50	3211			65,929.50
2023 Tahoe		65,929.50	3212			65,929.50
2023 Tahoe		65,929.50	3213			65,929.50
2023 Tahoe		65,929.50	3214			65,929.50
2023 Tahoe		659,295.00				659,295.00
						659,295.00

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GASB 89 - DO NOT CAPITALIZE INTEREST
 interest cost should not be capitalized as part of the historical cost of a capital asset.



**2022 - 2023 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Police Marked Vehicles	8	\$42,894	\$24,052	\$535,568
1	Police Unmarked Vehicle	3	\$42,894	\$13,800	\$170,082
				Total	<u>\$705,650</u>
				1st year	<u>\$247,299</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Projected revenues from sale of other units around \$225,000 - 240,000. Commitments secured on 8 vehicles.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE
ANIMAL WELFARE
DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>CAPITAL</u>					
542-5971 CAPITAL	<u>55,297.96</u>	<u>7,635.74</u>	<u>154,000.00</u>	<u>9,319.74</u>	<u>119,920.00</u>
TOTAL CAPITAL	55,297.96	7,635.74	154,000.00	9,319.74	119,920.00

542-5971 CAPITAL

CURRENT YEAR NOTES:

- \$ 1,200 laptop for volunteers
- \$ 7,600 tough tablets (2)
- \$ 50,560 ACO vehicle replacement
- \$ 50,560 ACO new vehicle
- \$ 10,000 building sign

TOTAL ANIMAL WELFARE	<u>55,297.96</u>	<u>7,635.74</u>	<u>154,000.00</u>	<u>9,319.74</u>	<u>119,920.00</u>
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 542 - Animal Welfare

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Laptop	1	\$1,200	\$0	\$1,200
1	Tough Tablet	2	\$3,800	\$0	\$7,600
					<u>\$8,800</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
5-year technology replacement plan to keep system(s) current.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 542 - Animal Welfare

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	1 ACO Vehicle	1	\$ 43,000	\$ 7,560	<u>\$ 50,560</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Replace aging vehicle at Animal Welfare. Expected return of \$15,000 from sale of 2015 Dodge.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 542 - Animal Welfare

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	ACO Vehicle	1	\$ 43,000	\$ 7,560	<u>\$ 50,560</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Purchase of ACO Truck.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 542 - Animal Welfare

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Building Sign	1	\$ 10,000	\$ -	<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Much needed signage for Animal Welfare Center facility.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

SUPPORT SERVICES

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	
<hr/>					
<u>CAPITAL</u>					
544-5971 CAPITAL	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>935.00</u>	<u>0.00</u>
TOTAL CAPITAL	0.00	0.00	2,000.00	935.00	0.00
<hr/>					
TOTAL SUPPORT SERVICES	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>935.00</u>	<u>0.00</u>

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

FIRE

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>CAPITAL</u>						
551-5971	CAPITAL	250,592.97	66,244.76	113,148.00	72,408.41	118,985.00
551-5973	LEASE PURCHASE PAYMENTS	<u>123,329.40</u>	<u>123,329.40</u>	<u>123,330.00</u>	<u>123,329.40</u>	<u>123,330.00</u>
TOTAL CAPITAL		373,922.37	189,574.16	236,478.00	195,737.81	242,315.00

551-5971 CAPITAL CURRENT YEAR NOTES:
 \$ 80,000 command vehicle replacement
 \$ 12,000 tough tablets (4)
 \$ 12,000 server & NAS
 \$ 2,000 workstation - firefighter
 \$ 12,985 reporting management software

551-5973 LEASE PURCHASE PAYMENTS PERMANENT NOTES:
 \$123,330 (2019) lease purchase aerial fire truck.

551-5973 LEASE PURCHASE PAYMENTS CURRENT YEAR NOTES:
 Principal \$82,288.83
 Interest \$41,040.57

TOTAL FIRE	373,922.37	189,574.16	236,478.00	195,737.81	242,315.00
	=====	=====	=====	=====	=====

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Command Vehicle Replacement	1	\$80,000	\$0	\$80,000

\$80,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Command 1 has nearly 108,000 miles and in need of replacement. This is a daily response unit for hazardous incidents. Consideration needs to be given to replacing this unit.

PREPARED BY: Craig Carruth, Fire Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Tough Tablet	4	\$3,000	\$0	\$12,000
1	Server/NAS	1	\$12,000	\$0	\$12,000
1	Workstation - Firefighter	1	\$2,000	\$0	\$2,000
					<u>\$26,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Replacing old tough tablets. All tough tablets have to be replaced by 11/15/2025 for CJIS compliance.

Replacing old server and NAS.

Replacing old workstation.

PREPARED BY: Jerry Hedrick, Information Technology

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Reporting Management Software	1	\$12,985		\$12,985
					<u>\$12,985</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
The current records management software (RMS) the fire department uses has been purchased by another company. MFD is being informed the new company is sunsetting the current system and forcing existing clients to purchase their software. MFD's cost is currently being estimated at \$20,000 annually. Staff has found a alternative company who can provide the needed components at a much better rate.

Consideration needs to be given to approve financing to move to a different company in order to maintain NIFRS reporting compliance.

PREPARED BY: Craig Carruth, Fire Chief

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

\$1,329,464.81 - Fire Aerial Truck - Lease Purchase Agreement, Series 2018 (BB&T, now Truist), 3.80%
 Maturity date - March 1, 2034 (15 year term), closed 11/20/18
 Bank qualified, tax-exempt, option of payoff 9/1/26

GASB 89 - DO NOT CAPITALIZE LEASE

AMORTIZATION SCHEDULE

	Payment Date	Principal Payments	Interest	Interest Rate	Interest Payments	\$1,329,464.81	Semi-Annual Payments	Annual Payments	Principal Balance	
									<u>\$1,329,464.81</u>	
1	3/1/2020	\$0.00	\$0.00	3.80%	\$64,693.23	\$64,693.23	\$64,693.23	\$64,693.23	\$1,329,464.81	FY20
2	9/1/2020	\$36,404.87		3.80%	\$25,259.83		\$61,664.70		\$1,293,059.94	
3	3/1/2021	\$37,096.56	\$73,501.43	3.80%	\$24,568.14	\$49,827.97	\$61,664.70	\$123,329.40	\$1,255,963.38	FY21
4	9/1/2021	\$37,801.40		3.80%	\$23,863.30		\$61,664.70		\$1,218,161.98	
5	3/1/2022	\$38,519.62	\$76,321.02	3.80%	\$23,145.08	\$47,008.38	\$61,664.70	\$123,329.40	\$1,179,642.36	FY22
6	9/1/2022	\$39,251.50		3.80%	\$22,413.20		\$61,664.70		\$1,140,390.86	
7	3/1/2023	\$39,997.27	\$79,248.77	3.80%	\$21,667.43	\$44,080.63	\$61,664.70	\$123,329.40	\$1,100,393.59	FY23
8	9/1/2023	\$40,757.22		3.80%	\$20,907.48		\$61,664.70		\$1,059,636.37	
9	3/1/2024	\$41,531.61	\$82,288.83	3.80%	\$20,133.09	\$41,040.57	\$61,664.70	\$123,329.40	\$1,018,104.76	FY24
10	9/1/2024	\$42,320.71		3.80%	\$19,343.99		\$61,664.70		\$975,784.05	
11	3/1/2025	\$43,124.80	\$85,445.51	3.80%	\$18,539.90	\$37,883.89	\$61,664.70	\$123,329.40	\$932,659.25	FY25
12	9/1/2025	\$43,944.18		3.80%	\$17,720.52		\$61,664.70		\$888,715.07	
13	3/1/2026	\$44,779.11	\$88,723.29	3.80%	\$16,885.59	\$34,606.11	\$61,664.70	\$123,329.40	\$843,935.96	FY26
14	9/1/2026	\$45,629.92		3.80%	\$16,034.78		\$61,664.70		\$798,306.04	
15	3/1/2027	\$46,496.89	\$92,126.81	3.80%	\$15,167.81	\$31,202.59	\$61,664.70	\$123,329.40	\$751,809.15	FY27
16	9/1/2027	\$47,380.33		3.80%	\$14,284.37		\$61,664.70		\$704,428.82	
17	3/1/2028	\$48,280.55	\$95,660.88	3.80%	\$13,384.15	\$27,668.52	\$61,664.70	\$123,329.40	\$656,148.27	FY28
18	9/1/2028	\$49,197.88		3.80%	\$12,466.82		\$61,664.70		\$606,950.39	
19	3/1/2029	\$50,132.64	\$99,330.52	3.80%	\$11,532.06	\$23,998.88	\$61,664.70	\$123,329.40	\$556,817.75	FY29
20	9/1/2029	\$51,085.16		3.80%	\$10,579.54		\$61,664.70		\$505,732.59	
21	3/1/2030	\$52,055.78	\$103,140.94	3.80%	\$9,608.92	\$20,188.46	\$61,664.70	\$123,329.40	\$453,676.81	FY30
22	9/1/2030	\$53,044.84		3.80%	\$8,619.86		\$61,664.70		\$400,631.97	
23	3/1/2031	\$54,052.69	\$107,097.53	3.80%	\$7,612.01	\$16,231.87	\$61,664.70	\$123,329.40	\$346,579.28	FY31
24	9/1/2031	\$55,079.70		3.80%	\$6,585.00		\$61,664.70		\$291,499.58	
25	3/1/2032	\$56,126.21	\$111,205.91	3.80%	\$5,538.49	\$12,123.49	\$61,664.70	\$123,329.40	\$235,373.37	FY32
26	9/1/2032	\$57,192.61		3.80%	\$4,472.09		\$61,664.70		\$178,180.76	
27	3/1/2033	\$58,279.27	\$115,471.88	3.80%	\$3,385.43	\$7,857.52	\$61,664.70	\$123,329.40	\$119,901.49	FY33
28	9/1/2033	\$59,386.57		3.80%	\$2,278.13		\$61,664.70		\$60,514.92	
29	3/1/2034	\$60,514.92	\$119,901.49	3.80%	\$1,149.78	\$3,427.91	\$61,664.70	\$123,329.40	(\$0.00)	FY34
		<u>\$1,329,464.81</u>	<u>\$1,329,464.81</u>		<u>\$461,840.02</u>	<u>\$461,840.02</u>	<u>\$1,791,304.83</u>	<u>\$1,791,304.83</u>		

P253



CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

STREETS

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

CAPITAL

561-5971	CAPITAL	<u>67,413.00</u>	<u>4,199.98</u>	<u>517,451.00</u>	<u>177,896.82</u>	<u>125,600.00</u>
	TOTAL CAPITAL	67,413.00	4,199.98	517,451.00	177,896.82	125,600.00

561-5971 CAPITAL

CURRENT YEAR NOTES:
 \$50,000 hunker terrace (city's share)
 \$42,000 cab tractor
 \$33,600 finishing mower

TOTAL STREETS		<u>67,413.00</u>	<u>4,199.98</u>	<u>517,451.00</u>	<u>177,896.82</u>	<u>125,600.00</u>
		=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39
DEPARTMENT 561 - Streets

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Hunker Terrace - City's Share		\$ -	\$ -	\$ 50,000
					<u>\$ 50,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Development related to Mustang Market Place.

PREPARED BY: Timothy D. Rooney, City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39
DEPARTMENT 561 - Streets

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
2	54 HP Cab Tractor		\$ -	\$ -	\$ 42,000
2	15 ft. Finishing Mower				\$ 33,600
					<u>\$ 75,600</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Cabbed tractor and pull behind mower to mow parks and right-of-ways.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE
 GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<hr/>					
<u>CAPITAL</u>					
568-5971 CAPITAL	0.00	0.00	41,000.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	41,000.00	0.00	0.00
<hr/>					
TOTAL GENERAL GOVERNMENT	0.00	0.00	41,000.00	0.00	0.00
<hr/>					

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

WATER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

CAPITAL

572-5971	CAPITAL	<u>107,772.67</u>	<u>116,784.02</u>	<u>236,864.00</u>	<u>104,029.92</u>	<u>309,810.00</u>
	TOTAL CAPITAL	107,772.67	116,784.02	236,864.00	104,029.92	309,810.00

572-5971 CAPITAL

PERMANENT NOTES:

Limited Purpose Fund is solely for infrastructure purposes and capital improvements. Priority of water/sewer projects.

572-5971 CAPITAL

CURRENT YEAR NOTES:

\$150,000 water parts & meters
 \$ 9,810 seat meter reading (includes 10% per agreement)
 \$150,000 water infrastructure (development related to Mustang Market Place)

TOTAL WATER		<u>107,772.67</u>	<u>116,784.02</u>	<u>236,864.00</u>	<u>104,029.92</u>	<u>309,810.00</u>
		=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39
DEPARTMENT Water 572

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Water Parts & Meters		\$ -		\$ 150,000
1	Seat Meter Reading		\$ -		9,810
1	Water Infrastructure - MMP		\$ -		150,000
				Total:	<u>\$ 309,810</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

JUSTIFICATION:
Water Parts & Meters.
Seat Meter Reading.
Development related to Mustang Market Place.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

39 -LIMITED PURPOSE

SEWER

DEPARTMENT EXPENDITURES

TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

CAPITAL

575-5971	CAPITAL	0.00	0.00	21,768.00	0.00	150,000.00
	TOTAL CAPITAL	0.00	0.00	21,768.00	0.00	150,000.00

575-5971 CAPITAL

PERMANENT NOTES:
 Resolution 15-058 requires 10% of two cent sales tax collections in excess of \$800,000 to be transferred to Limited Purpose for infrastructure purposes and capital improvements.
 Committed to water/sewer projects.

575-5971 CAPITAL

CURRENT YEAR NOTES:
 \$150,000 sewer infrastructure (development related to Mustang Market Place)

TOTAL SEWER		0.00	0.00	21,768.00	0.00	150,000.00
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*** TOTAL EXPENDITURES ***		1,374,907.20	1,214,889.46	5,832,049.00	1,107,891.23	6,605,000.00
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39
DEPARTMENT Sewer 575

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Sewer Infrastructure - MMP		\$ -		150,000
				Total:	<u>\$ 150,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

JUSTIFICATION:
Development related to Mustang Market Place.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____
 Denied: _____
 Funding Source: _____
 Total costs: _____

2020A NOTE

Purchased 2020A Note to apply its proceeds for refunding the 2014B Bonds which reduced the amount required to be borrowed.

Total annual savings of \$177,415.

Funded South Mustang and Forster Road.

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

61 -2020A NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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REVENUE SUMMARY

MISCELLANEOUS REVENUE	16.78	303.02	100,100.00	3,775.67	120,000.00
TRANSFERS	(5,190,516.68)	<u>1,107,451.79</u>	<u>1,108,000.00</u>	<u>830,598.50</u>	<u>1,109,000.00</u>
*** TOTAL REVENUES ***	(5,190,499.90)	1,107,754.81	1,208,100.00	834,374.17	1,229,000.00
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

2020A NOTE PAYMENTS	<u>51,983.34</u>	<u>69,285.16</u>	<u>1,208,100.00</u>	<u>553,971.02</u>	<u>1,229,000.00</u>
*** TOTAL EXPENDITURES ***	51,983.34	69,285.16	1,208,100.00	553,971.02	1,229,000.00
	=====	=====	=====	=====	=====
*** REVENUES OVER (UNDER) EXPENDITURES ***	(5,242,483.24)	1,038,469.65	0.00	280,403.15	0.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

61 -2020A NOTE

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	ACTUAL	BUDGET		
	ACTUAL	ACTUAL	BUDGET	ACTUAL				
<u>MISCELLANEOUS REVENUE</u>								
45141	INTEREST ON INVESTMENTS	16.78	303.02	9,500.00	3,775.67	10,000.00		
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>90,600.00</u>	<u>0.00</u>	<u>110,000.00</u>		
	TOTAL MISCELLANEOUS REVENUE	16.78	303.02	100,100.00	3,775.67	120,000.00		
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)						
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).						
<u>TRANSFERS</u>								
46868	TRANSFER FROM MIA - 2020A	(5,190,516.68)	<u>1,107,451.79</u>	<u>1,108,000.00</u>	<u>830,598.50</u>	<u>1,109,000.00</u>		
	TOTAL TRANSFERS	(5,190,516.68)	1,107,451.79	1,108,000.00	830,598.50	1,109,000.00		
46868	TRANSFER FROM MIA - 2020A	PERMANENT NOTES: Transfer from 68-568-5861 (2020A note - principal, interest, and trustee fees payments).						
***	TOTAL REVENUES ***	(5,190,499.90)	1,107,754.81	1,208,100.00	834,374.17	1,229,000.00		

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

61 -2020A NOTE
2020A NOTE PAYMENTS

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

INCREASE TO FUND BALANCE

500-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>100,595.00</u>	<u>0.00</u>	<u>120,730.00</u>
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	100,595.00	0.00	120,730.00

<u>BONDS</u>						
500-5752	20A PRINCIPAL PAYMENT	0.00	0.00	1,051,000.00	524,000.00	1,066,000.00
500-5753	20A INTEREST PAYMENT	50,983.32	67,285.12	54,405.00	28,971.00	40,170.00
500-5754	20A ADMINISTRATIVE FEES	<u>1,000.02</u>	<u>2,000.04</u>	<u>2,100.00</u>	<u>1,000.02</u>	<u>2,100.00</u>
	TOTAL BONDS	51,983.34	69,285.16	1,107,505.00	553,971.02	1,108,270.00

500-5752	20A PRINCIPAL PAYMENT	CURRENT YEAR NOTES:
		12/1/23 \$531,000
		06/1/24 \$535,000

500-5753	20A INTEREST PAYMENT	CURRENT YEAR NOTES:
		12/1/23 \$21,876.75
		06/1/24 \$18,292.50

500-5754	20A ADMINISTRATIVE FEES	CURRENT YEAR NOTES:
		12/1/23 \$1,050
		06/1/24 \$1,050

TOTAL 2020A NOTE PAYMENTS	51,983.34	69,285.16	1,208,100.00	553,971.02	1,229,000.00
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*** TOTAL EXPENDITURES ***	51,983.34	69,285.16	1,208,100.00	553,971.02	1,229,000.00
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2020 NOTE

August 12, 2020, the City issued the Utility System and Sales Tax Revenue Note, Series 2020 in the amount of \$4,021,000.

Issuance of Utility System and Sales Tax Revenue Note, 2020 to address necessary projects within the Water, Wastewater and Drainage Systems along with Street Improvements.

The note will mature June 1, 2035 (15-year term) with a fixed interest rate of 2.05% with Truist Bank (previously BB&T).

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

62 -2020 NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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REVENUE SUMMARY

MISCELLANEOUS REVENUE	3.47	16.73	15,050.00	441.10	17,000.00
TRANSFERS	(3,891,132.42)	142,995.50	148,000.00	109,759.95	151,000.00
*** TOTAL REVENUES ***	(3,891,128.95)	143,012.23	163,050.00	110,201.05	168,000.00
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

2020 NOTE PAYMENTS	74,367.61	82,995.54	163,050.00	71,087.77	168,000.00
*** TOTAL EXPENDITURES ***	74,367.61	82,995.54	163,050.00	71,087.77	168,000.00
	=====	=====	=====	=====	=====

** REVENUES OVER (UNDER) EXPENDITURES **	(3,965,496.56)	60,016.69	0.00	39,113.28	0.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

62 -2020 NOTE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	3.47	16.73	900.00	441.10	2,000.00
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>14,150.00</u>	<u>0.00</u>	<u>15,000.00</u>
TOTAL MISCELLANEOUS REVENUE	3.47	16.73	15,050.00	441.10	17,000.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)				
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>					
46868 TRANSFER FROM MIA - 20 PMT(3,891,132.42)	<u>142,995.50</u>	<u>148,000.00</u>	<u>109,759.95</u>	<u>151,000.00</u>	
TOTAL TRANSFERS	(3,891,132.42)	142,995.50	148,000.00	109,759.95	151,000.00
46868 TRANSFER FROM MIA - 20 PMT	PERMANENT NOTES: Transfer from 68-568-5862 (2020 note - principal, interest, and trustee fees payments).				
*** TOTAL REVENUES ***	(3,891,128.95)	143,012.23	163,050.00	110,201.05	168,000.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

62 -2020 NOTE

2020 NOTE PAYMENTS

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

INCREASE TO FUND BALANCE

500-5555 RESTRICTED FUND BALANCE	0.00	0.00	16,080.00	0.00	17,410.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	16,080.00	0.00	17,410.00

500-5555 RESTRICTED FUND BALANCE PERMANENT NOTES:
 Restricted fund balance for future 2020 note payments.

<u>BONDS</u>					
500-5752 2020 PRINCIPAL PAYMENT	0.00	0.00	65,000.00	30,000.00	70,000.00
500-5753 2020 INTEREST PAYMENT	72,700.91	80,995.50	79,870.00	40,087.75	78,490.00
500-5754 2020 ADMINISTRATIVE FEES	1,666.70	2,000.04	2,100.00	1,000.02	2,100.00
TOTAL BONDS	74,367.61	82,995.54	146,970.00	71,087.77	150,590.00

500-5752 2020 PRINCIPAL PAYMENT CURRENT YEAR NOTES:
 12/1/23 \$35,000
 06/1/24 \$35,000

500-5753 2020 INTEREST PAYMENT CURRENT YEAR NOTES:
 12/1/23 \$39,421.50
 06/1/24 \$39,062.75

500-5754 2020 ADMINISTRATIVE FEES CURRENT YEAR NOTES:
 12/1/23 \$1,050
 06/1/24 \$1,050

TOTAL 2020 NOTE PAYMENTS	74,367.61	82,995.54	163,050.00	71,087.77	168,000.00
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*** TOTAL EXPENDITURES ***	74,367.61	82,995.54	163,050.00	71,087.77	168,000.00
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2017 NOTE

July 11, 2017, the City issued the Utility System and Sales Tax Revenue Note, Series 2017 in the amount of \$11,615,000.

Projects funded by the 2017 Construction Note:

- 1. Public Safety – Emergency Operation Center (construction), Upgrade Dispatch System, Public Safety Vehicles/Equipment, and Animal Shelter.**
- 2. Streets – SW 89th Street Widening (partial funding), Sara Road Widening, and Overlay Residential Streets.**
- 3. Quality of Life –Town Center Expansion (partial funding), Splash Pad, (2) Soccer Field Lighting, and Market Place.**

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

63 -2017 NOTE

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	37.43	72.53	360,050.00	2,333.28	386,000.00
TRANSFERS	<u>1,066,165.27</u>	<u>1,068,429.91</u>	<u>1,069,000.00</u>	<u>800,089.96</u>	<u>1,067,000.00</u>
*** TOTAL REVENUES ***	<u>1,066,202.70</u>	<u>1,068,502.44</u>	<u>1,429,050.00</u>	<u>802,423.24</u>	<u>1,453,000.00</u>

EXPENDITURE SUMMARY

2017 NOTE PAYMENTS	<u>226,887.75</u>	<u>206,669.77</u>	<u>1,429,050.00</u>	<u>534,109.52</u>	<u>1,453,000.00</u>
*** TOTAL EXPENDITURES ***	<u>226,887.75</u>	<u>206,669.77</u>	<u>1,429,050.00</u>	<u>534,109.52</u>	<u>1,453,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>839,314.95</u>	<u>861,832.67</u>	<u>0.00</u>	<u>268,313.72</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

63 -2017 NOTE

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	37.43	72.53	5,000.00	2,333.28	16,000.00
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>355,050.00</u>	<u>0.00</u>	<u>370,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	37.43	72.53	360,050.00	2,333.28	386,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA - 2017	<u>PM 1,066,165.27</u>	<u>1,068,429.91</u>	<u>1,069,000.00</u>	<u>800,089.96</u>	<u>1,067,000.00</u>
	TOTAL TRANSFERS	1,066,165.27	1,068,429.91	1,069,000.00	800,089.96	1,067,000.00
46868	TRANSFER FROM MIA - 2017	PPERMANENT NOTES: Transfer from 68-568-5863 (2017 note - principal, interest, and trustee fees payments).				
***	TOTAL REVENUES ***	<u>1,066,202.70</u>	<u>1,068,502.44</u>	<u>1,429,050.00</u>	<u>802,423.24</u>	<u>1,453,000.00</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

63 -2017 NOTE

2017 NOTE PAYMENTS

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

500-5555	RESTRICTED FUND BALANCE	0.00	0.00	360,925.00	0.00	385,910.00
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	360,925.00	0.00	385,910.00

500-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:
Restricted fund balance for future 2017 note payments.

BONDS

500-5752	17 PRINCIPAL PAYMENT	0.00	0.00	875,000.00	435,000.00	895,000.00
500-5753	17 INTEREST PAYMENT	224,887.71	204,649.73	191,025.00	98,109.50	169,990.00
500-5754	17 ADMINISTRATIVE FEES	2,000.04	2,020.04	2,100.00	1,000.02	2,100.00
	TOTAL BONDS	226,887.75	206,669.77	1,068,125.00	534,109.52	1,067,090.00

500-5752 17 PRINCIPAL PAYMENT

CURRENT YEAR NOTES:
9/1/23 \$445,000
3/1/24 \$450,000

500-5753 17 INTEREST PAYMENT

CURRENT YEAR NOTES:
9/1/23 \$87,653.25
3/1/24 \$82,335.50

500-5754 17 ADMINISTRATIVE FEES

CURRENT YEAR NOTES:
9/1/23 \$1,050
3/1/24 \$1,050

TOTAL 2017 NOTE PAYMENTS		226,887.75	206,669.77	1,429,050.00	534,109.52	1,453,000.00
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*** TOTAL EXPENDITURES ***		226,887.75	206,669.77	1,429,050.00	534,109.52	1,453,000.00
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90% CAPITAL EXCESS

Mustang citizens voted on August 23, 2016 to extend the 4th penny sales tax for a 13-year period.

Fund 64 collects the excess of the 90% after the 2016 & 2017 note payments. Restricted for capital expenditures voted by citizens for public safety, infrastructure, streets and quality of life projects.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

64 -90% CAPITAL EXCESS

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	7,925.09	6,036.99	2,324,000.00	39,703.11	2,760,000.00
TRANSFERS	<u>575,422.27</u>	<u>812,533.75</u>	<u>1,103,000.00</u>	<u>787,752.88</u>	<u>1,122,000.00</u>
*** TOTAL REVENUES ***	<u>583,347.36</u>	<u>818,570.74</u>	<u>3,427,000.00</u>	<u>827,455.99</u>	<u>3,882,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	120.73	350.31	2,361,225.00	315.64	3,582,000.00
FIRE	<u>0.00</u>	<u>0.00</u>	<u>1,065,775.00</u>	<u>761,174.19</u>	<u>300,000.00</u>
*** TOTAL EXPENDITURES ***	<u>120.73</u>	<u>350.31</u>	<u>3,427,000.00</u>	<u>761,489.83</u>	<u>3,882,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>583,226.63</u>	<u>818,220.43</u>	<u>0.00</u>	<u>65,966.16</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

64 -90% CAPITAL EXCESS

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	7,925.09	6,036.99	50,000.00	39,703.11	60,000.00
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>2,274,000.00</u>	<u>0.00</u>	<u>2,700,000.00</u>
TOTAL MISCELLANEOUS REVENUE	7,925.09	6,036.99	2,324,000.00	39,703.11	2,760,000.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly & quarterly interest earnings.				
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
45199 RESTRICTED CARRYOVER	CURRENT YEAR NOTES: Mustang Market Place after 2017 construction loan funding.				
<u>TRANSFERS</u>					
46868 TRANSFER FROM MIA	<u>575,422.27</u>	<u>812,533.75</u>	<u>1,103,000.00</u>	<u>787,752.88</u>	<u>1,122,000.00</u>
TOTAL TRANSFERS	575,422.27	812,533.75	1,103,000.00	787,752.88	1,122,000.00
46868 TRANSFER FROM MIA	PERMANENT NOTES: Restricted 4th penny sales tax excess after 2016 & 2017 notes payments. Ninety percent (90%) capital expenditures voted by the citizens of Mustang August 23,2016. Public <u>safety, streets, quality of life, & infrastructure.</u>				
*** TOTAL REVENUES ***	583,347.36	818,570.74	3,427,000.00	827,455.99	3,882,000.00

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

64 -90% CAPITAL EXCESS

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

<u>OTHER SERVICES & CHARGES</u>					
500-5355 BANK FEES	<u>120.73</u>	<u>350.31</u>	<u>500.00</u>	<u>315.64</u>	<u>500.00</u>
TOTAL OTHER SERVICES & CHARGES	120.73	350.31	500.00	315.64	500.00

500-5355 BANK FEES

PERMANENT NOTES:
 Bank fees (Intrust)

<u>INCREASE TO FUND BALANCE</u>					
500-5555 RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>2,360,725.00</u>	<u>0.00</u>	<u>3,581,500.00</u>
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	2,360,725.00	0.00	3,581,500.00

500-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:
 Restricted to pay off the 2016 & 2017 notes early.
 Restricted for capital expenditures voted by citizens to
 extend 4th penny (public safety, infrastructure, roads &
 streets, and quality of life).

TOTAL ADMINISTRATION	<u>120.73</u>	<u>350.31</u>	<u>2,361,225.00</u>	<u>315.64</u>	<u>3,582,000.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

64 -90% CAPITAL EXCESS
FIRE

DEPARTMENT EXPENDITURES

	TWO YEARS		ONE YEAR	CURRENT YEAR		PROPOSED BUDGET
	PRIOR	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	

CAPITAL

551-5940	EOC/FIRE #2	0.00	0.00	1,065,775.00	761,174.19	300,000.00
TOTAL CAPITAL		0.00	0.00	1,065,775.00	761,174.19	300,000.00

551-5940 EOC/FIRE #2

CURRENT YEAR NOTES:
Should be completed by FY24.

TOTAL FIRE		0.00	0.00	1,065,775.00	761,174.19	300,000.00
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*** TOTAL EXPENDITURES ***		120.73	350.31	3,427,000.00	761,489.83	3,882,000.00
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2016 NOTE

October 12, 2016, the City issued the Utility System and Sales Tax Revenue Note, Series 2016 in the amount of \$13,385,000.

Projects Funded by the 2016 Construction Note:

- 1. Public Safety – Emergency Operation Center (design) & Animal Shelter (partial funding).**
- 2. Streets – SW 89th Street Widening (partial funding).**
- 3. Infrastructure – Waste Water Treatment Plant (phases C&D).**
- 4. Quality of Life – All inclusive playground & Town Center Expansion (partial funding).**

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

5 -2016 NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR -----		PROPOSED BUDGET
			ACTUAL BUDGET	YEAR TO DATE ACTUAL	

REVENUE SUMMARY

MISCELLANEOUS REVENUE	41.35	80.05	400,050.00	2,588.83	418,000.00
TRANSFERS	<u>1,177,599.08</u>	<u>1,180,030.96</u>	<u>1,187,400.00</u>	<u>889,428.12</u>	<u>1,188,000.00</u>
*** TOTAL REVENUES ***	<u>1,177,640.43</u>	<u>1,180,111.01</u>	<u>1,587,450.00</u>	<u>892,016.95</u>	<u>1,606,000.00</u>

EXPENDITURE SUMMARY

2016 NOTE PAYMENTS	<u>228,819.67</u>	<u>208,268.94</u>	<u>1,587,450.00</u>	<u>589,846.27</u>	<u>1,606,000.00</u>
*** TOTAL EXPENDITURES ***	<u>228,819.67</u>	<u>208,268.94</u>	<u>1,587,450.00</u>	<u>589,846.27</u>	<u>1,606,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>948,820.76</u>	<u>971,842.07</u>	<u>0.00</u>	<u>302,170.68</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

65 -2016 NOTE

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	41.35	80.05	5,500.00	2,588.83	18,000.00
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>394,550.00</u>	<u>0.00</u>	<u>400,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	41.35	80.05	400,050.00	2,588.83	418,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank).				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA - 2016	<u>PM 1,177,599.08</u>	<u>1,180,030.96</u>	<u>1,187,400.00</u>	<u>889,428.12</u>	<u>1,188,000.00</u>
	TOTAL TRANSFERS	1,177,599.08	1,180,030.96	1,187,400.00	889,428.12	1,188,000.00
46868	TRANSFER FROM MIA - 2016	PERMANENT NOTES: Transfer from 68-568-5865 (2016 note - principal, interest, and trustee fees payments).				
***	TOTAL REVENUES ***	<u>1,177,640.43</u>	<u>1,180,111.01</u>	<u>1,587,450.00</u>	<u>892,016.95</u>	<u>1,606,000.00</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

15 -2016 NOTE

2016 NOTE PAYMENTS

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

500-5555	RESTRICTED FUND BALANCE	0.00	0.00	402,925.00	0.00	417,920.00
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	402,925.00	0.00	417,920.00

500-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:
Restricted fund balance for future 2016 note payments.

BONDS

500-5752	16 PRINCIPAL PAYMENT	0.00	0.00	990,000.00	490,000.00	1,015,000.00
500-5753	16 INTEREST PAYMENT	226,819.63	206,248.90	192,425.00	98,846.25	170,980.00
500-5754	16 ADMINISTRATIVE FEES	2,000.04	2,020.04	2,100.00	1,000.02	2,100.00
	TOTAL BONDS	228,819.67	208,268.94	1,184,525.00	589,846.27	1,188,080.00

500-5752 16 PRINCIPAL PAYMENT

CURRENT YEAR NOTES:
9/1/23 principal payment \$505,000
3/1/24 principal payment \$510,000

500-5753 16 INTEREST PAYMENT

CURRENT YEAR NOTES:
9/1/23 interest payment \$88,203.75
3/1/24 interest payment \$82,775.00

500-5754 16 ADMINISTRATIVE FEES

CURRENT YEAR NOTES:
9/1/23 \$1,050
3/1/24 \$1,050

TOTAL 2016 NOTE PAYMENTS	228,819.67	208,268.94	1,587,450.00	589,846.27	1,606,000.00
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*** TOTAL EXPENDITURES ***	228,819.67	208,268.94	1,587,450.00	589,846.27	1,606,000.00
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MUSTANG IMPROVEMENT AUTHORITY

The Mustang Improvement Authority (MIA) was created June 4, 1963 to finance, develop and operate the water, sewer, and solid waste activities. It is used to account for business-like activities provided to the general public.

Activities are financed primarily by user charges and similar to the private sector. This fund accounts for activities of the public trust in providing water, wastewater, sanitation, and recycle to the public.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

TAXES & FRANCHISE	12,529,718.23	13,604,420.38	15,000,000.00	11,090,093.06	15,000,000.00
FEES	9,537,709.92	10,079,403.00	11,300,000.00	8,380,688.84	10,887,000.00
MISCELLANEOUS REVENUE	175,429.83	227,752.60	10,622,450.00	341,704.63	12,146,150.00
TRANSFERS	0.00	0.00	200,000.00	0.00	200,000.00
*** TOTAL REVENUES ***	22,242,857.98	23,911,575.98	37,122,450.00	19,812,486.53	38,233,150.00

EXPENDITURE SUMMARY

GENERAL GOVERNMENT	6,228,381.44	20,923,772.66	30,570,916.00	15,910,098.47	31,496,900.00
WATER	3,475,899.99	3,241,476.35	3,156,906.00	2,149,130.58	3,584,035.00
SEWER	975,667.68	1,438,824.82	1,981,628.00	1,302,451.47	1,605,215.00
SANITATION	6,322,944.35	1,283,593.94	1,413,000.00	1,037,346.03	1,547,000.00
CAPITAL ASSETS - CONTRA	(1,146,562.57)	3,115,108.07	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	15,856,330.89	30,002,775.84	37,122,450.00	20,399,026.55	38,233,150.00
** REVENUES OVER (UNDER) EXPENDITURES **	6,386,527.09	(6,091,199.86)	0.00	(586,540.02)	0.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

REVENUES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

TAXES & FRANCHISE

42181	SALES TAX TRANSFER (4%)	<u>12,529,718.23</u>	<u>13,604,420.38</u>	<u>15,000,000.00</u>	<u>11,090,093.06</u>	<u>15,000,000.00</u>
	TOTAL TAXES & FRANCHISE	12,529,718.23	13,604,420.38	15,000,000.00	11,090,093.06	15,000,000.00

42181 SALES TAX TRANSFER (4%) PERMANENT NOTES:

The City levies a four-cent sales tax on taxable sales within the city. The entire sales tax is recorded revenue within the General Fund. Upon receipt the General Fund distributes the dedicated portion of the sales tax as follows:

Four cents transferred to the Mustang Improvement Authority as required by revenue notes, with two cents transferred back to the General Fund for operation.

FEES

43167	RETURN CHECK FEES	1,625.00	1,975.00	4,000.00	1,950.00	3,000.00
43175	CONVENIENCE FEE	85,050.00	91,040.00	99,000.00	73,875.00	100,000.00
43180	WATER METER	27,925.00	34,800.00	40,000.00	19,185.00	40,000.00
43181	WATER/SEWER INSTALLATION	59,700.00	78,460.00	80,000.00	43,290.00	80,000.00
43182	WATER/SEWER CONNECTION	49,952.50	65,750.00	80,000.00	42,950.00	70,000.00
43183	WATER SALES	3,767,596.51	3,971,875.25	4,700,000.00	3,399,173.38	4,300,000.00
43184	BULK WATER SALES	8,541.65	32,638.14	30,000.00	19,983.48	30,000.00
43185	SEWER TREATMENT	2,144,419.71	2,327,642.60	2,600,000.00	1,959,934.56	2,600,000.00
43187	SANITATION SERVICES	2,401,432.50	2,466,157.23	2,600,000.00	2,012,668.74	2,600,000.00
43188	SPECIAL SANITATION	52,867.77	48,848.92	54,000.00	39,416.91	55,000.00
43189	PENALTIES	149,677.86	152,543.40	179,000.00	131,579.68	170,000.00
43190	TREE LIMB REMOVAL	19,421.29	16,974.64	20,000.00	10,102.57	20,000.00
43191	CAPITAL IMPROVEMENT FEE	401,891.13	403,410.19	414,000.00	318,708.00	415,000.00
43192	SANITATION-RESTRICTED	12,611.79	12,066.92	15,000.00	9,780.64	14,000.00
43195	AMBULANCE FEE	<u>354,997.21</u>	<u>375,220.71</u>	<u>385,000.00</u>	<u>298,090.88</u>	<u>390,000.00</u>
	TOTAL FEES	9,537,709.92	10,079,403.00	11,300,000.00	8,380,688.84	10,887,000.00

43181 WATER/SEWER INSTALLATION PERMANENT NOTES:
\$390 per installation.

43182 WATER/SEWER CONNECTION PERMANENT NOTES:
Charter Section 42-118. Water/sewer connections and inspection fees WATER: 3/4 inch \$170 (privately installed); \$390 (city installed); 1-inch \$205 (P) \$390 (C) etc.
SEWER - 3 inch \$200; 4 inch \$275, 5 inch \$340.
Residential permits \$1,000 and commercial \$1,000 (sewer impact fee).

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

REVENUES	TWO YEARS		ONE YEAR	CURRENT YEAR		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
MISCELLANEOUS REVENUE						
45141	INTEREST ON INVESTMENTS	24,563.37	22,668.99	255,000.00	183,804.59	250,000.00
45147	SURPLUS ASSETS	0.00	152.60	200.00	0.00	100.00
45190	OVER/UNDER CASH DRAWER	0.00	0.00	50.00	14.11	50.00
45192	RECYCLING REVENUE	68,050.11	69,623.40	76,000.00	57,079.00	75,000.00
45193	MISCELLANEOUS	82,816.35	135,307.61	160,000.00	99,175.27	140,000.00
45194	INSURANCE REIMBURSEMENTS	0.00	0.00	1,700.00	1,631.66	0.00
45199	RESERVED CARRYOVER	0.00	0.00	4,303,846.00	0.00	8,000,000.00
45201	2016 RESTRICTED CARRYOVER	0.00	0.00	1,135,854.00	0.00	1,168,000.00
45203	2017 RESTRICTED CARRYOVER	0.00	0.00	2,430,010.00	0.00	926,000.00
45205	2020 RESTRICTED CARRYOVER	0.00	0.00	2,011,618.00	0.00	1,445,000.00
45206	2020A RESTRICTED CARRYOVER	0.00	0.00	248,172.00	0.00	142,000.00
TOTAL MISCELLANEOUS REVENUE		175,429.83	227,752.60	10,622,450.00	341,704.63	12,146,150.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: Utility account transfer \$25; application fee \$20; copies .25 cents, etc.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
45201	2016 RESTRICTED CARRYOVER	PERMANENT NOTES: 2016 construction projects carryover.				
45203	2017 RESTRICTED CARRYOVER	PERMANENT NOTES: 2017 construction projects carryover.				
45205	2020 RESTRICTED CARRYOVER	PERMANENT NOTES: 2020 construction projects carryover.				
45206	2020A RESTRICTED CARRYOVER	PERMANENT NOTES: 2020A refinancing (2014B note) carryover.				
TRANSFERS						
46882	TRANSFER FROM SPECIAL SEWER	0.00	0.00	200,000.00	0.00	200,000.00
TOTAL TRANSFERS		0.00	0.00	200,000.00	0.00	200,000.00
*** TOTAL REVENUES ***		22,242,857.98	23,911,575.98	37,122,450.00	19,812,486.53	38,233,150.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

568-5311	BULK POSTAGE	30,846.72	30,170.50	40,000.00	15,000.00	40,000.00
568-5312	TELEPHONE/INTERNET	0.00	0.00	12,600.00	846.89	15,000.00
568-5327	PROFESSIONAL FEES	2,000.00	11,735.50	5,000.00	0.00	5,000.00
568-5341	PRINTING	5,017.13	7,343.67	7,000.00	3,186.92	8,000.00
568-5353	OTHER SERVICES AND FEES	128,408.19	118,823.58	210,200.00	160,396.59	225,000.00
568-5354	WORKERS COMP FEES	199,000.00	275,000.00	275,000.00	229,200.00	275,000.00
568-5394	AMBULANCE ASSESSMENT	141,036.20	201,607.80	314,500.00	199,097.97	350,000.00
568-5396	STORMWATER	748.11	1,028.71	5,000.00	741.52	5,000.00
568-5398	DISASTER	0.00	0.00	44,000.00	0.00	70,250.00
	TOTAL OTHER SERVICES & CHARGES	507,056.35	645,709.76	913,300.00	608,469.89	993,250.00

568-5311 BULK POSTAGE PERMANENT NOTES:
Smart mailer UB bills, prepaid, and bulk postage.

568-5312 TELEPHONE/INTERNET CURRENT YEAR NOTES:
New phone/internet (public works)

568-5327 PROFESSIONAL FEES PERMANENT NOTES:
Arbitrage requirements.

568-5327 PROFESSIONAL FEES NEXT YEAR NOTES:
Next arbitrage calculations due 8/6/25 (2020 note) and 11/6/25 (2020A note).

568-5341 PRINTING PERMANENT NOTES:
Utility bills, envelopes, cutoff notices.

568-5353 OTHER SERVICES AND FEES PERMANENT NOTES:
ACH fees, insite and ETS fees (online payments), other banking services and fees for daily operations of the Mustang Improvement Authority.

568-5394 AMBULANCE ASSESSMENT PERMANENT NOTES:
Pafford subsidy levels plus \$1.50 opt in.

568-5394 AMBULANCE ASSESSMENT CURRENT YEAR NOTES:
4% rate increase of CPI southern region.

568-5396 STORMWATER PERMANENT NOTES:
Stormwater mandate expenditures. Related to permits and mapping for city to comply with federal regulations.
DEQ annual storm water permit.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

J8 -IMPROVEMENT AUTHORITY

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

568-5555	FB RESERVED FOR EMERGENCIES	0.00	0.00	5,925,814.00	0.00	8,000,000.00
568-5556	2017/2020 CONSTR PROJECTS	0.00	0.00	282,299.00	0.00	382,700.00
568-5560	FIXED ASSET DEPRECIATION	1,414,379.42	1,493,759.15	0.00	0.00	0.00
568-5561	BAD DEBT EXPENSE	18,686.26	15,811.21	0.00	0.00	0.00
568-5562	GAIN/LOSS FIXED ASSETS	(65,429.28)	0.00	0.00	0.00	0.00
568-5563	RETAINAGE	(17,271.90)	69,517.38	0.00	(69,517.38)	0.00
	TOTAL INCREASE TO FUND BALANCE	1,350,364.50	1,579,087.74	6,208,113.00	(69,517.38)	8,382,700.00

568-5556 2017/2020 CONSTR PROJECTS CURRENT YEAR NOTES:

\$335,800 2017 construction note
\$ 46,900 2020 construction note

MATERIALS AND SUPPLIES

568-5664	BUILDING MAINT/REPAIRS	18,927.00	324.75	5,000.00	0.00	5,000.00
	TOTAL MATERIALS AND SUPPLIES	18,927.00	324.75	5,000.00	0.00	5,000.00

BONDS

568-5762	2009 FISCAL AGENT FEES	750.00	750.00	750.00	750.00	750.00
	TOTAL BONDS	750.00	750.00	750.00	750.00	750.00

568-5762 2009 FISCAL AGENT FEES

PERMANENT NOTES:
2009 note fiscal agent fees (annually).

TRANSFERS

568-5801	TRANSFER TO GF-SALES TAX	6,264,859.12	6,802,210.19	7,500,000.00	5,545,046.53	7,500,000.00
568-5811	TRANSFER TO GF-OPERATING	1,275,000.00	2,050,000.00	3,000,000.00	1,550,000.00	3,200,000.00
568-5814	TRANSFER TO STREET IMPROVEM	168,160.39	869,684.90	446,000.00	394,863.36	504,000.00
568-5815	TRANSFER TO 10% PERS'L SVS	313,242.96	340,110.50	380,000.00	277,252.33	400,000.00
568-5839	TRANSFER TO LIMITED PURPOSE	0.00	0.00	1,616.00	1,616.00	0.00
568-5840	TRANSFER TO LP 3RD EXCESS	1,629,511.03	1,892,430.19	2,235,000.00	1,638,494.10	2,235,000.00
568-5861	TRANSFER 2020A NOTE PAYMEN(5,190,516.68)	1,107,451.79	1,108,000.00	922,837.50	1,109,000.00
568-5862	TRANSFER 2020 NOTE PAYMENT(3,891,132.42)	142,995.50	148,000.00	122,389.99	151,000.00
568-5863	TRANSFER 2017 NOTE PAYMENT	1,066,165.27	1,068,429.91	1,069,000.00	889,032.17	1,067,000.00
568-5864	TRANSFER 4TH PENNY EXCESS	575,422.27	812,533.75	1,103,000.00	787,752.88	1,122,000.00
568-5865	TRANSFER 2016 NOTE PAYMENT	1,177,599.08	1,180,030.96	1,187,400.00	988,462.08	1,188,000.00
568-5870	TRANSFER TO MIA RESERVE FUN	445,266.57	638,087.34	475,000.00	318,938.53	480,000.00
568-5882	TRANSFER 2009 NOTE PAYMENT	258,227.64	258,227.64	259,000.00	215,189.70	259,000.00
	TOTAL TRANSFERS	4,091,805.23	17,162,192.67	18,912,016.00	13,651,875.17	19,215,000.00

568-5801

TRANSFER TO GF-SALES TAX

PERMANENT NOTES:
Two cents transferred back to the General Fund for operations.

568-5811

TRANSFER TO GF-OPERATING

PERMANENT NOTES:
Operational transfer to the General Fund.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

568-5811	TRANSFER TO GF-OPERATING	CURRENT YEAR NOTES: \$128,000 (construction management)				
568-5814	TRANSFER TO STREET IMPROVE	PERMANENT NOTES: Transfer of 12.5% franchise fees from sanitation company.				
568-5814	TRANSFER TO STREET IMPROVE	CURRENT YEAR NOTES: \$100,000 fire station no. 2 emergency signalization \$200,000 maintenance caps				
568-5815	TRANSFER TO 10% PERS'L SVS	PERMANENT NOTES: Transfer 10% of fourth penny sales tax for public safety (personal services). Started 8/2017 (matures 9/2030).				
568-5840	TRANSFER TO LP 3RD EXCESS	PERMANENT NOTES: Ordinance No. 532 purpose of (third penny sales tax) to provide revenues solely for sanitary sewer facilities, water system facilities, and capital improvements (priority order).				
568-5862	TRANSFER 2020 NOTE PAYMENT	PERMANENT NOTES: Transfer 2020 note principal, interest, & admin payments to Fund 62.				
568-5863	TRANSFER 2017 NOTE PAYMENT	PERMANENT NOTES: Transfer 2017 note principal, interest, & admin payments to Fund 63.				
568-5864	TRANSFER 4TH PENNY EXCESS	PERMANENT NOTES: Transfer 90% capital after 2016 & 2017 note payments. Started 8/2017 (extended 4th penny sales tax until 9/2030).				
568-5865	TRANSFER 2016 NOTE PAYMENT	PERMANENT NOTES: Transfer 2016 note principal, interest, & admin payments to Fund 65.				
568-5870	TRANSFER TO MIA RESERVE FUP	PERMANENT NOTES: Transfer of 66 2/3% of connection fees collected previous fiscal year (reference city code section 118-1) and capital improvement fee of \$4.50 per water/sewer customers.				
568-5882	TRANSFER 2009 NOTE PAYMENT	PERMANENT NOTES: Transfer 2009 OWRB loan principal, interest, & admin payments to Fund 82.				

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

CAPITAL

568-5929	2016 89TH/HWY 4 INTERSECTIO	339.00	0.00	1,135,854.00	0.00	1,168,000.00
568-5934	2016 EOC/FIRE SUB-STATION	4,436.50	114,829.00	0.00	0.00	0.00
568-5940	2017 EOC/FIRE SUB-STATION	227,313.04	1,056,218.66	1,385,226.00	1,384,024.09	0.00
568-5942	2017 FIRE SAFETY VEH/EQUIP	0.00	0.00	377,175.00	224,956.29	206,000.00
568-5943	2017 SARA ROAD WIDENING	182.00	0.00	0.00	0.00	0.00
568-5944	2017 89TH/HWY 4 INTERSECTIO	0.00	0.00	61,296.00	1,166.00	60,100.00
568-5945	2017 OVERLAY RESIDENTAL STS	0.00	0.00	0.00	0.00	0.00
568-5950	2017 MUSTANG MARKET PLACE	0.00	0.00	324,014.00	0.00	324,100.00
568-5952	2020 DRAINAGE PROJECTS	0.00	359,164.42	0.00	0.00	0.00
568-5954	2020 STREET PROJECTS	0.00	0.00	1,000,000.00	0.00	1,000,000.00
568-5955	2020A S MUSTANG ROAD	<u>27,207.82</u>	<u>5,495.66</u>	<u>248,172.00</u>	<u>108,374.41</u>	<u>142,000.00</u>
TOTAL CAPITAL		259,478.36	1,535,707.74	4,531,737.00	1,718,520.79	2,900,200.00

568-5929 2016 89TH/HWY 4 INTERSECTICURRENT YEAR NOTES:
INTERSECTION PROJECT

TOTAL GENERAL GOVERNMENT	6,228,381.44	20,923,772.66	30,570,916.00	15,910,098.47	31,496,900.00
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**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 68
DEPARTMENT 568-5954 (2020 construction note)

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Mill and Overlay		\$ -	\$ -	\$ 500,000
					<u>\$ 500,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Pavement evaluation identified areas in need. The above is to mill and overlay portions of Olivia Terrace, Burks Drive, portion of Snyder Drive, Owens Drive, Wildflower Court Way, portion of Elder Drive, portion of Linden Drive, and portion of Clear Springs.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2023

8 -IMPROVEMENT AUTHORITY
WATER

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL		PROPOSED BUDGET
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<u>OTHER SERVICES & CHARGES</u>						
572-5327	PROFESSIONAL FEES	1,200.00	0.00	2,250.00	1,250.00	2,500.00
572-5336	ENGINEERING	47,697.98	26,107.39	40,000.00	33,793.42	50,000.00
572-5353	OTHER SERVICES AND FEES	2,951.00	6,502.29	22,075.00	12,196.00	13,000.00
572-5362	ELECTRICITY	419,943.70	430,892.13	525,000.00	341,853.20	550,000.00
572-5395	PUBLIC WORKS CONTRACT PAYAB	<u>1,425,792.30</u>	<u>1,517,902.67</u>	<u>1,350,000.00</u>	<u>1,064,209.60</u>	<u>1,483,935.00</u>
TOTAL OTHER SERVICES & CHARGES		1,897,584.98	1,981,404.48	1,939,325.00	1,453,302.22	2,099,435.00

572-5327 PROFESSIONAL FEES PERMANENT NOTES:
DEQ mandates, boring fees, and other professional services.

572-5336 ENGINEERING PERMANENT NOTES:
Engineering services for water related projects and issues.

572-5353 OTHER SERVICES AND FEES PERMANENT NOTES:
ACOG assessment fees \$11,000
Canadian County River Annual Study \$2,000

572-5395 PUBLIC WORKS CONTRACT PAYA PERMANENT NOTES:
Original contract signed April 2001 thru June 2011, (4) extended contracts (quarterly)
Signed five year contract August 2012 thru June 2017, amended Appendix D March 2015.
Signed contract on June 20, 2017.
Water department (64%) of contract plus maintenance cap and meter reading portion per 5.1.1 section.
5.1.4 'adjusted fee' is calculated annual four months prior to commencement date.
Public Works contract requires to use CPI index or 2.0% (highest rate).

572-5395 PUBLIC WORKS CONTRACT PAYA CURRENT YEAR NOTES:
4.2% CPI plus \$239,447 (operations \$213,047 and M&R \$26,400, split with 575)

<u>MATERIALS AND SUPPLIES</u>						
572-5621	REPAIR & MAINTENANCE	1,678.64	428.28	99,200.00	14,239.72	300,000.00
572-5661	WATER PURCHASES-OKC	<u>771,526.99</u>	<u>783,190.09</u>	<u>940,000.00</u>	<u>572,785.48</u>	<u>1,100,000.00</u>
TOTAL MATERIALS AND SUPPLIES		773,205.63	783,618.37	1,039,200.00	587,025.20	1,400,000.00

572-5621 REPAIR & MAINTENANCE PERMANENT NOTES:
Public Works maintenance cap overage.

572-5661 WATER PURCHASES-OKC PERMANENT NOTES:
Signed contract with City of Oklahoma City eliminated

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

WATER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

'service availability'.

572-5661 WATER PURCHASES-OKC CURRENT YEAR NOTES:
Includes 8% rate increase.

<u>CAPITAL</u>						
572-5928	2020 ARSENIC TREATMENT	712,789.68	22,873.08	0.00	0.00	0.00
572-5929	2020 COUNTY LINE TOWER IMPR	0.00	445,909.73	39,590.00	0.00	39,600.00
572-5930	W. FORESTER - WATER RELOCAT	0.00	0.00	93,991.00	93,991.00	0.00
572-5971	SERVICES/EQUIPMENT	92,319.70	7,670.69	39,800.00	12,899.36	40,000.00
572-5972	DEQ MANDATES	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>1,912.80</u>	<u>5,000.00</u>
TOTAL CAPITAL		805,109.38	476,453.50	178,381.00	108,803.16	84,600.00

572-5928 2020 ARSENIC TREATMENT PERMANENT NOTES:
Transferred from other projects.

572-5971 SERVICES/EQUIPMENT CURRENT YEAR NOTES:
Datamatic SPMR agreement & fees (meter reader devices).

572-5972 DEQ MANDATES PERMANENT NOTES:
DEQ mandates & permit application.

TOTAL WATER		<u>3,475,899.99</u>	<u>3,241,476.35</u>	<u>3,156,906.00</u>	<u>2,149,130.58</u>	<u>3,584,035.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

58 -IMPROVEMENT AUTHORITY
SEWER

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

OTHER SERVICES & CHARGES

575-5327	PROFESSIONAL FEES	10,051.00	0.00	10,000.00	0.00	10,000.00
575-5336	ENGINEERING	46,910.84	81,108.95	50,000.00	18,232.35	100,000.00
575-5353	OTHER SERVICES AND FEES	0.00	112,879.77	20,000.00	0.00	0.00
575-5361	NATURAL GAS	9,640.00	11,205.81	20,500.00	10,421.96	12,000.00
575-5362	ELECTRICITY	42,295.21	47,127.86	67,000.00	46,792.63	70,000.00
575-5395	PUBLIC WORKS CONTRACT PAYAB	<u>802,008.04</u>	<u>853,820.21</u>	<u>740,000.00</u>	<u>598,617.90</u>	<u>834,715.00</u>
TOTAL OTHER SERVICES & CHARGES		910,905.09	1,106,142.60	907,500.00	674,064.84	1,026,715.00

575-5327 PROFESSIONAL FEES PERMANENT NOTES:
Canadian River Study joint project with other dischargers.
ACOG project.

575-5336 ENGINEERING PERMANENT NOTES:
City engineering on sewer related projects and issues.

575-5353 OTHER SERVICES AND FEES PERMANENT NOTES:
GASB 83 accrual (WWTP) in FY22.

575-5395 PUBLIC WORKS CONTRACT PAYAPERMANENT NOTES:
Sewer Dept - 36% of contract plus maintenance caps and meter reading portion per 5.1.1 section of contract.
5.1.4 Adjusted fee calculated each year four months prior to commencement date effective July 1.
Ordinance states 2.0% or CPI (which ever is higher).

575-5395 PUBLIC WORKS CONTRACT PAYACURRENT YEAR NOTES:
44.2% CPI plus \$239,447 (operations \$213,047 and M&R \$26,400, split with 572)

MATERIALS AND SUPPLIES

575-5621	REPAIR & MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>92,100.00</u>	<u>0.00</u>	<u>210,000.00</u>
TOTAL MATERIALS AND SUPPLIES		0.00	0.00	92,100.00	0.00	210,000.00

575-5621 REPAIR & MAINTENANCE PERMANENT NOTES:
Public Works maintenance cap overage.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

SEWER

DEPARTMENT EXPENDITURES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE			
	ACTUAL	ACTUAL	BUDGET	ACTUAL			
<hr/>							
<u>CAPITAL</u>							
575-5928	2020 LIFT STATION #4	16,676.25	16,393.25	573,961.45	300,776.70		279,200.00
575-5929	2020 BELT FILTER PRESS	22,041.02	55,912.49	348,066.55	318,743.00		29,300.00
575-5930	2020 BASIN 10 SEWER	17,590.45	250,376.48	50,000.00	0.00		50,000.00
575-5972	DEQ MANDATES	<u>8,454.87</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>8,866.93</u>		<u>10,000.00</u>
	TOTAL CAPITAL	64,762.59	332,682.22	982,028.00	628,386.63		368,500.00
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	TOTAL SEWER	975,667.68	1,438,824.82	1,981,628.00	1,302,451.47		1,605,215.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

58 -IMPROVEMENT AUTHORITY

SANITATION

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

OTHER SERVICES & CHARGES

578-5312	TELEPHONE	0.00	0.00	1,000.00	335.76	1,000.00
578-5396	OEMA CONTRACT PAYABLE	1,122,597.24	1,207,300.83	1,300,000.00	963,573.79	1,425,000.00
578-5397	RECYCLING	52,221.81	62,533.45	70,000.00	49,147.18	75,000.00
578-5398	TREE LIMB REMOVAL	5,144,051.08	9,587.50	36,000.00	21,034.90	40,000.00
578-5399	HAZARDOUS WASTE DISPOSAL	<u>4,074.22</u>	<u>4,172.16</u>	<u>6,000.00</u>	<u>3,254.40</u>	<u>6,000.00</u>
TOTAL OTHER SERVICES & CHARGES		6,322,944.35	1,283,593.94	1,413,000.00	1,037,346.03	1,547,000.00

578-5312 TELEPHONE PERMANENT NOTES:
Telephone/internet (OEMA facility)

578-5396 OEMA CONTRACT PAYABLE PERMANENT NOTES:
Approved April 2, 2019 Interlocal Agreement for a 5 year term providing and setting rates for long term disposal of solid waste.
OEMA Contract - Renewed 8/19/14 for five years (July 1, 2014 to June 30, 2019) collection, removal, disposal and recycling services.

578-5396 OEMA CONTRACT PAYABLE CURRENT YEAR NOTES:
4.2% CPI.

578-5398 TREE LIMB REMOVAL CURRENT YEAR NOTES:
FY21 October 2020 ice storm (tree limb removal city-wide).

TOTAL SANITATION	6,322,944.35	1,283,593.94	1,413,000.00	1,037,346.03	1,547,000.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

68 -IMPROVEMENT AUTHORITY

CAPITAL ASSETS - CONTRA

DEPARTMENT EXPENDITURES

	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	
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<u>CAPITAL</u>						
599-5998 TRANSFER IN BUSINESS-TYPE	1,710,609.67	6,295,748.59		0.00	0.00	0.00
599-5999 CONTRA ACCOUNT - ASSETS	<u>(2,857,172.24)</u>	<u>(3,180,640.52)</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	(1,146,562.57)	3,115,108.07		0.00	0.00	0.00
<hr/>						
TOTAL CAPITAL ASSETS - CONTRA	(1,146,562.57)	3,115,108.07		0.00	0.00	0.00
<hr/>						
*** TOTAL EXPENDITURES ***	<u>15,856,330.89</u>	<u>30,002,775.84</u>		<u>37,122,450.00</u>	<u>20,399,026.55</u>	<u>38,233,150.00</u>

RISK MANAGEMENT

Internal service fund used to account for self-insured worker's compensation claims and excess worker's compensation policy.

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

69 -RISK MANAGEMENT

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

FEES	224,000.00	300,000.00	300,000.00	225,225.00	300,000.00
MISCELLANEOUS REVENUE	<u>35,462.07</u>	<u>47,707.92</u>	<u>780,000.00</u>	<u>26,805.40</u>	<u>1,005,000.00</u>
*** TOTAL REVENUES ***	<u>259,462.07</u>	<u>347,707.92</u>	<u>1,080,000.00</u>	<u>252,030.40</u>	<u>1,305,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>179,860.91</u>	<u>138,206.54</u>	<u>1,080,000.00</u>	<u>165,816.95</u>	<u>1,305,000.00</u>
*** TOTAL EXPENDITURES ***	<u>179,860.91</u>	<u>138,206.54</u>	<u>1,080,000.00</u>	<u>165,816.95</u>	<u>1,305,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>79,601.16</u>	<u>209,501.38</u>	<u>0.00</u>	<u>86,213.45</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

69 -RISK MANAGEMENT

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>FEES</u>						
43110	WORKERS COMP FEES	<u>224,000.00</u>	<u>300,000.00</u>	<u>300,000.00</u>	<u>225,225.00</u>	<u>300,000.00</u>
	TOTAL FEES	224,000.00	300,000.00	300,000.00	225,225.00	300,000.00
43110	WORKERS COMP FEES	PERMANENT NOTES: Ties to 01-5xx-5114 accounts & 68-568-5354. Calculation is based upon cost per \$1,000 of payroll time state workers comp wage classifications rates. Commission Rule 810:25-9-11(a) "governmental entities....amount of appropriation must be at least the entity's average amount of worker's compensation losses paid during the preceding three (3) years..."				
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	3,455.28	2,324.29	20,000.00	12,133.92	25,000.00
45193	MISCELLANEOUS - EXCESS PREM	32,006.79	45,383.63	18,000.00	14,671.48	30,000.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>742,000.00</u>	<u>0.00</u>	<u>950,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	35,462.07	47,707.92	780,000.00	26,805.40	1,005,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly average interest earnings.				
45193	MISCELLANEOUS - EXCESS PRE	PERMANENT NOTES: Insurance refunds & MITF rebate.				
45193	MISCELLANEOUS - EXCESS PRE	CURRENT YEAR NOTES: Midwest Employer's settlement \$30k.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at <u>June 30 (end of previous fiscal year).</u>				
***	TOTAL REVENUES ***	259,462.07	347,707.92	1,080,000.00	252,030.40	1,305,000.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

69 -RISK MANAGEMENT

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	CURRENT YEAR		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

PERSONAL SERVICES

500-5112	INSURANCE/CLAIM FEES	<u>102,350.91</u>	<u>55,773.54</u>	<u>126,000.00</u>	<u>76,922.95</u>	<u>120,000.00</u>
	TOTAL PERSONAL SERVICES	102,350.91	55,773.54	126,000.00	76,922.95	120,000.00

500-5112 INSURANCE/CLAIM FEES PERMANENT NOTES:
 Worker's compensation claim payments.
 \$1,600 multiple injury trust fund (assessment).

500-5112 INSURANCE/CLAIM FEES CURRENT YEAR NOTES:
 Settlements \$35k.

OTHER SERVICES & CHARGES

500-5391	MISC CONTRACTUAL SERVICES	<u>77,510.00</u>	<u>82,433.00</u>	<u>89,000.00</u>	<u>88,894.00</u>	<u>100,000.00</u>
	TOTAL OTHER SERVICES & CHARGES	77,510.00	82,433.00	89,000.00	88,894.00	100,000.00

500-5391 MISC CONTRACTUAL SERVICES PERMANENT NOTES:
 Excess workers compensation policy \$87k (based on employee head count).
 Excess workers comp policy audit \$3k.

INCREASE TO FUND BALANCE

500-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>865,000.00</u>	<u>0.00</u>	<u>1,085,000.00</u>
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	865,000.00	0.00	1,085,000.00

500-5555 RESTRICTED FUND BALANCE PERMANENT NOTES:
 Restricted for future claims.

TOTAL ADMINISTRATION		<u>179,860.91</u>	<u>138,206.54</u>	<u>1,080,000.00</u>	<u>165,816.95</u>	<u>1,305,000.00</u>
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*** TOTAL EXPENDITURES ***		<u>179,860.91</u>	<u>138,206.54</u>	<u>1,080,000.00</u>	<u>165,816.95</u>	<u>1,305,000.00</u>
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MUSTANG IMPROVEMENT AUTHORITY RESERVE

The Mustang Improvement Authority Reserve Fund is used for maintenance, infrastructure, and capital purchases for the enterprise funds. Municipal Code Book Section 118-1 states that the connection fees imposed by subsection (b) (1) of Section 118-1 shall be deposited into the trust fund upon receipt. On an annual basis, thirty-three and one-third (33 1/3%) of the connection fees will be budgeted and appropriated for expenses of operating and maintaining the water and sewer utilities system, and sixty-six and two-thirds (66 2/3%) of the connection fees will be budgeted and appropriated for the purposes of expanding and upgrading the water and sewer utilities as capital improvements to the utility system.

Ordinance No. 1106 amended a new section 118-5 to read beginning October 1, 2014, the City of Mustang shall charge and collect for utility service furnished to all consumers and users a monthly capital improvement fee in the amount of \$4.50 per month for each utility account. All amounts collected from such capital improvement charge is transferred to the MIA Reserve Fund to be applied to water and wastewater facility and line maintenance and construction.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

70 -MIA RESERVE

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	0.00	1,101.03	700,500.00	14,845.02	1,030,000.00
TRANSFERS	<u>618,682.57</u>	<u>795,956.00</u>	<u>575,000.00</u>	<u>418,938.53</u>	<u>580,000.00</u>
*** TOTAL REVENUES ***	<u>618,682.57</u>	<u>797,057.03</u>	<u>1,275,500.00</u>	<u>433,783.55</u>	<u>1,610,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>478,428.40</u>	<u>739,459.83</u>	<u>1,275,500.00</u>	<u>237,042.22</u>	<u>1,610,000.00</u>
*** TOTAL EXPENDITURES ***	<u>478,428.40</u>	<u>739,459.83</u>	<u>1,275,500.00</u>	<u>237,042.22</u>	<u>1,610,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>140,254.17</u>	<u>57,597.20</u>	<u>0.00</u>	<u>196,741.33</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

70 -MIA RESERVE

REVENUES		TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL				
<u>MISCELLANEOUS REVENUE</u>									
45141	INTEREST ON INVESTMENTS	0.00	1,101.03	18,000.00	14,845.02		30,000.00		
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>682,500.00</u>	<u>0.00</u>		<u>1,000,000.00</u>		
	TOTAL MISCELLANEOUS REVENUE	0.00	1,101.03	700,500.00	14,845.02		1,030,000.00		
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings (Intrust).							
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).							
<u>TRANSFERS</u>									
46868	TRANSFER FROM MIA	445,266.57	638,087.34	475,000.00	318,938.53		480,000.00		
46882	TRANSFER FROM SEWER INFRA	<u>173,416.00</u>	<u>157,868.66</u>	<u>100,000.00</u>	<u>100,000.00</u>		<u>100,000.00</u>		
	TOTAL TRANSFERS	618,682.57	795,956.00	575,000.00	418,938.53		580,000.00		
46868	TRANSFER FROM MIA	PERMANENT NOTES: Transfer of 66 2/3% of connection fees collected in prior fiscal year are restricted for expanding and upgrading the water and sewer utility systems in accordance with City Code Section 118-1 (ordinance). Transfer of capital improvement fee for improvements to the water and sewer utility systems. Ordinance 1106 (\$4.50 per customer).							
***	TOTAL REVENUES ***	618,682.57	797,057.03	1,275,500.00	433,783.55		1,610,000.00		

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

70 -MIA RESERVE

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

INCREASE TO FUND BALANCE

570-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>665,500.00</u>	<u>0.00</u>	<u>1,160,000.00</u>
	TOTAL INCREASE TO FUND BALANCE	0.00	0.00	665,500.00	0.00	1,160,000.00

570-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:

Restricted for water and wastewater (infrastructure) systems, maintenance and construction.

CAPITAL

570-5902	WATER/SEWER PROJECTS	<u>478,428.40</u>	<u>739,459.83</u>	<u>610,000.00</u>	<u>237,042.22</u>	<u>450,000.00</u>
	TOTAL CAPITAL	478,428.40	739,459.83	610,000.00	237,042.22	450,000.00

570-5902 WATER/SEWER PROJECTS

PERMANENT NOTES:

- \$ 68,000 phase 2 of sewer mapping
- \$ 25,000 sewer line root control
- \$ 9,500 annual service agreement (10 generators)
- \$ 10,000 camera work (sanitary sewer)
- \$ 20,000 engineering fees
- \$ 30,000 hydrants
- \$ 20,000 arsenic treatment supplies
- \$ 232,500 water/wastewater repairs & maintenance
- \$ 35,000 locate and ticket management software

TOTAL ADMINISTRATION	478,428.40	739,459.83	1,275,500.00	237,042.22	1,610,000.00
	=====	=====	=====	=====	=====

*** TOTAL EXPENDITURES ***	478,428.40	739,459.83	1,275,500.00	237,042.22	1,610,000.00
	=====	=====	=====	=====	=====

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. Fund 70
DEPARTMENT Water/Sewer

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Phase II of Sewer Mapping		\$ -		\$ 68,000
				Total:	<u>\$ 68,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

JUSTIFICATION: Phase II sewer mapping includes locating, mapping 350 manholes and line direction.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2023 - 2024 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. Fund 70
DEPARTMENT Water/Sewer

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Water/Sewer Infrastructure		\$ -		\$ 382,000
				Total:	<u>\$ 382,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

JUSTIFICATION: \$25,000 sewer line root control, \$9,500 annual service agreement (10 generators), \$10,000 camera work (sanitary sewer), \$20,000 engineering fees, \$30,000 hydrants, \$20,000 arsenic treatment supplies, \$232,500 repairs and maintenance, \$35,000 locate and ticket management software.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

AMERICAN RESCUE PLAN

American Rescue Plan Act (March 11, 2021) authorized the Department of the Treasury to make payments to certain recipients from the Coronavirus Local Fiscal Recovery Funds.

The allocations to Non-Entitlement Units for Local Government was based on population. Mustang's allocation totaled \$4,028,919.05.

Mustang has elected to support its vital wastewater infrastructure.

The costs must be obligated by December 31, 2024 or funds must be returned.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

81 -ARP FUNDING

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

MISCELLANEOUS REVENUE	<u>0.00</u>	<u>43,092.29</u>	<u>4,102,956.00</u>	<u>4,045,438.61</u>	<u>4,150,000.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>43,092.29</u>	<u>4,102,956.00</u>	<u>4,045,438.61</u>	<u>4,150,000.00</u>

EXPENDITURE SUMMARY

ARPA - SEWER PROJECT	<u>0.00</u>	<u>40,316.41</u>	<u>4,102,956.00</u>	<u>102,822.94</u>	<u>4,150,000.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>40,316.41</u>	<u>4,102,956.00</u>	<u>102,822.94</u>	<u>4,150,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>2,775.88</u>	<u>0.00</u>	<u>3,942,615.67</u>	<u>0.00</u>
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CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

81 -ARP FUNDING

REVENUES	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>MISCELLANEOUS REVENUE</u>						
45111	AMERICAN RESCUE PLAN 2021	0.00	40,316.41	3,988,656.00	3,988,602.64	0.00
45141	INTEREST ON INVESTMENTS	0.00	2,775.88	114,300.00	56,835.97	150,000.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000,000.00</u>
	TOTAL MISCELLANEOUS REVENUE	0.00	43,092.29	4,102,956.00	4,045,438.61	4,150,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly & quarterly interest earnings.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash <u>on hand at June 30 (end of previous fiscal year).</u>				
***	TOTAL REVENUES ***	0.00	43,092.29	4,102,956.00	4,045,438.61	4,150,000.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

81 -ARP FUNDING

ARPA - SEWER PROJECT

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

575-5336	ENGINEERING	0.00	0.00	5,000.00	0.00	10,000.00
TOTAL OTHER SERVICES & CHARGES		0.00	0.00	5,000.00	0.00	10,000.00

INCREASE TO FUND BALANCE

575-5555	RESTRICTED FUND BALANCE	0.00	0.00	3,741,713.00	0.00	2,352,000.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	3,741,713.00	0.00	2,352,000.00

575-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:

Fiscal recovery funds restricted to improve access to clean drinking water, wastewater and stormwater infrastructure systems.

Restricted fund balance.

CAPITAL

575-5921	FIRE STATION #2 - LIFT STAT	0.00	40,316.41	356,243.00	102,822.94	0.00
575-5922	WRF OUTFALL GASKET FAILURES	0.00	0.00	0.00	0.00	1,188,000.00
575-5923	WRF PH 3 BELT FILTER PRESS	0.00	0.00	0.00	0.00	600,000.00
TOTAL CAPITAL		0.00	40,316.41	356,243.00	102,822.94	1,788,000.00

575-5921 FIRE STATION #2 - LIFT ST

PERMANENT NOTES:

Fiscal recovery funds to improve access to drinking water, improve wastewater and stormwater infrasture systems.

575-5922 WRF OUTFALL GASKET FAILURE

CURRENT YEAR NOTES:

Wastewater Reclamation Facility - Outfall Gasket Failures.

575-5923 WRF PH 3 BELT FILTER PRESS

CURRENT YEAR NOTES:

Wastewater Reclamation Facility Belt Filter Press.

TOTAL ARPA - SEWER PROJECT

0.00	40,316.41	4,102,956.00	102,822.94	4,150,000.00
=====	=====	=====	=====	=====

*** TOTAL EXPENDITURES ***

0.00	40,316.41	4,102,956.00	102,822.94	4,150,000.00
=====	=====	=====	=====	=====

SEWER INFRASTRUCTURE IMPACT

To account for fees established per house top to developers.

Funds used to pay the Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009, future indebtedness and sewer projects.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

02 -SEWER INFRA IMPACT FEE

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

REVENUE SUMMARY

FEEs	147,000.00	185,000.00	200,000.00	98,000.00	200,000.00
MISCELLANEOUS REVENUE	6,775.92	4,041.03	1,405,000.00	8,332.58	1,215,000.00
TRANSFERS	<u>258,227.64</u>	<u>258,227.64</u>	<u>259,000.00</u>	<u>193,670.73</u>	<u>259,000.00</u>
*** TOTAL REVENUES ***	<u>412,003.56</u>	<u>447,268.67</u>	<u>1,864,000.00</u>	<u>300,003.31</u>	<u>1,674,000.00</u>

EXPENDITURE SUMMARY

ADMINISTRATION	<u>231,220.68</u>	<u>208,714.56</u>	<u>1,864,000.00</u>	<u>230,113.82</u>	<u>1,674,000.00</u>
*** TOTAL EXPENDITURES ***	<u>231,220.68</u>	<u>208,714.56</u>	<u>1,864,000.00</u>	<u>230,113.82</u>	<u>1,674,000.00</u>

** REVENUES OVER (UNDER) EXPENDITURES **	<u>180,782.88</u>	<u>238,554.11</u>	<u>0.00</u>	<u>69,889.49</u>	<u>0.00</u>
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

82 -SEWER INFRA IMPACT FEE

REVENUES	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
<u>FEES</u>						
43197 SEWER IMPACT FEES	<u>147,000.00</u>	<u>185,000.00</u>	<u>200,000.00</u>	<u>98,000.00</u>	<u>200,000.00</u>	
TOTAL FEES	147,000.00	185,000.00	200,000.00	98,000.00	200,000.00	
43197 SEWER IMPACT FEES	PERMANENT NOTES: \$1,000 per new house tops.					
<u>MISCELLANEOUS REVENUE</u>						
45141 INTEREST ON INVESTMENTS	6,775.92	4,041.03	14,000.00	8,332.58	15,000.00	
45199 RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>1,391,000.00</u>	<u>0.00</u>	<u>1,200,000.00</u>	
TOTAL MISCELLANEOUS REVENUE	6,775.92	4,041.03	1,405,000.00	8,332.58	1,215,000.00	
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly & quarterly interest. Quarterly interest (Trustee Bank)					
45199 RESERVED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).					
<u>TRANSFERS</u>						
46868 TRANSFER FROM MIA - 2009 OW	<u>258,227.64</u>	<u>258,227.64</u>	<u>259,000.00</u>	<u>193,670.73</u>	<u>259,000.00</u>	
TOTAL TRANSFERS	258,227.64	258,227.64	259,000.00	193,670.73	259,000.00	
46868 TRANSFER FROM MIA - 2009	PERMANENT NOTES: Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness. Transfer from 68-568-5882 (2009 Note - principal, interest, and trustee fees payments).					
*** TOTAL REVENUES ***	<u>412,003.56</u>	<u>447,268.67</u>	<u>1,864,000.00</u>	<u>300,003.31</u>	<u>1,674,000.00</u>	

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

32 -SEWER INFRA IMPACT FEE
ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	

OTHER SERVICES & CHARGES

582-5336	ENGINEERING	0.00	0.00	10,000.00	0.00	10,000.00
582-5353	OTHERS SERVICES & FEES	0.00	0.00	2,000.00	1,000.00	0.00
TOTAL OTHER SERVICES & CHARGES		0.00	0.00	12,000.00	1,000.00	10,000.00

582-5336 ENGINEERING

PERMANENT NOTES:
Engineering fees for sewer projects.

582-5353 OTHERS SERVICES & FEES

PERMANENT NOTES:
FY23 impact fee refund of \$1,000.

INCREASE TO FUND BALANCE

582-5555	RESTRICTED FUND BALANCE	0.00	0.00	1,293,770.00	0.00	1,105,769.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	1,293,770.00	0.00	1,105,769.00

582-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:
Restricted fees established per house top to developers.
Funds are used to pay the Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness.

BONDS

582-5752	09 PRINCIPAL PAYMENT	0.00	0.00	211,442.00	104,761.70	217,390.00
582-5753	09 INTEREST PAYMENT	46,603.39	40,901.05	37,563.00	19,569.86	32,675.00
582-5754	09 ADMINISTRATIVE FEE	11,201.29	9,944.85	9,225.00	4,782.26	8,166.00
TOTAL BONDS		57,804.68	50,845.90	258,230.00	129,113.82	258,231.00

582-5752 09 PRINCIPAL PAYMENT

PERMANENT NOTES:
Proceeds from the 2009 note provided financing for upgrades to the wastewater treatment plant. The note matures in 2029.

582-5752 09 PRINCIPAL PAYMENT

CURRENT YEAR NOTES:
9/15/23 \$107,798.48
3/15/24 \$109,589.00

582-5753 09 INTEREST PAYMENT

CURRENT YEAR NOTES:
9/15/23 \$17,073.43
3/15/24 \$15,601.51

582-5754 09 ADMINISTRATIVE FEE

CURRENT YEAR NOTES:
9/15/23 \$4,241.91
3/15/24 \$3,923.31

P315

A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds primarily used to finance capital projects.

General Obligation Bond

A type of bond backed by the full faith, credit, and taxing power of the government.

Revenue Bond

A type of bond backed only by the revenues from a specific enterprise or project, such as a utility system.

Bond Refinancing

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

P317

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

82 -SEWER INFRA IMPACT FEE

ADMINISTRATION

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	YEAR TO DATE ACTUAL	
TRANSFERS					
582-5868 TRANSFER TO MUSTANG IMPROVE	0.00	0.00	200,000.00	0.00	200,000.00
582-5870 TRANSFER TO MIA RESERVE	<u>173,416.00</u>	<u>157,868.66</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>
TOTAL TRANSFERS	173,416.00	157,868.66	300,000.00	100,000.00	300,000.00

Budget

A plan of financial activity for a fiscal year indicating all planned revenues and expenditures or expenses for the budget period.

Budget Calendar

The schedule of key dates, which a government follows in preparation and adoption of the budget.

Budget Resolution

The legal means by which the budget adopted.

Budget Supplement

The legal means by which an adopted estimated revenue or expenditure appropriation is increased or decreased.

Budget Transfer

Allows for the movement of appropriation funds between accounts within the same department or between departments. This action only requires City Manager approval.

Budgetary Basis

This refers to the basis of accounting used to estimate financing sources and uses in the budget. It is different from GAAP basis of accounting.

Budgetary Control

The control or management of a governmental expenditures in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

/ C /

Capital Assets

Assets of significant value and having a useful life of ten years.

Capital Improvement

Any significant physical acquisition, construction, replacement, or improvement to a City.

Capital Improvement Program (CIP)

The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital moneys, usually undertaken by a City's Capital Improvement Committee. The City of Mustang utilizes the Limited Purpose Fund for capital expenditures.

Capital Outlay

One of the expenditure account categories used to account for the purchase of any item with a useful life greater than one year. Included are vehicles, heavy equipment, other equipment, personal computers, and some office furniture.

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2023

32 -SEWER INFRA IMPACT FEE
ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

OTHER SERVICES & CHARGES

582-5336	ENGINEERING	0.00	0.00	10,000.00	0.00	10,000.00
582-5353	OTHERS SERVICES & FEES	0.00	0.00	2,000.00	1,000.00	0.00
TOTAL OTHER SERVICES & CHARGES		0.00	0.00	12,000.00	1,000.00	10,000.00

582-5336 ENGINEERING

PERMANENT NOTES:
Engineering fees for sewer projects.

582-5353 OTHERS SERVICES & FEES

PERMANENT NOTES:
FY23 impact fee refund of \$1,000.

INCREASE TO FUND BALANCE

582-5555	RESTRICTED FUND BALANCE	0.00	0.00	1,293,770.00	0.00	1,105,769.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	1,293,770.00	0.00	1,105,769.00

582-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:
Restricted fees established per house top to developers.
Funds are used to pay the Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness.

BONDS

582-5752	09 PRINCIPAL PAYMENT	0.00	0.00	211,442.00	104,761.70	217,390.00
582-5753	09 INTEREST PAYMENT	46,603.39	40,901.05	37,563.00	19,569.86	32,675.00
582-5754	09 ADMINISTRATIVE FEE	11,201.29	9,944.85	9,225.00	4,782.26	8,166.00
TOTAL BONDS		57,804.68	50,845.90	258,230.00	129,113.82	258,231.00

582-5752 09 PRINCIPAL PAYMENT

PERMANENT NOTES:
Proceeds from the 2009 note provided financing for upgrades to the wastewater treatment plant. The note matures in 2029.

582-5752 09 PRINCIPAL PAYMENT

CURRENT YEAR NOTES:
9/15/23 \$107,798.48
3/15/24 \$109,589.00

582-5753 09 INTEREST PAYMENT

CURRENT YEAR NOTES:
9/15/23 \$17,073.43
3/15/24 \$15,601.51

582-5754 09 ADMINISTRATIVE FEE

CURRENT YEAR NOTES:
9/15/23 \$4,241.91
3/15/24 \$3,923.31

CITY OF MUSTANG
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2023

82 -SEWER INFRA IMPACT FEE

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED
	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET

TRANSFERS

582-5868	TRANSFER TO MUSTANG IMPROVE	0.00	0.00	200,000.00	0.00	200,000.00
582-5870	TRANSFER TO MIA RESERVE	<u>173,416.00</u>	<u>157,868.66</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>
	TOTAL TRANSFERS	173,416.00	157,868.66	300,000.00	100,000.00	300,000.00

582-5868 TRANSFER TO MUSTANG IMPROVPERMANENT NOTES:
 Sewer projects.

TOTAL ADMINISTRATION	231,220.68	208,714.56	1,864,000.00	230,113.82	1,674,000.00
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*** TOTAL EXPENDITURES ***	231,220.68	208,714.56	1,864,000.00	230,113.82	1,674,000.00
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GLOSSARY

Terms & Definitions

/ A /

Account

An entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department.

Accounting System

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of the entity. (See also Accrual Basis, Modified Accrual Basis, and Cash Basis).

Accrual Basis

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time), and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not).

Appropriation

An authorization or allocation made by the legislative body that permits officials to incur obligations against and to make expenditures of, governmental resources (revenues).

Appropriation Balance

The available appropriation remaining after expenditures, encumbrances, and commitments subtracted from the appropriation.

Asset

Resources owned or held by a government, which have monetary value.

Authorized Personnel

Employee positions, which authorized in the adopted budget, filled during the year.

/ B /

Bond

A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds primarily used to finance capital projects.

General Obligation Bond

A type of bond backed by the full faith, credit, and taxing power of the government.

Revenue Bond

A type of bond backed only by the revenues from a specific enterprise or project, such as a utility system.

Bond Refinancing

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget

A plan of financial activity for a fiscal year indicating all planned revenues and expenditures or expenses for the budget period.

Budget Calendar

The schedule of key dates, which a government follows in preparation and adoption of the budget.

Budget Resolution

The legal means by which the budget adopted.

Budget Supplement

The legal means by which an adopted estimated revenue or expenditure appropriation is increased or decreased.

Budget Transfer

Allows for the movement of appropriation funds between accounts within the same department or between departments. This action only requires City Manager approval.

Budgetary Basis

This refers to the basis of accounting used to estimate financing sources and uses in the budget. It is different from GAAP basis of accounting.

Budgetary Control

The control or management of a governmental expenditures in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

/ C /

Capital Assets

Assets of significant value and having a useful life of ten years.

Capital Improvement

Any significant physical acquisition, construction, replacement, or improvement to a City.

Capital Improvement Program (CIP)

The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital moneys, usually undertaken by a City's Capital Improvement Committee. The City of Mustang utilizes the Limited Purpose Fund for capital expenditures.

Capital Outlay

One of the expenditure account categories used to account for the purchase of any item with a useful life greater than one year. Included are vehicles, heavy equipment, other equipment, personal computers, and some office furniture.

Capital Project

Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful lives.

Carryover

Appropriated funds encumbered during the fiscal year and allowed to retain in the budget of the next fiscal year for the purpose designated.

Cash Basis

A basis of accounting in which transactions recognized only when cash is increased or decreased.

Charges for Services

Revenues received for services performed or delivered by the City.

Commodities

Expendable items that are consumable or have a short life span. Examples include office supplies gasoline, minor tools, and road salt.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services

Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA)

An increase in salaries to offset the adverse effect of inflation or rising prices.

Current Budget

The original budget as approved by the City Council, along with any carryover encumbrances from the prior fiscal year, and any transfers or amendments that have been made since July 1.

/ D /

Debt Service

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit

The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

Department

The basic organizational unit of government, which is functionally unique in its delivery of services.

Depreciation

Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Development-Related Fees

Those fees and charges generated by building, development, and growth in the community. Included are building permits development review fees, and zoning platting, and subdivision fees.

Disbursement

The expenditure of monies from an account.

Division

A sub-unit of a department, which encompasses a substantial portion of the duties, assigned to a department. May consist of several activities.

/ E /

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

Encumbrance

Obligations made by a government to meet commitments or obligations.

Enterprise (Proprietary) Funds

Established to account for revenues and expenditures generated by City functions for which customers charged a fee.

Expenditure

The payment of cash on the transfer of property or services acquiring an asset, service, or settling a loss.

Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered are recognized whether cash payments have been made or not. Where accounts kept on a cash basis, expenditures recognized only when the cash payments for the above purposes made.

Expense

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

/ F /

Fines and Forfeitures

A revenue source that consists primarily of fines from the Municipal Court.

Fiscal Policy

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets

Assets of long-term character intended to continue held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit

A pledge of a government is taxing power to repay debt obligations.

Full-Time Equivalent Position

An employee at least 30 hours of service per week. Obamacare mandate requires employers with 50 or more full-time employees to provide at least the minimum level of government-defined health insurance to those employees.

Function

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g. - public safety).

Fund

An independent accounting entity with a self-balancing set of accounts for recording all revenues and all related liabilities and residual equities or balances, along with any changes to the above. In other words, each fund is separate from every other fund and maintains records of all income and expenditures for the fund. By law, expenditures cannot exceed the revenues. As an example, a fund is like an individual checking account. Income recorded in, expenditures recorded out, and one cannot spend more than one has available in the account.

Fund Balance

The excess of assets of a fund over its liabilities, reserves, and carryover. The following fund balance distinctions are in accordance with Governmental Accounting Standards Board (GASB) #54 guidelines:

Assigned Fund Balance

This refers to the fund's intended use of resources. Such intent established by the governing body itself or by a body or official delegated by the governing body.

Committed Fund Balance

Reflects the amount of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision-making and that remain binding unless removed in the same manner.

Non-spendable Fund Balance

Represents resources that are not in spendable form or legally or contractually maintained intact. Non-spendable form may include, but is not limited to, supplies inventories and prepaid items, the long-term portion of loans receivable, and non-financial assets held for resale. Legal or contractual requirements may include but are not limited to the principal of an endowment or a revolving loan fund.

Restricted Fund Balance

Resources of a fund that is subject to externally enforceable legal restrictions. Such restrictions externally imposed by creditors, grantors, contributors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

Unassigned Fund Balance

The total fund balance in the general fund in excess of the non-spendable, restricted, committed, and assigned fund balance.

/ G /

"GAAP" Generally Accepted Accounting Principles

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund

Serves as the primary operating fund for the City.

Goal

A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants

A contribution by a government or other organization to support a particular function. Grants classified as either operational or capital, depending upon the grantee.

/ H /

Hourly Employee

An employee paid on a per-hour basis.

/ I /

Infrastructure

The physical assets of a government (streets, waterlines, sewers, public buildings, parks, etc.).

Inter-fund Transfers

The movement of monies between funds of the same governmental entity. Only the governmental body has authority to transfer between funds.

Intergovernmental Revenue

Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges

The charges to user departments for internal services provided by another department of the city.

Internal Service Funds

Funds used to account for Internal Service charges and expenditures (e.g. - Workers' Compensation).

/ L /

Levy

To impose taxes for the support of government activities.

Licenses and Permits

Revenues that come from the City's efforts to provide licenses to business and inspection services to enforce compliance with minimum requirements for building and operating safety.

Longevity

Employee compensation payments made in recognition of a certain minimum number of years employed full-time with the same entity.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

/ M /

Matching Funds

Requirement that a grant recipient contributes resources to a program that equal or exceed a pre-determined percentage of amounts provided by the grantor.

Materials and Supplies

May include articles and commodities, consumed or materially altered when used, such as office supplies, operating supplies, and repair and maintenance supplies, as well as all items of expense to any person, firm, or corporation rendering a service in connection with repair, sale, or trade of such articles or commodities.

Mill

The property tax rate based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of net assessed property valuation.

Miscellaneous Revenue

A revenue category that is comprised of revenue sources that do not fit the other categories of Taxes, Licenses and Permits, Intergovernmental Revenue, Charges for Services, and Fines and Forfeitures.

Modified Accrual Basis

The method of accounting under which expenditures other than accrued interest on general long-term debt recorded at the time liabilities incurred, and revenues recorded when received in cash, except for material and/or available revenues, accrued to reflect properly the taxes levied and the revenue earned.

/ N /

Net Budget

The legally adopted budget, less all inter-fund transfers and inter-departmental charges.

/ O /

Object of Expenditure

An expenditure classification, referring to the lowest and most detailed level of classification, such as utilities, office supplies, chemicals, or furniture.

Objective

Something accomplished in specific, well-defined, and measurable terms, and that is achievable within a specific period.

Obligations

Amounts a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget

This sets the plan for the day-to-day operations of the City. The City budgets operating funds annually, based on historical expenditures, priorities set forth by the elected officials, and economic conditions. Sales Tax Revenues and Utility Billing Charges provide the majority of the resources available for use within the operating budget.

Operating Expenses

The cost of personnel, materials, and equipment required a department to function.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues used to pay for day-to-day services.

Original Budget

The adopted budget, as approved by the City Council before the start of a new fiscal year.

Other Services and Charges

One of five expenditure account categories used to account for the purchase of contractual services and other intangible products such as security, temporary employment, professional and landscaping services, leases, utilities and communications, and employee education and travel.

/ P /

Part-time Employee/Position

An employee who works less than thirty hours per week and, generally, does not receive benefits.

Personal Services

One of five expenditure account categories used to account for all costs related to compensating employees, including employee benefits such as pension, social security, uniform allowance, health insurance, workers' compensation, etc.

Prior-Year Encumbrances

Obligations from previous fiscal years in the form of purchase orders or contracts, which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

/ R /

Reserve

A portion of fund equity legally restricted for a specific purpose, or not available for appropriation and subsequent spending. It is normally a set aside of funds for emergencies or unforeseen expenditures not otherwise budgeted.

Resources

Total amounts available for appropriation, including estimated revenues, fund transfers, and beginning balances.

Revenue

The yield from sources of income (such as taxes, licenses, fines, etc.) that the City collects and receives for public use. Revenue increases the assets of a fund, while not increasing a liability, or representing a repayment of expenditure, a cancellation of a liability, or an increase in contributed capital.

Revenue estimates

Projected revenue using both time series analyses and deterministic methods.

/ S /

Seasonal Employee/Position

An employee hired during a peak period at an hourly rate (e.g. – Aquatic Park).

Shared Revenue

Taxes collected by the state distributed, in part, back to the cities within the state in proportion to their population. This apportionment determined by the census conducted every ten years. Includes revenues such as the Alcoholic Beverage Tax, Gasoline Tax, and Tobacco Tax.

Sinking Fund

A fund established to pay for General Obligation Bond debt and judgments against the City.

Site-Based Budgeting

A decentralized budget process whereby budget preparation and development based on individual departmental sites.

Sources of Revenue

Revenues classified according to their source or point of origin.

Supplemental Appropriation

An additional appropriation made by the governing body after the budget year has started.

/ T /

Taxes

Compulsory charges levied by a government of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out

Amounts transferred from one fund to another to comply with legal requirements or to assist in financing the services for the recipient fund.

/ U /

Unencumbered Balance

The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Charges

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

/ V /

Variable Cost

A cost that increases/decreases with increases/decreases for service provided.